

Components

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Component Basics

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Properties

All components have a tab option called "Properties". The properties of the component allow you to change the name, bookmark, horizontal lines before and after, blank lines before and after, blank spaces before and after, alignment, and a class.

Name: specify a name of the component to identify this component from other components. The component name does not appear anywhere on the Web page itself and is only used to help you identify components.

Bookmark: specify a bookmark for this component so that you may link to this exact location on the page from another Web page. For example, let's say you bookmarked an image and the bookmark name is "my new bookmark" (without the double quotes), when you link to this exact location, the URL would be "#my new bookmark" (without the double quotes).

Horizontal Rule Before: allows you to specify whether you want to place a horizontal line before this component.

Horizontal Rule After: allows you to specify whether you want to place a horizontal line after this component.

Blank Lines Before: allows you to specify where you want a blank line before this component.

Blank Lines After: allows you to specify where you want a blank line after this component.

Blank Spaces Before: allows you to specify where you want a blank space before this component.

Blank Spaces After: allows you to specify where you want a blank space after this component.

Alignment: allows you to specify a general alignment to apply to the component.

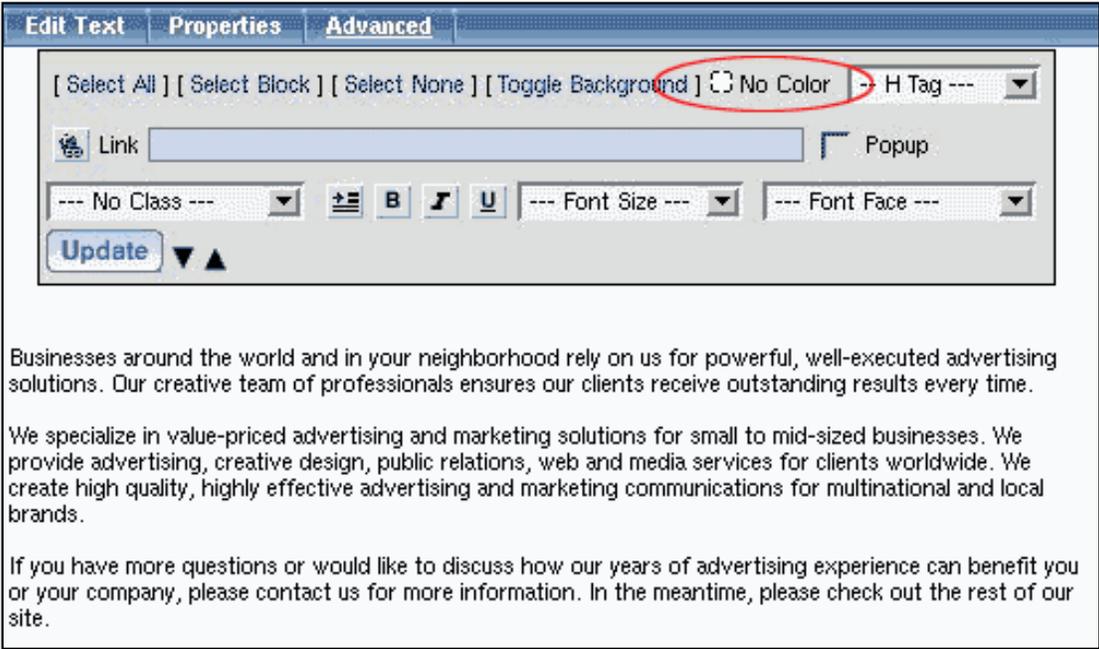
Class Name: if you are using a stylesheet and have specified a class for this component, you may select the class that will apply to this component. Only [Standard](#) and [Container](#) components can have a class applied to them; [Other components](#) cannot have a class applied to them.

When you are done making your changes, you must click on the button "Update" to apply your changes to the component.

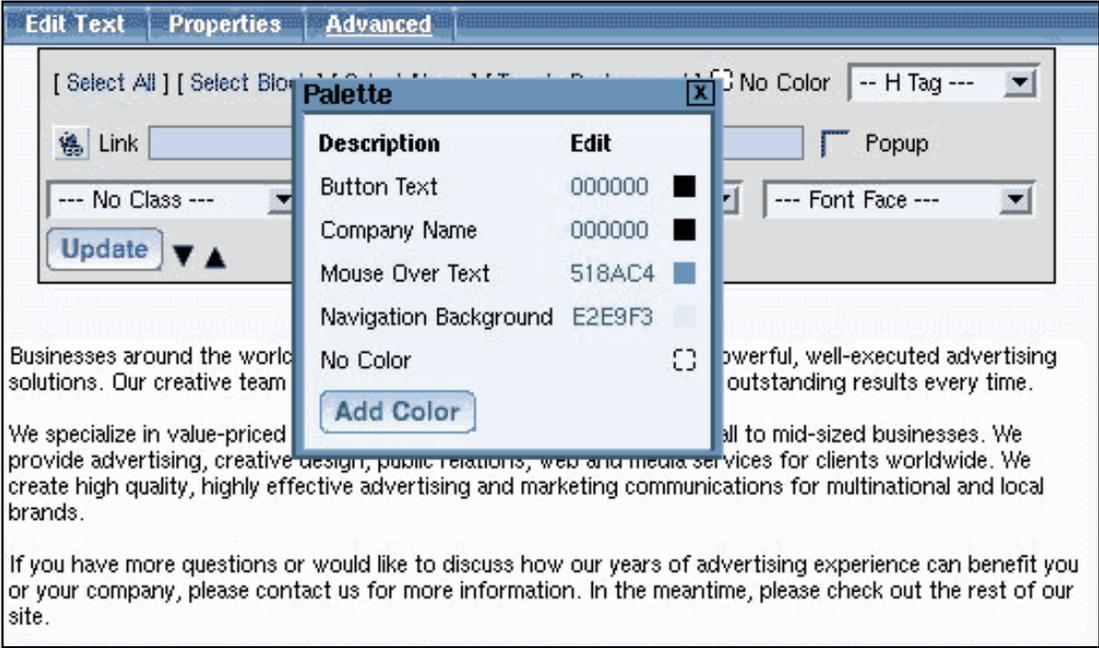
Edit Text	Properties	Advanced
Name	<input type="text" value="homeMain"/>	
Bookmark	<input type="text"/>	
Horizontal Rule Before	<input type="checkbox"/>	Horizontal Rule After <input type="checkbox"/>
Blank Lines Before	<input type="text" value="1"/>	Blank Lines After <input type="text" value="1"/>
Blank Spaces Before	<input type="text" value="0"/>	Blank Spaces After <input type="text" value="0"/>
Alignment	<input type="text" value="None"/>	Class Name <input type="text" value="Default"/>
<input type="button" value="Update"/>		

Select Colors

Any time you see a dashed square next to the text "No Color", click on the dashed square to select a color. If you already have selected a color, the square will be in the color that you last specified.



After you have clicked on the colored square, a color palette will appear.



Click on a colored square in the color palette to use that color. To add a new color, click on the button "Add Color". To edit the color for an existing color label, click on the 6 digit alpha-numeric color code.

[Click here for more information on the color palette.](#)

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Select an Image

When you click on the button "Select" to select an image for the image component, the Page Editor opens up a new window. The three white text options allow you to select an image from your directory or the image library, an image from the Internet, and to upload a new image file. Click on the section that best identifies where your image is located. The Page Editor recognizes BMP, JPG, GIF, and PNG file formats.



[Select an Image from your Image Directory](#)

[Select an Image from the Web](#)

[Upload an Image from your Computer](#)

Select Image

If the image you want to use is in our royalty-free library of images, select a business category to browse through in the drop-down menu next to the text "Our Images".



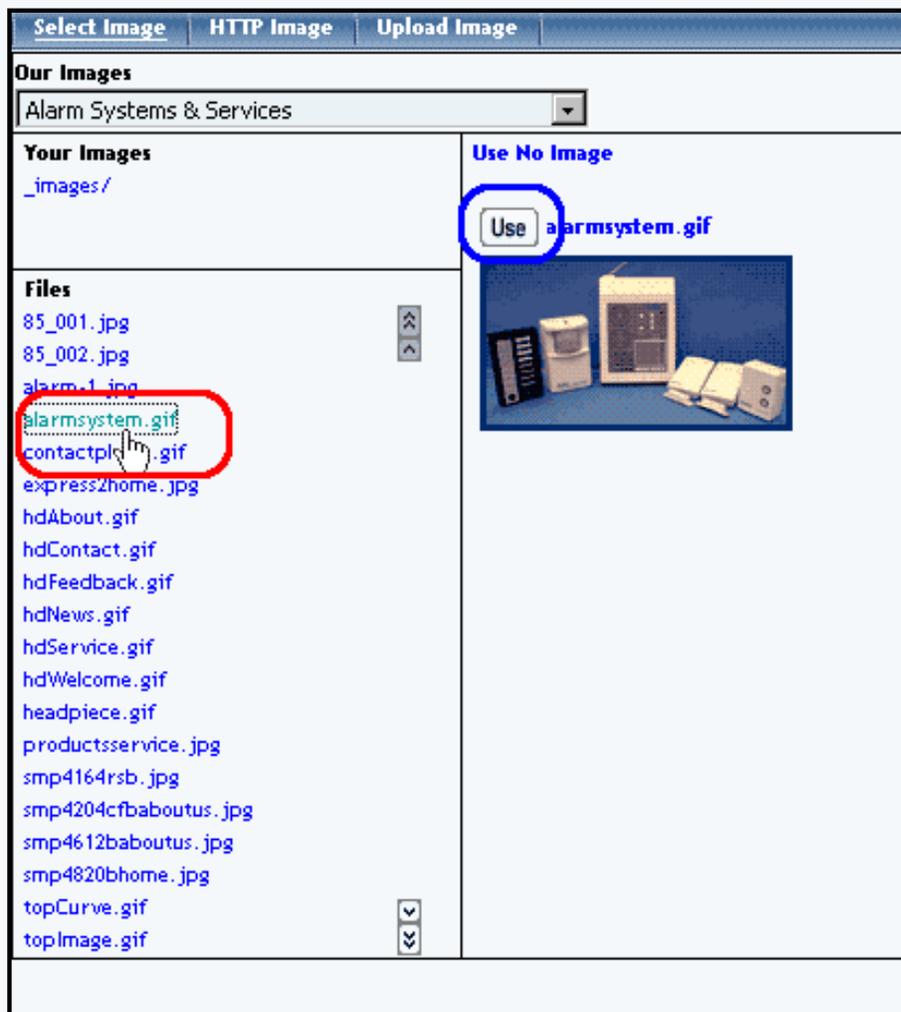
Once you have chosen a category, the Image Selector will reload and display the files of the business category in the section called "Files".

Our Images

Alarm Systems & Services

Your Images _images/	Use No Image No Image Selected
Files 85_001.jpg 85_002.jpg alarm-1.jpg alarmsystem.gif contactphone.gif express2home.jpg hdAbout.gif hdContact.gif hdFeedback.gif hdNews.gif hdService.gif hdWelcome.gif headpiece.gif productsservice.jpg smp4164rsb.jpg smp4204cfbaboutus.jpg smp4612baboutus.jpg smp4820bhome.jpg topCurve.gif topImage.gif	

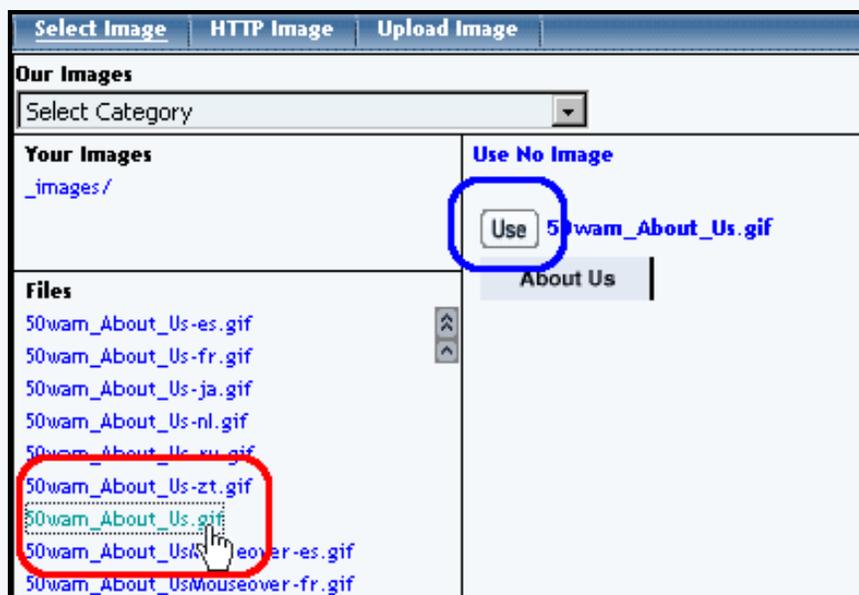
Click on the filename of an image to see a small preview on the right side. If this is the image that you would like to use, click on the button "Use".



If the image you want to use is in your images folder, click on the directory name of "_images/" of your images folder.



Click on the filename of an image to see a small preview on the right side. If this is the image that you would like to use, click on the button "Use".



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HTTP Image

Specify the exact Web address of the image file that you want to use for this image component. For example, if the image you want to use is "jumbotext.gif" in the images directory of the Web site "www.anotherwebsitewithpictures.com", then you would need to input "http://www.anotherwebsitewithpictures.com/images/jumbotext.gif" (without the quotes) in the field "Url". When done, click on the button "Submit".

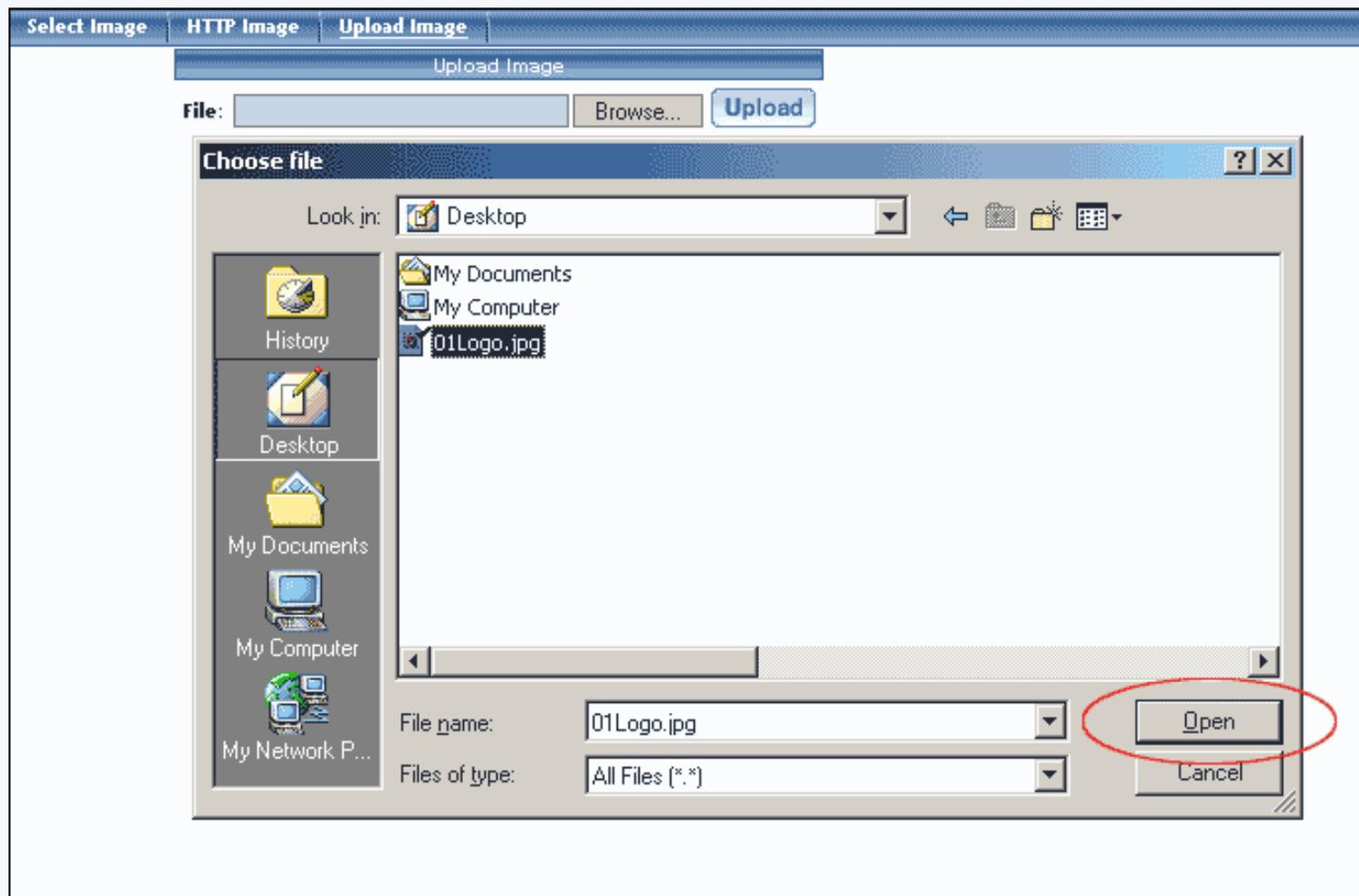


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Upload Image

Click on the button "Browse" to locate and select the file that you would like to upload. A dialog box allowing you to browse through your computer will be opened. Navigate through your computer folders to locate your file. Once you can see your file, click on the name of the file and click on the button "Open". Click on the button "Upload" to upload the image to your File Cabinet as well as select the image file for use with the image component.



[Back to the Top of Select an Image](#)

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Component Types

There are three categories of components. [Standard](#), [Container](#), and [Other](#).

Standard Components

[Image](#) - This option allows you to add an image or picture to the Web page.

[Text](#) - This option allows you to add text to the Web page. Ideally, you would have one text component for every paragraph of text.

[Literal](#) - This option allows you to add HTML or Javascript code to the Web page.

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Container Components

[Table](#) - The Table Component serves as a container for other components. You can even add tables to a table component. Ideally, you should start your page with a table component so that you position your components with ease.

[Form](#) - The Form Component serves as a container for other components. A form component is largely identified as a table component, but has unique options to add form input components. Such form input components include: button, checkbox, password, radio, select, textbox, and textarea. Once you have created your form, you must create and designate a [form processor](#) that will handle the form information that visitors will fill out.

[form button](#)

[checkbox](#)

[password field](#)

[radio button](#)

[item select](#)

[text box](#)

[text area](#)

[List](#) - The List Component serves as a container for other components. Once you add a list item component (a bullet), you will be able to add other components. Each list item component will have a bullet preceding the component.

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Other Components

[Map](#) - Map Components will display a map on the Web page that will allow visitors to zoom out and in around the address that you specify.

[Flash](#) - Flash Components allow you to add Flash animation to your Web page. You may use one of our Flash templates or you may use your own custom Flash file (SWF or SWT).

[Navigation](#) - To add a menu navigation for all of your pages, you would use a Navigation component.

[Stock Quote](#) - For your Web page, you can add a stock quote component that will list up-to-date information regarding the stock symbol that you specify.

[Calendar](#) - add a calendar to your Web page to allow visitors to see, modify, and add appointments to the calendar. You would manage the calendars using the [Calendar Manager](#).

[Weather Forecast](#) - A Weather Forecast component will display the weather information for a particular zip code.

[Search](#) - To allow your Website visitors to search your entire Web site, you must add a Search Component. You must also add a [Search Result Component](#) to a Web page and you must also create a database of your site by the [Rebuild Search Engine Tool](#).

[Search Result](#) - To allow your Web site visitors to search your entire Web site, you must add a [Search Component](#), a Search Result Component, and you must also create a database of your site by the [Rebuild Search Engine Tool](#).

[Catalog](#) - Before a product catalog can be viewed on a Web site, a catalog page must be added. If you will allow customers to purchase from your Web site, you will also need a [cart component](#).

[Cart](#) - Before products can be purchased from a Web site, a shopping cart page must be added (see adding a new page for details). The cart component is used in conjunction with a [catalog component](#).

[Language Translator](#) - This component will add flags of different countries whose languages that your Web site has been translated in to. When a customer clicks on the flags, your entire Web site will be translated in to the national language of that country.

[Calculator](#) - add a number of specialized calculators (such as Body Mass, Budget Percent, Retirement Savings, Savings Goal, and Single Deposit Savings, to name but a few) to your Web site easily without having to know the code for it.

[Item](#) - give Web site visitors the ability to add a specific item to their shopping cart.

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Adding Components

Detailed Explanation

Related Links: [Editing Basics](#) | [Component Basics](#)

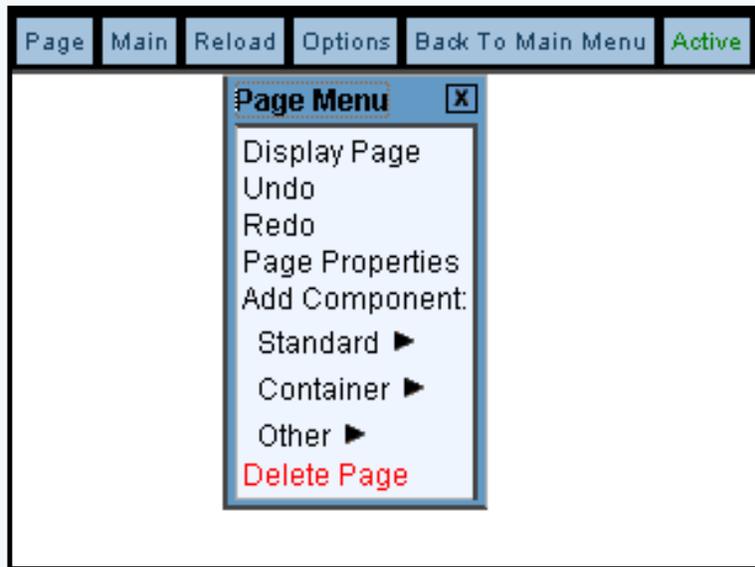
[Overview](#) | [Add a Component from the Page Menu](#) | [Add a Component from an Editing Square](#)

Overview

There are two methods to add components to a page. The first is from the [Page Menu](#) in the [Page Editor](#). The second method is from the editing square inside of a [container component](#).

Add a Component from the Page Menu

To add a component to a page inside the Page Editor, click on the button "Page" in the top-left corner of the Page Editor. A small menu appears.



Under the words "Add Component", click on the type of component that you want to add. The [Standard type of components](#) are:

[images](#)

[text](#)

and [literal](#).

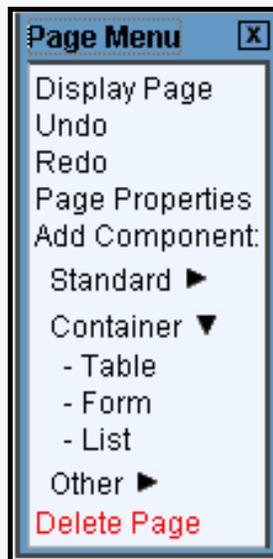


The [Container type of components](#) are:

[table](#)

[form](#)

and [list](#).



The [Other type of components](#) are:

[map](#)

[flash](#)

[navigation](#)

[stock quote](#)

[calendar](#)

[weather forecast](#)

[search](#)

[search result](#)

[catalog](#)

[cart](#)

[language translator](#)
[calculator](#)
and [item](#).



When the menu expands and you see the list of components for the component type, click on the name of the component to add that component.

A new window will open up, with a section for "Create New XXXX Component" and "Use Existing XXXX Component". In the section "Use Existing XXXX Component", the Page Editor will list all of the existing components for your [component type](#). To decide whether to copy or use a component, click [here for a more detailed explanation](#).

For a text component, you will see:

Add Text Component

Create New Text Component

Name

[Create New Text](#)

Use Existing Text Component

[Search](#) Results per page

Page [1](#) [2](#) [3](#) >>

Name ▼	Last Updated	Created Time	
Container - Form Component	Wed Mar 26 15:07:38 2003	Wed Mar 26 15:06:23 2003	View Copy Use
Container - List Component	Wed Mar 26 15:07:26 2003	Wed Mar 26 15:06:44 2003	View Copy Use
Container - Table Component	Wed Mar 26 15:07:48 2003	Wed Mar 26 15:05:54 2003	View Copy Use
form file component text	Mon Apr 7 18:20:58 2003	Mon Apr 7 18:20:16 2003	View Copy Use
			View

If you want to continue to create a new component for the page, enter in the name of your new component, then click on the button "Create New XXXX".

Create New Text Component

Name

[Create New Text](#)

Use Existing Text Component

Results per page

If you want to [use a copy of an existing component](#), find the component you want to use a copy of and then click on the blue text of "Copy".

Use Existing Text Component

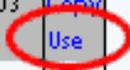
Results per page

Page [1](#) [2](#) [3](#) >>

Name ▼	Last Updated	Created Time	
Container - Form Component	Wed Mar 26 15:07:38 2003	Wed Mar 26 15:06:23 2003	View Copy Use
Container - List Component	Wed Mar 26 15:07:26 2003	Wed Mar 26 15:06:44 2003	View Copy Use
Container - Table Component	Wed Mar 26 15:07:48 2003	Wed Mar 26 15:05:54 2003	View Copy Use
form file component text	Mon Apr 7 18:20:58 2003	Mon Apr 7 18:20:16 2003	View Copy Use
form password component text	Mon Apr 7 18:19:49 2003	Mon Apr 7 18:18:47 2003	View Copy Use
list component A	Sat Mar 29 09:44:50 2003	Wed Mar 26 15:34:41 2003	View Copy Use
list component B	Wed Mar 26 15:44:00 2003	Wed Mar 26 15:43:51 2003	View Copy Use

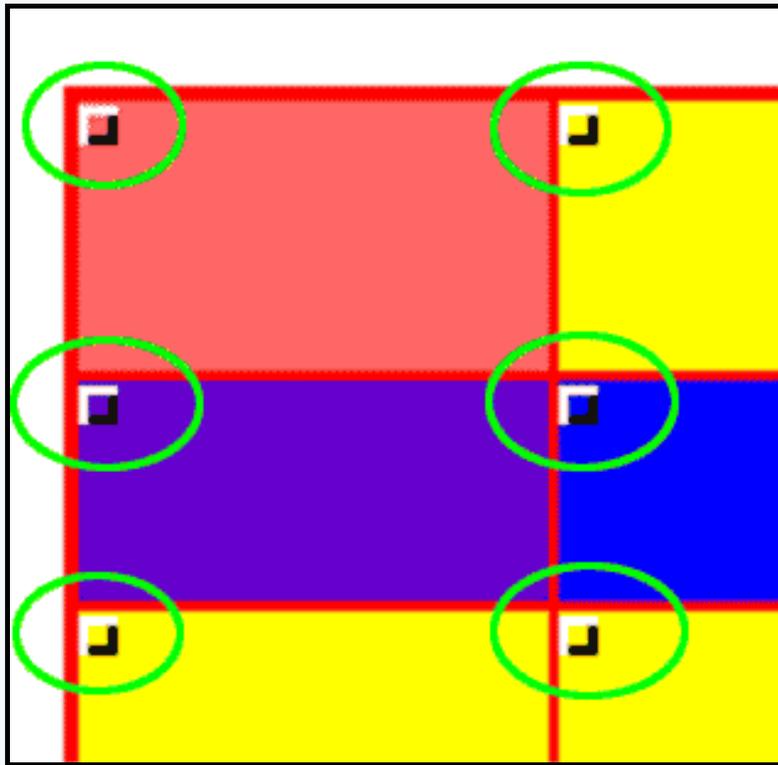
If you want to [use a component on this page](#), find the component you want to use and then click on the blue text of "Use". When this component is modified, the changes will affect all the other uses of this component.

Use Existing Text Component			
<input type="text" value="Search"/>		Results per page <input type="text" value="10"/>	
			Page 1 2 3 >>
Name ▼	Last Updated	Created Time	
Container - Form Component	Wed Mar 26 15:07:38 2003	Wed Mar 26 15:06:23 2003	View Copy Use
Container - List Component	Wed Mar 26 15:07:26 2003	Wed Mar 26 15:06:44 2003	View Copy Use
Container - Table Component	Wed Mar 26 15:07:48 2003	Wed Mar 26 15:05:54 2003	View Copy Use
form file component text	Mon Apr 7 18:20:58 2003	Mon Apr 7 18:20:16 2003	View Copy Use
form password component text	Mon Apr 7 18:19:49 2003	Mon Apr 7 18:18:47 2003	View Copy Use
list component A	Sat Mar 29 09:44:50 2003	Wed Mar 26 15:34:41 2003	View Copy Use
list component B	Wed Mar 26 15:44:00 2003	Wed Mar 26 15:43:51 2003	View Copy

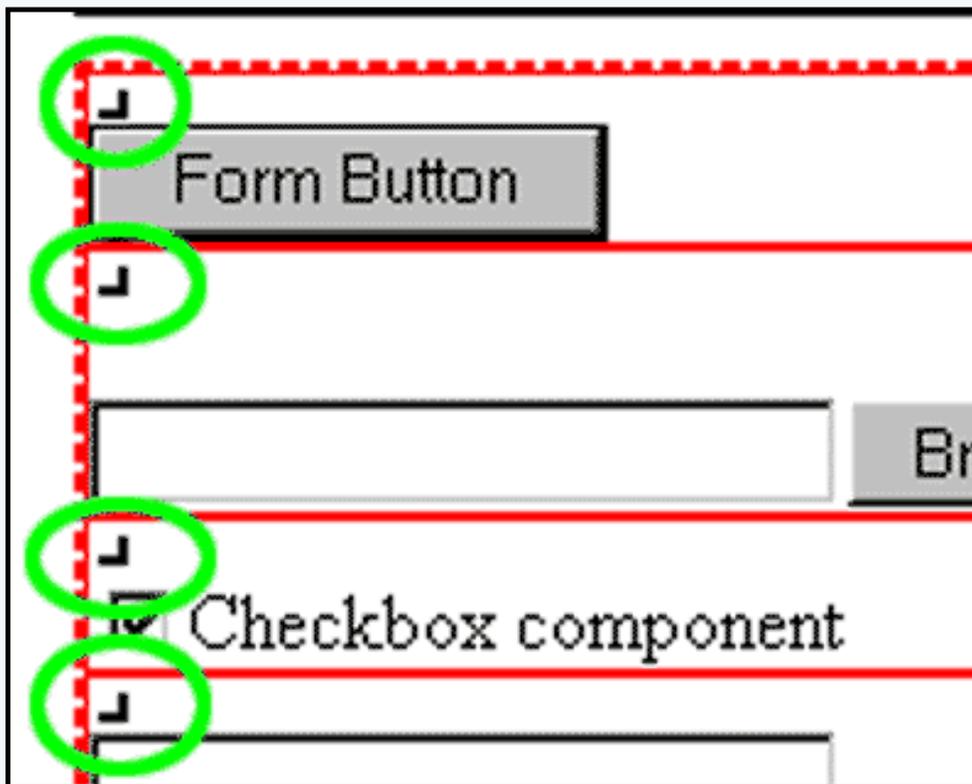


Add a Component from an Editing Square

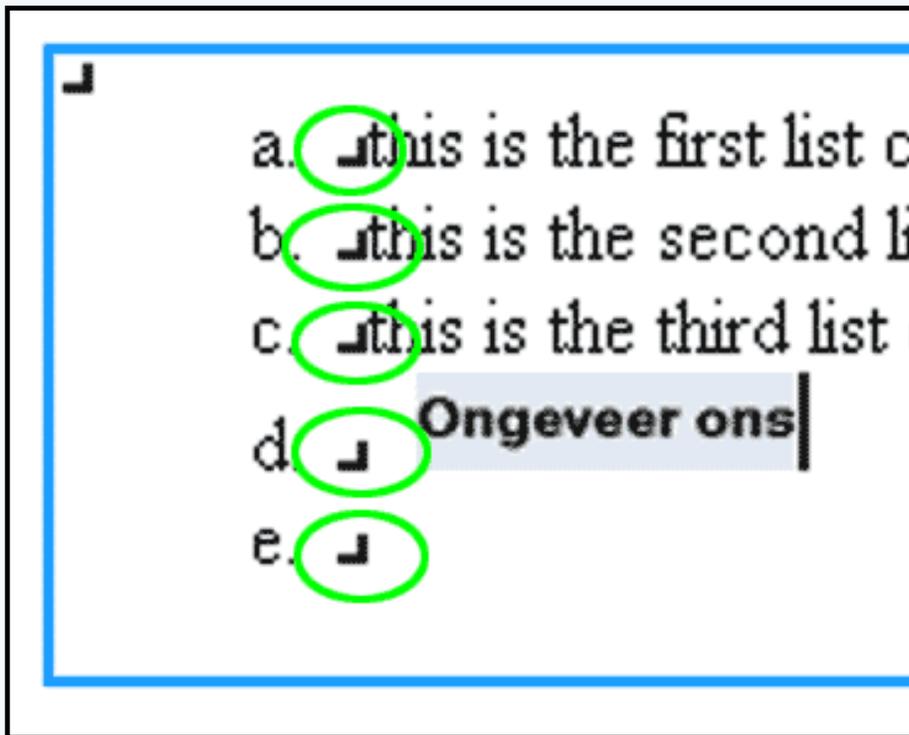
If you have [container components](#) on your Web page and if you have the Page Editor settings set to assist you (that is, you are in [Advanced Mode](#) and you have [borders turned on](#)), you will see editing squares in the top left corner of [table](#), [form](#), and [list components](#):



For a table component



For a form component



For a list component

For a list component, the editing square in the top-left corner allows you to first add list item components, or bullets, to your page. Your list item components then allow you to add other components as a list item by clicking on the editing square to the right of the bullet.

When the menu expands and you see the list of components for the component type, click on the name of the component to add that component.

A new window will open up, with a section for "Create New XXXX Component" and "Use Existing XXXX Component". In the section "Use Existing XXXX Component", the Page Editor will list all of the existing components for your [component type](#). To decide whether to copy or use a component, click [here for a more detailed explanation](#).

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Copy and Use

Detailed Explanation

Related Links: [Editing Basics](#) | [Component Basics](#)

[Overview](#) | [Explanation of Copy](#) | [Explanation of Use](#) | [Copying a Page](#) | [Copy and Use with Regards to Containers](#)

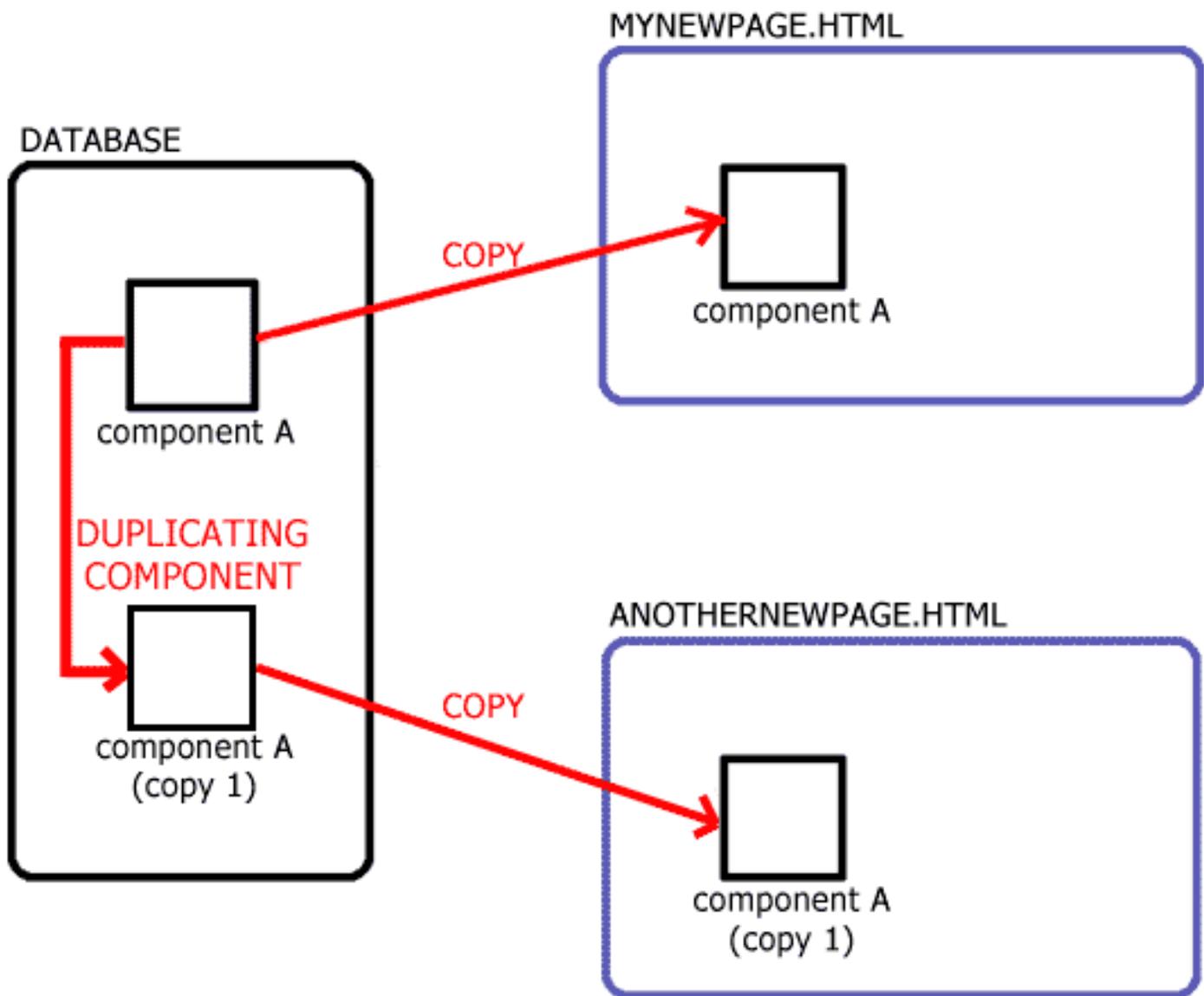
Overview

Copy and Use are two terms used by the 3.0 Administration. Copy and Use actually have different properties with regard to changing the components and the effect those changes have on other pages.

Detailed Explanation of Copy

When you copy a component, you create another component with identical attributes. For example, if you created a component called "component A" and copied that component, the system will create another component called "component A (copy 1)" that will be an exact duplicate of the original component "component A". If you make a change to "component A", it will not affect "component A (copy 1)", and if you make a change to "component A (copy 1)" it will not affect "component A".

COPYING A COMPONENT



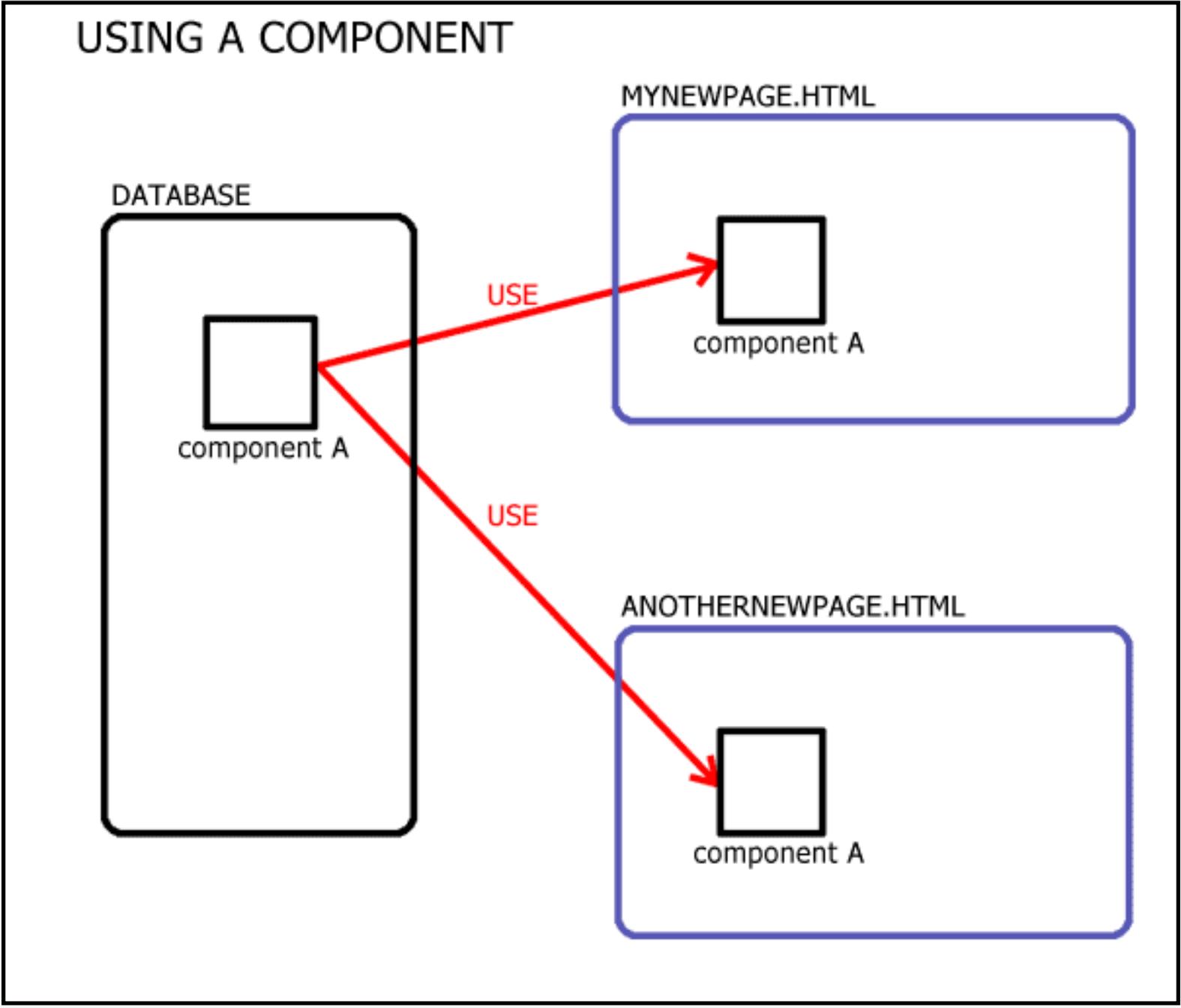
Since the components are not related to each other, removing either of them will **not** affect the other component. [Container components are exceptions to this rule.](#)

For example, let's say you created a text component "my text component" on a page called "test1.html". Also, let's say that this text component has the text "My first Web site" in it. If you **copy** the component "my text component" to the page "test22.html", the system will create a component called "my text component (copy 1)" and assign that component to the page. Since you have two different components assigned to two different pages, any changes to one text component would not affect the other. So, if you changed the text component on "test1.html" to say "My attempt to copy this component", the text component on "test22.html" will still say "My first Web site".

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Detailed Explanation of Use

When you use a component, you are applying that component to a page. So, for example, if you created a component called "component A" on page "mynewpage.html", you could use the component "component A" on a page called "anothernewpage.html". What happens is that the system will assign "component A" to both pages. If you make any change to that component on either page, it will affect the other page because the system assigned the same component for both pages.



If you remove the used non-container component from one page, that will **not** remove the used component from other pages. For container components (tables, forms, lists) if you remove an item from the component AND that component is in **use** on another page, the change will be reflected on all pages that

the component is in use on.

For example, let's say you created a text component "my text component" on a page called "test1.html". Also, let's say that this text component has the text "My first Web site" in it. If you **used** the component "my text component" on a page called "test2.html", any changes to the text component "my text component" would be made to both pages since both pages have the same component assigned to the page. So, if you changed the text component to say "This is my first attempt at a Web site", this text would be on the page "test1.html" as well as "test2.html".

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Detailed Explanation of Copy Page

When you copy a page, the 3.0 software will make a duplicate of the original page so that the copied page looks identical to the original page. All container components (such as [tables](#), [forms](#), or [lists](#)) will be [copied](#) from the original page to the new page. All other components (including those components that are inside of a container component) will be [used](#) by the new page. You may remove any component from any page without affecting the other pages. If you make a modification to a used component, that change will be made for the other pages. If you make a change to a copied component, that change will not be made to other pages.

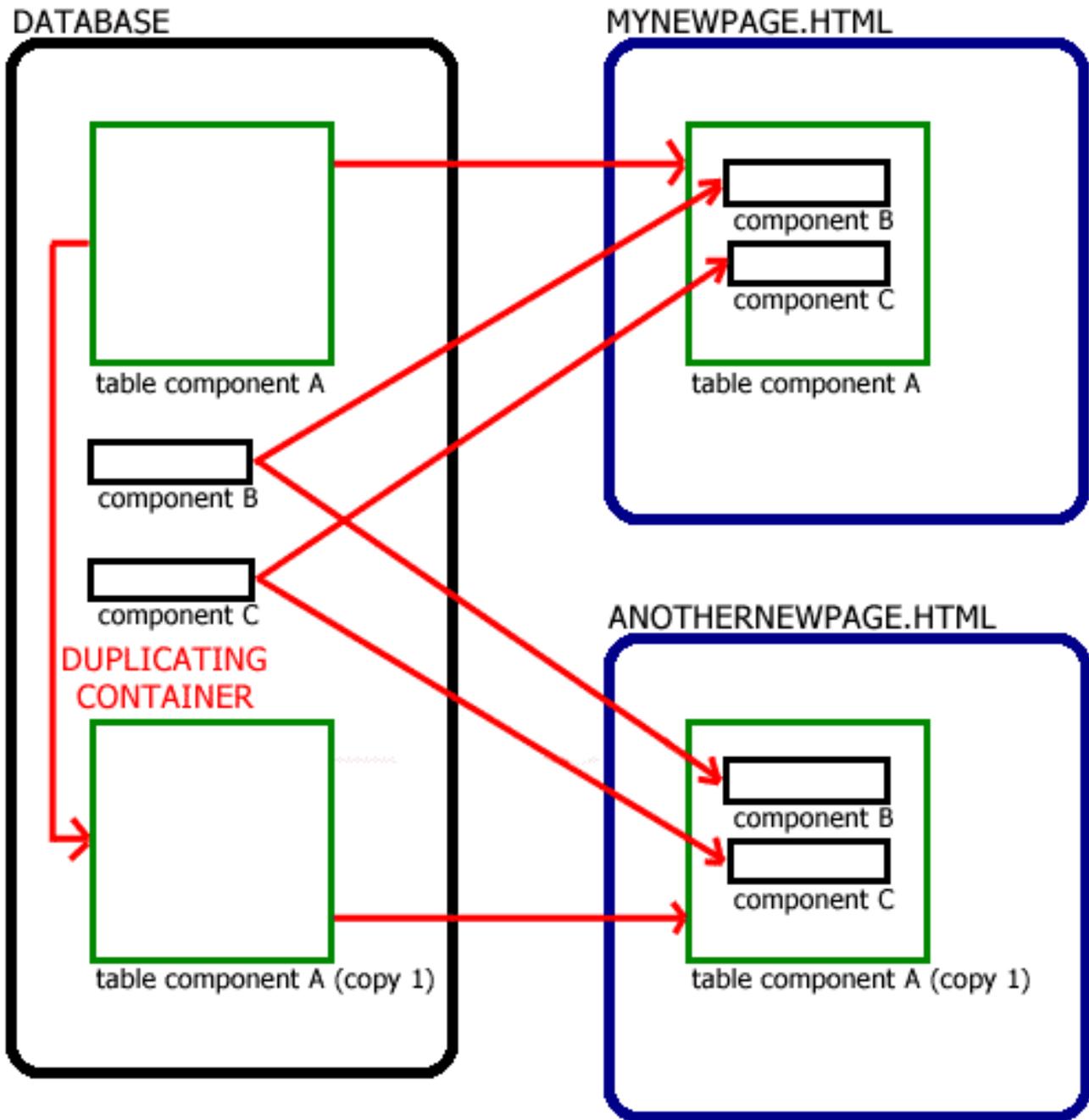
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Copy and Use with Regards to Container Components

Container components (such as [tables](#), [forms](#), or [lists](#)) have special rules with regards to Copy and Use for Version 3.0.

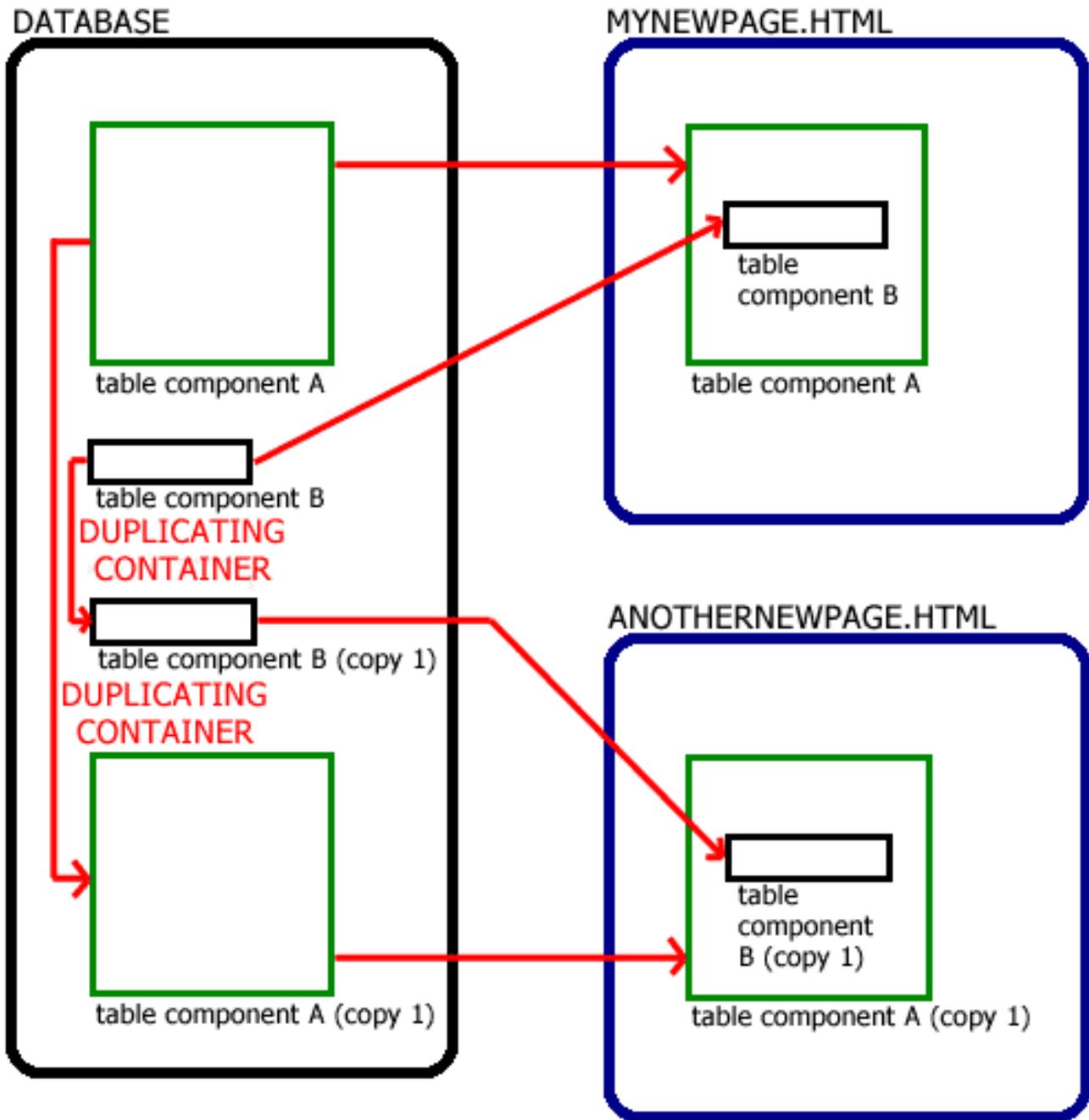
If you copy a container component from one page to another, both container components are separate and changes can be made to either without affecting the other pages. However, the non-container components inside the container component will be [used](#) on both the original container component and the copied container component. That is, if you make a change to a non-container component inside a copied container component, that same component in the original container component will be changed as well.

COPYING CONTAINERS



If you have container components inside the main container component, these container components are copied as well.

COPYING CONTAINERS



As with other components, if the container component is used on multiple pages, a change made to the container component or the components inside the container will be made on the other pages.

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Standard Component

Image

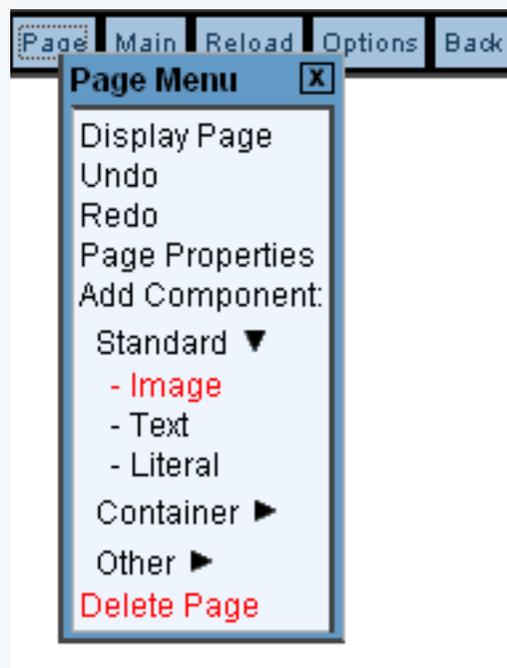
Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Image](#)

Overview

Adding an image component to a Web page will assign a placeholder to the page. Once the image component has been added, you need to inform the image component what image file to apply. This separation allows you to remove the image component and not affect the image file as well as allow you to remove the image file and not remove the image component.

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Standard". Click on "Image".



This option allows you to add an image or picture to the Web page.

Edit Image

Link URL: specify a hyperlink for the image, which will essentially make the image a button. If the image is to send customers to a page on your Web site, enter in the filename of the page. For example, if you want the image to point to mytestpage.html, enter in "mytestpage.html" (without the quotes) in this field. If this image is to send customers to another Web site, you must enter in

the full Web address. For example, if you want the image to link to www.anotherwebpageofmine.com, you would enter "http://www.anotherwebpageofmine.com" (without the quotes) in this field.

Popup: checkmark this option to allow your image to open links in a new window, assuming that you have a URL specified in the field "Link URL".

Alternate Text: this field allows you to specify text that will display as a pop-up tag for the image. This tag is only visible in the WYSIWYG of the Page Editor and will not be seen by visitors to your Web site.

Title Text – On Hover: text entered in this field will be displayed to visitors to your Web site if they place their mouse cursor over the image.

Border: specify the blue border width that will surround the image. If you do not want a blue border, select a border of "0".

Horizontal Align: specify whether to align the image to the left, center, right, or not at all.

Vertical Align: specify whether to align the image to the top, middle, bottom, or not at all.

Image: click on the button "Select" to specify what image file that this image component will use. When you click on the button "Select", a new window will display allowing you to choose your image.

Mouse Over: specify a second image file that will appear if the viewer's mouse cursor moves over this image. When you click on the button "Select", a new window will display allowing you to choose your image.

Horizontal Space: specify the horizontal spacing around the image.

Vertical Space: specify the vertical spacing around the image.

Width: specify the width of the image that you want to display. This will not adjust the dimensions of the image file itself, only the dimension of the image that will display on the Web page.

Height: specify the height of the image that you want to display. This will not adjust the dimensions of the image file itself, only the dimension of the image that will display on the Web page.

When you are done making your changes, you must click on the button "Update" to apply your changes to the image.

Edit Image	Properties
Name	my image component
Link Url (Optional)	<input type="text"/>
Popup	<input type="checkbox"/>
Alternate Text (Optional)	<input type="text"/>
Title Text - On Hovers (Optional)	<input type="text"/>
Border	<input type="text" value="0"/>
Vertical Align	<input type="text" value="None"/>
Image	<input type="button" value="Select"/> 50wam_About_Us.gif
Mouse Over (optional)	<input type="button" value="Select"/> 50wam_catalog.gif
Horizontal Space	<input type="text"/>
Vertical Space	<input type="text"/>
Width	<input type="text"/>
Height	<input type="text"/>
<input type="button" value="Update"/>	
About Us	

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[Editing Basics](#)

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Standard Component

Text

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Text](#) | [Advanced](#)

Overview

To add text to the page, you would need to add a text component.

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Standard". Click on "Text".

This option allows you to add text to the Web page. Ideally, you would have one text component for every paragraph of text.

Add Text Component

Create New Text Component

Name

Use Existing Text Component

Results per page

Page [1](#) [2](#) [3](#) [4](#) [5](#) >>

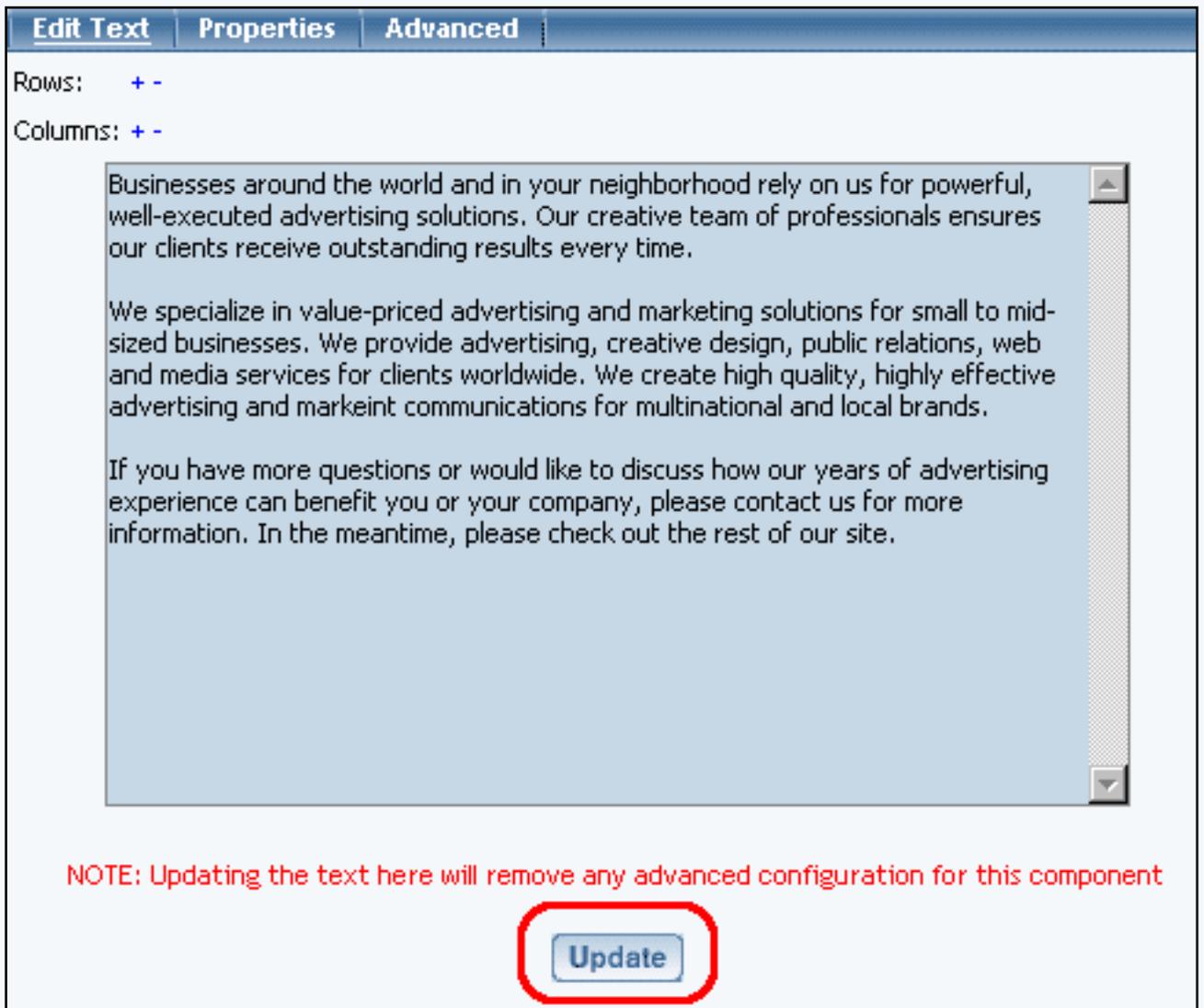
Name ▼	Last Updated	Created Time	
aboutusMain	Fri Apr 4 10:57:43 2003	Fri Apr 4 10:57:11 2003	View Copy Use
companyName	Sun Apr 6 13:31:53 2003	Fri Apr 4 10:27:39 2003	View Copy Use
Contact - Address Content 0	Fri Apr 4 11:17:21 2003	Fri Apr 4 11:17:21 2003	View Copy Use
Contact - Address Content 1	Fri Apr 4 11:17:21 2003	Fri Apr 4 11:17:21 2003	View Copy Use
Contact - Address Title 0	Fri Apr 4 11:17:21 2003	Fri Apr 4 11:17:21 2003	View Copy Use
Contact - Address Title 1	Fri Apr 4 11:17:21 2003	Fri Apr 4 11:17:21 2003	View Copy Use
Contact - Content 0	Fri Apr 4 11:17:21 2003	Fri Apr 4 11:17:19 2003	View Copy Use
Contact - Content 1	Fri Apr 4 11:17:21 2003	Fri Apr 4 11:17:19 2003	View Copy Use

Edit Text

In the blue section provided, enter in the text that you would like to display on the Web page. HTML code will not be interpreted in this section, so the HTML code will actually appear on the Web page itself – if you do want to use HTML code, you must use a [Literal Component](#).

The text entered in to the blue text area will be displayed as formatted. If you want to limit the dimensions of your text component, you may click on the blue "+" and "-" signs above the blue text area. You may adjust the width of the blue text area by clicking on the blue "+" or "-" next to the text "Columns". You may also adjust the height of the blue text area by click on the blue "+"

or "-" next to the text "Rows".



The screenshot shows a software interface with three tabs: "Edit Text", "Properties", and "Advanced". The "Advanced" tab is currently selected. Below the tabs, there are two controls: "Rows: +- " and "Columns: +- ". A large text area contains the following text:

Businesses around the world and in your neighborhood rely on us for powerful, well-executed advertising solutions. Our creative team of professionals ensures our clients receive outstanding results every time.

We specialize in value-priced advertising and marketing solutions for small to mid-sized businesses. We provide advertising, creative design, public relations, web and media services for clients worldwide. We create high quality, highly effective advertising and marketing communications for multinational and local brands.

If you have more questions or would like to discuss how our years of advertising experience can benefit you or your company, please contact us for more information. In the meantime, please check out the rest of our site.

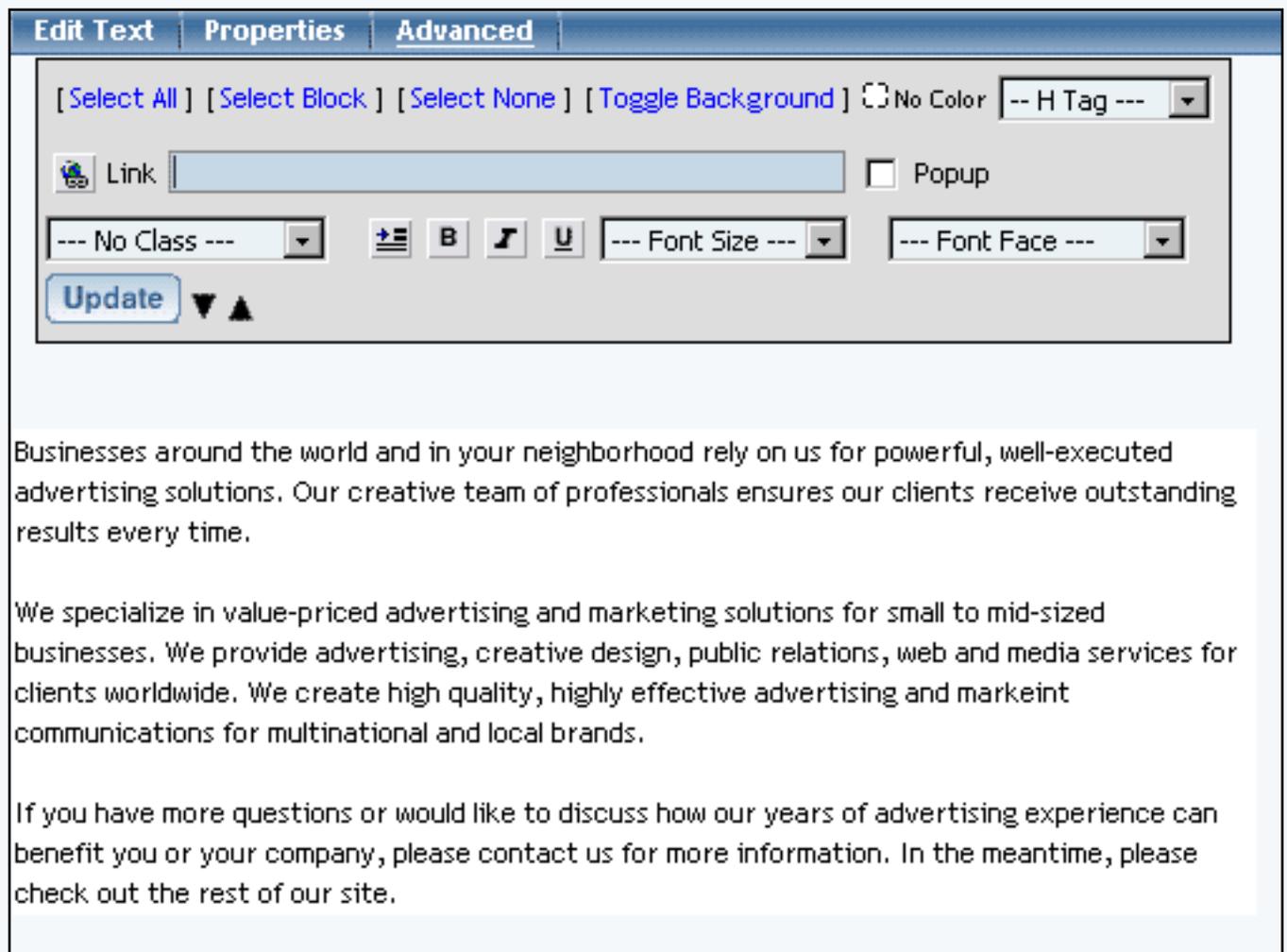
Below the text area, a red note reads: "NOTE: Updating the text here will remove any advanced configuration for this component". At the bottom center, there is a blue "Update" button, which is highlighted with a red rounded rectangle.

[Back to Edit Text](#)

[Back to the Top of the Page](#)

Advanced

In the Advanced tab for the Text Component, you can apply colors, heading attributes, hyperlinks, class, indenting, bold, italics, underline, font size, and font face to selected text.



To apply different formatting, you must select the text first and then change your formatting for the selected text. When finished, you must click on the button "Update" to save and apply your changes to the text component to the Web site.

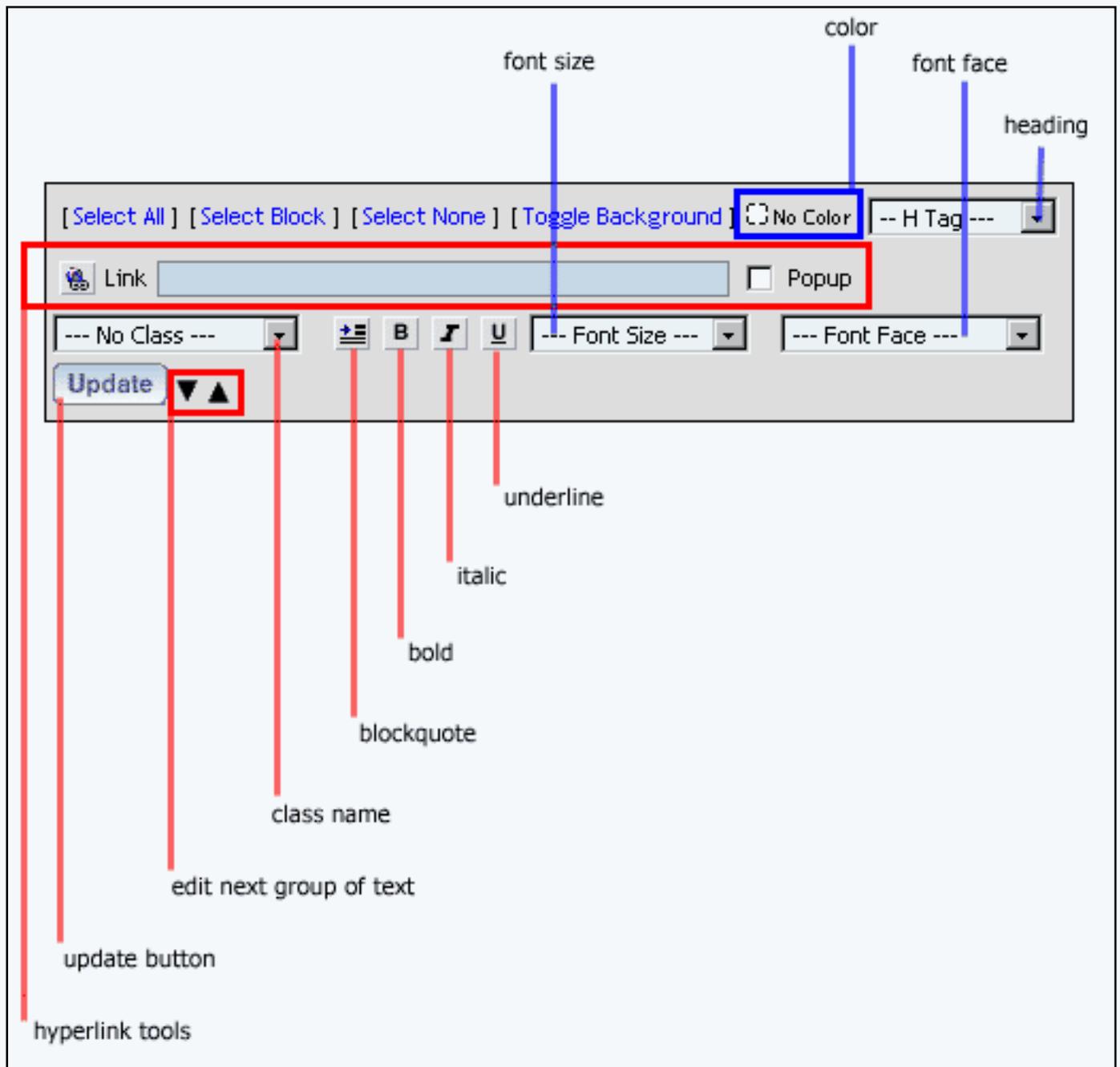
Select the text to edit by:

- 1) clicking on individual words to apply your formatting
- 2) click on the link "Select All" to select the entire text component
- 3) or click on the link "Select Block" to select a group of text. Click on the first word in the group, then click on the last word in the group.

Please keep in mind that you cannot select an individual letter in a word. To do this, you can either separate the specific letter from a word in the same component (such as, by using a space) or add the letter as a separate text component that is next to the rest of the word in another text component.

Unselect your previous text before selecting new text to apply the new formatting to.

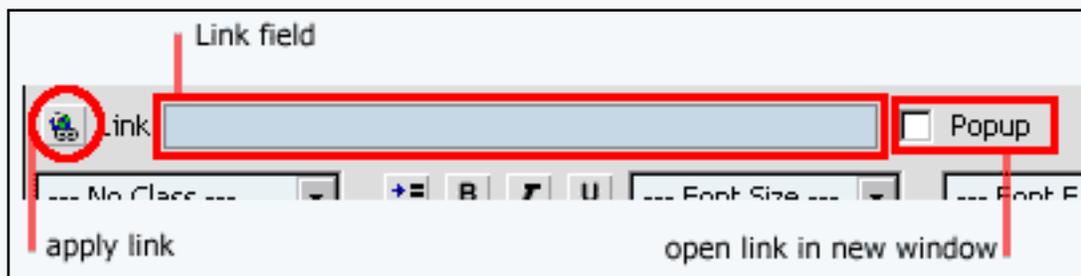
The following image explains what each formatting options are:



"Font Face", "Font Size", and "Heading" allow you to apply font characteristics to your selected text. For more information on changing color, [click here for more information](#).

"Bold", "Italic", and "Underline" allow you apply font styles. "Class name" allows you to apply [classes and styles](#) to your selected text.

For adding a hyperlink to selected text, first select the text to apply your hyperlink. Enter in the hyperlink in the field "Link". If you want the hyperlink to open up in a new window when the Web visitor clicks on it, checkmark the option "Popup". Click on the button next to the text "Link" to apply the hyperlink to the selected text. You must still click on the button "Update" to store your changes.



To "indent" a sentence or paragraph in the text component, click on the "Select Block" blue text at the top of the window. Click on the first word of the sentence and then click on the last word of the sentence. Click on the indent button next to the "B" (bold) button. The effect is demonstrated below:

Businesses around the world and in your neighborhood rely on us for powerful, well-executed advertising solutions. Our creative team of professionals ensures our clients receive outstanding results every time.

We specialize in value-priced advertising and marketing solutions for small to mid-sized businesses. We provide advertising, creative design, public relations, web and media services for clients worldwide. We create high quality, highly effective advertising and marketing communications for multinational and local brands.

If you have more questions or would like to discuss how our years of advertising...

If the text for your text component is exceptionally long/large, you may see the following:

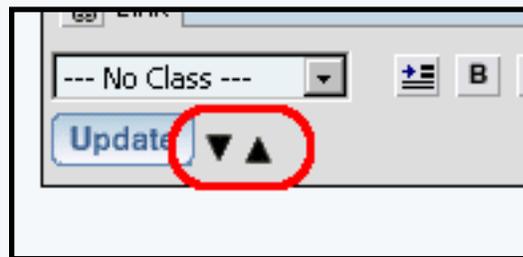
Once you have selected text to apply formatting, choose the options that you would like to apply to that text.

Unselect your previous text before selecting new text to apply the new formatting to.

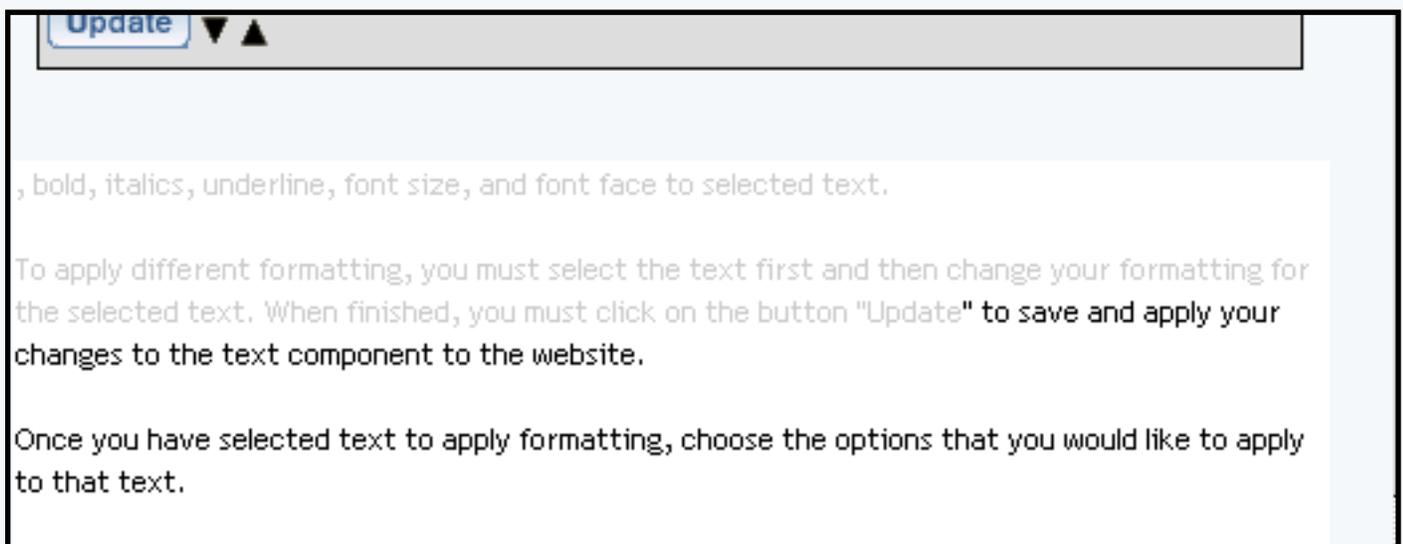
For adding a hyperlink to selected text, select the text, enter in the hyperlink in the field "Link", then click on the button next to the text "Link" to hyperlink the selected text.

When you are all done formatting this text component, click on the button "Update" to save and apply your changes to the

The Page Editor has been designed to speed up editing of text, so it only allows groups of text to be edited. Click on the up and down black triangles to move between groups of text so that you may apply advanced formatting.



If you clicked on the down arrow, for example, you will see the following:



When you are all done formatting this text component, click on the button "Update" to save and apply your changes to the Web page. You will still need to Publish the Web page in order for Web site viewers to see your changes.

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[Editing Basics](#)

[Back](#)

Standard Component

Literal

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Literal](#)

Overview

This option allows you to add HTML or Javascript code to the Web page.

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Standard". Click on "Literal".

This option allows you to add HTML or Javascript code to the Web page.

Add Literal Component

Create New Literal Component

Name

Create New Literal

Use Existing Literal Component

Search **Results per page** 10

Page 1

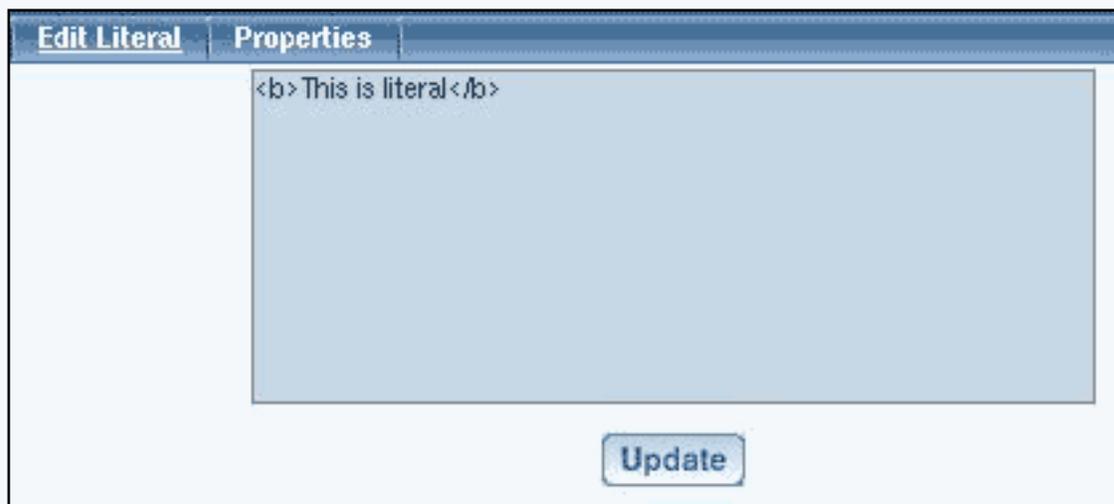
Name ▼	Last Updated	Created Time	
myNewLiteral	Wed Apr 9 11:50:50 2003	Wed Apr 9 11:50:33 2003	View Copy Use

Page 1

If you need to add HTML or Javascript code to the HEAD of the document, insert your code in to the [Page Header](#).

Edit Literal

Enter in your Javascript or HTML code in to the blue text area. All HTML or Javascript code in this section will be interpreted by the Page Editor. When finished entering in code, you must click on the button "Update" to save and apply your changes to the Web page.



Please keep in mind that Technical Support cannot assist with HTML or Javascript code. If you are using HTML or Javascript code with a Literal Component, it is assumed that you are comfortable and knowledgeable about code. If you want to read about HTML and Javascript code, there are a number of free and educational websites that inform you about code:

[HTML Goodies](#)

[W3 Schools](#)

[Dyanmic Drive](#)

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Container Component

Table

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Table](#) | [Modifying Rows or Columns](#)

Overview

The Table Component serves as a container for other components. You can even add tables to a table component. Ideally, you should start your page with a table component so that you position your components with ease.

Add Table Component

Create New Table Component

Name

Use Existing Table Component

Results per page

Page [1](#) [2](#) [3](#) >>

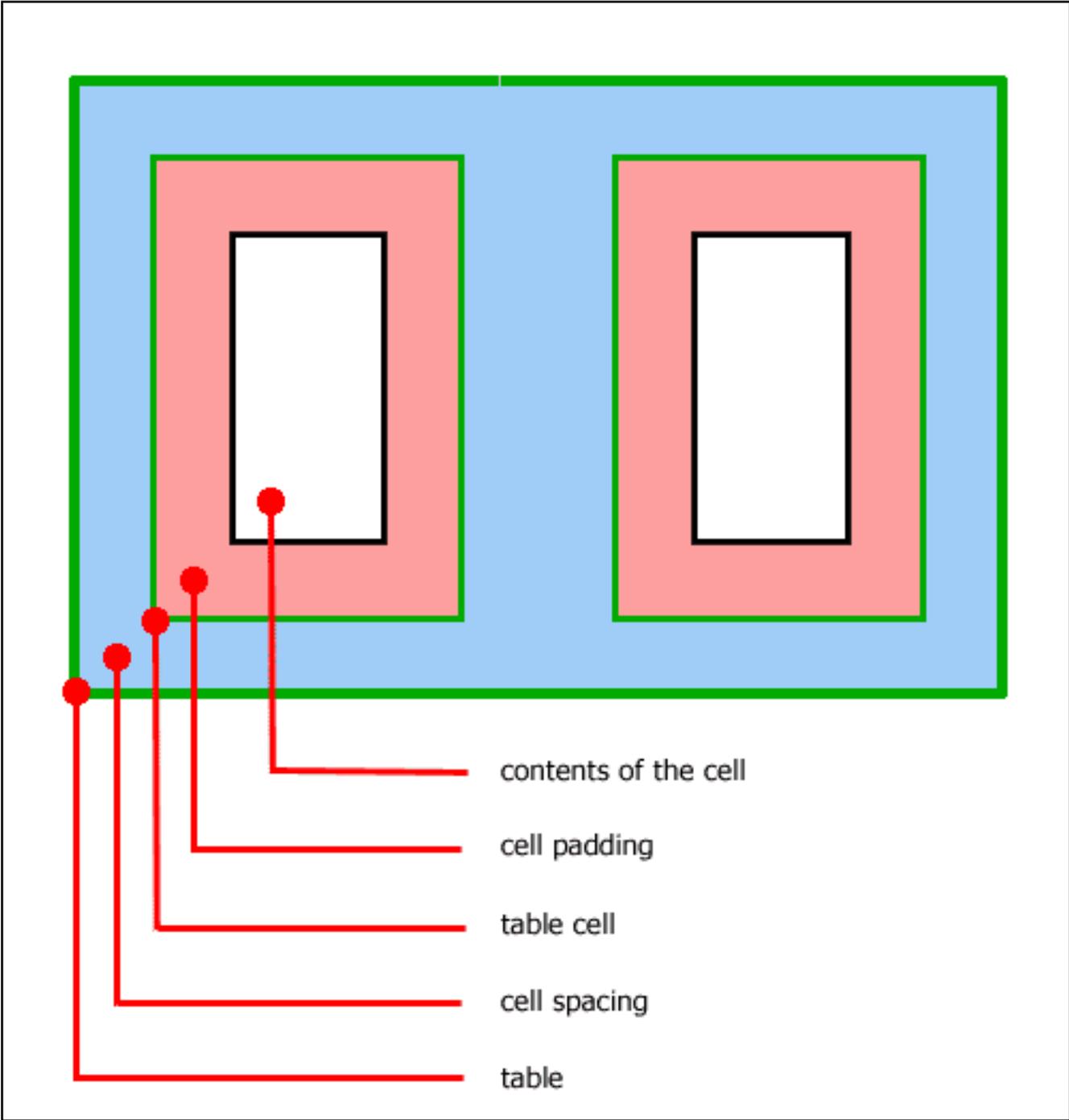
Name ▼	Last Updated	Created Time	
bottomImageTable	Tue Apr 8 12:14:57 2003	Tue Apr 8 11:31:16 2003	View Copy Use
Contact - Address Table	Fri Apr 4 11:17:21 2003	Fri Apr 4 11:17:19 2003	View Copy Use
Contact - Top Table	Fri Apr 4 11:17:21 2003	Fri Apr 4 11:17:13 2003	View Copy Use
containerTable	Sun Apr 6 13:35:02 2003	Fri Apr 4 11:09:09 2003	View Copy Use
containerTable (copy 1)	Fri Apr 4 11:18:19 2003	Fri Apr 4 11:14:36 2003	View Copy Use
containerTable (copy 1)	Sat Apr 5 11:02:58 2003	Fri Apr 4 11:14:32 2003	View Copy Use
containerTable (copy 1)	Fri Apr 4 11:16:58 2003	Fri Apr 4 11:14:21 2003	View Copy Use
...	View Copy Use

container table (copy 1)	Fri Apr 4 11:16:58 2003	Fri Apr 4 11:14:21 2003	Copy Use View
...

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Container". Click on "Table".

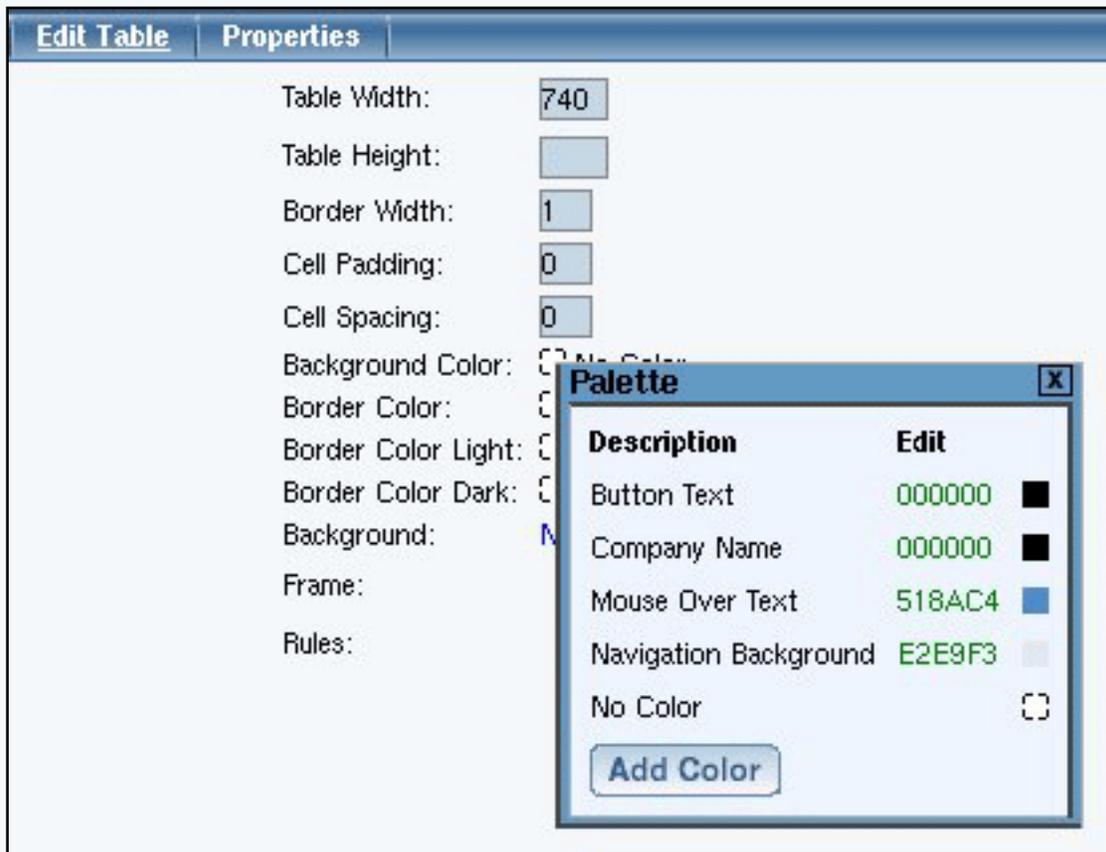
Edit Table

You can specify the table width, table height, border width, cell padding and cell spacing for the table. Cell padding is the area around the contents of the cell. Cell spacing is the area around the cell itself.



You can change the colors of the table with respect to the background, border, light border, and dark

border. The Background Color will specify a color inside the table itself whereas the Border Color will specify a color for the outline of the table. If you specify a Border Color Light or Border Color Dark, these colors will override the Border Color. Border Color Light and Border Color Dark add color shading to the table. All of the border colors will only show up if the Border Width is a number larger than zero (0).



The Background Image will apply a background image to the table itself. The Background Image will be applied in front of the Background Color, so only one can be used at the same time. If your table is larger than the Background Image, the Background Image will be repeated so that the background of the table is completely using the Background Image.

The Frame and Rules options allow you to customize the look of the border for the table. The Frame option allows you to "Hide borders", "All borders" (this option is also the default), "Border on top edge", "Border on bottom edge", "Border on top and bottom edges", "Border on left edge", "Border on right edge", and "Border on left and right edges". The Rules option allows you to "Hide all interior borders", "Show all interior borders" (this option is also the default), "Show borders between columns only", and "Show borders between rows only".

When you are done modifying the options for the table component, click on the button "Update" to save and apply your changes to the Web page.

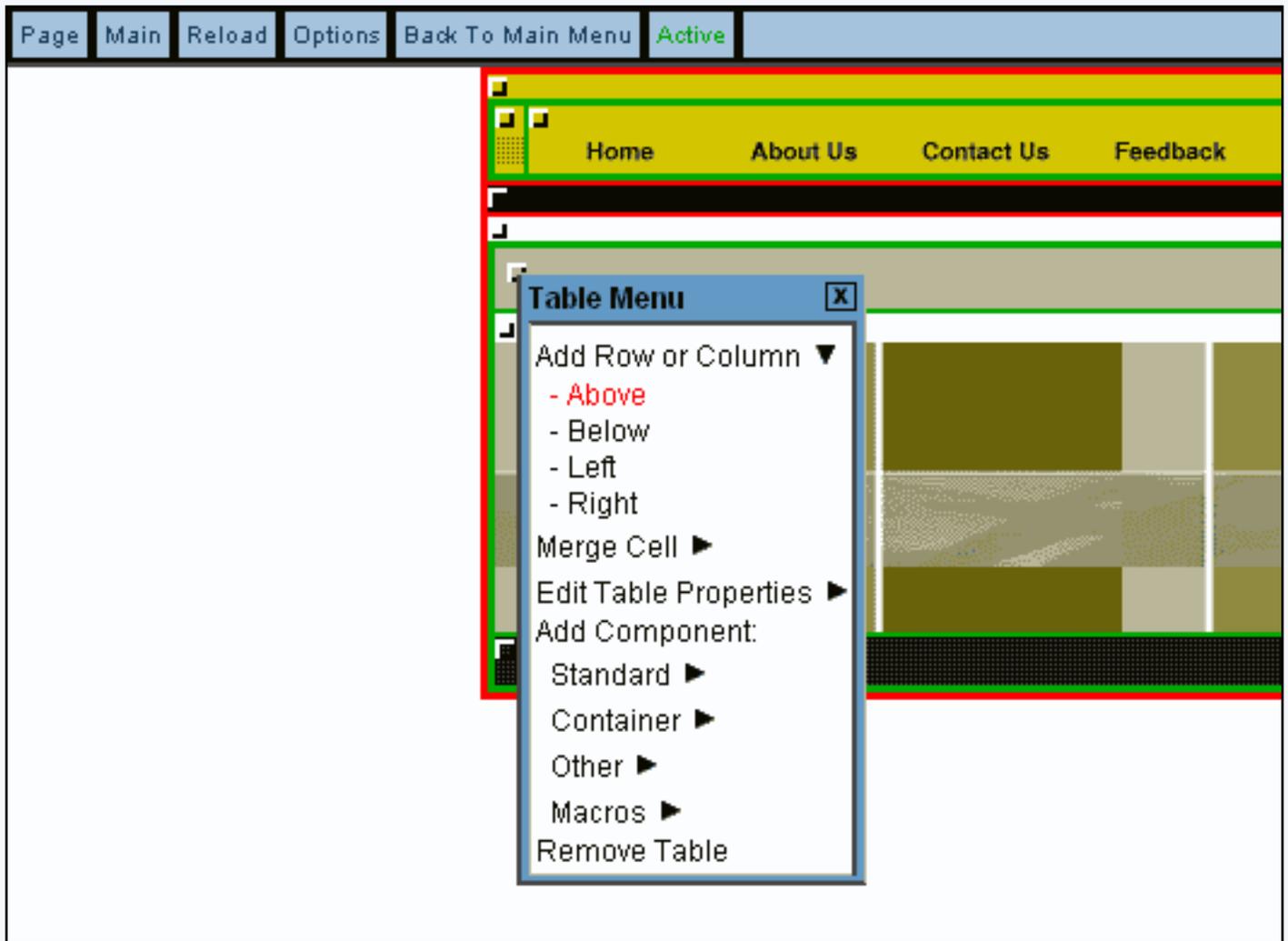
Edit Table	Properties
Table Width:	<input type="text" value="740"/> pixels
Table Height:	<input type="text" value=""/> pixels
Border Width:	<input type="text" value="1"/>
Cell Padding:	<input type="text" value="0"/>
Cell Spacing:	<input type="text" value="0"/>
Background Color:	<input type="checkbox"/> No Color
Border Color:	<input type="checkbox"/> No Color
Border Color Light:	<input type="checkbox"/> No Color
Border Color Dark:	<input type="checkbox"/> No Color
Background:	No Image
Frame:	<input type="text"/>
Rules:	Hide all interior borders

[Back to Edit Table](#)

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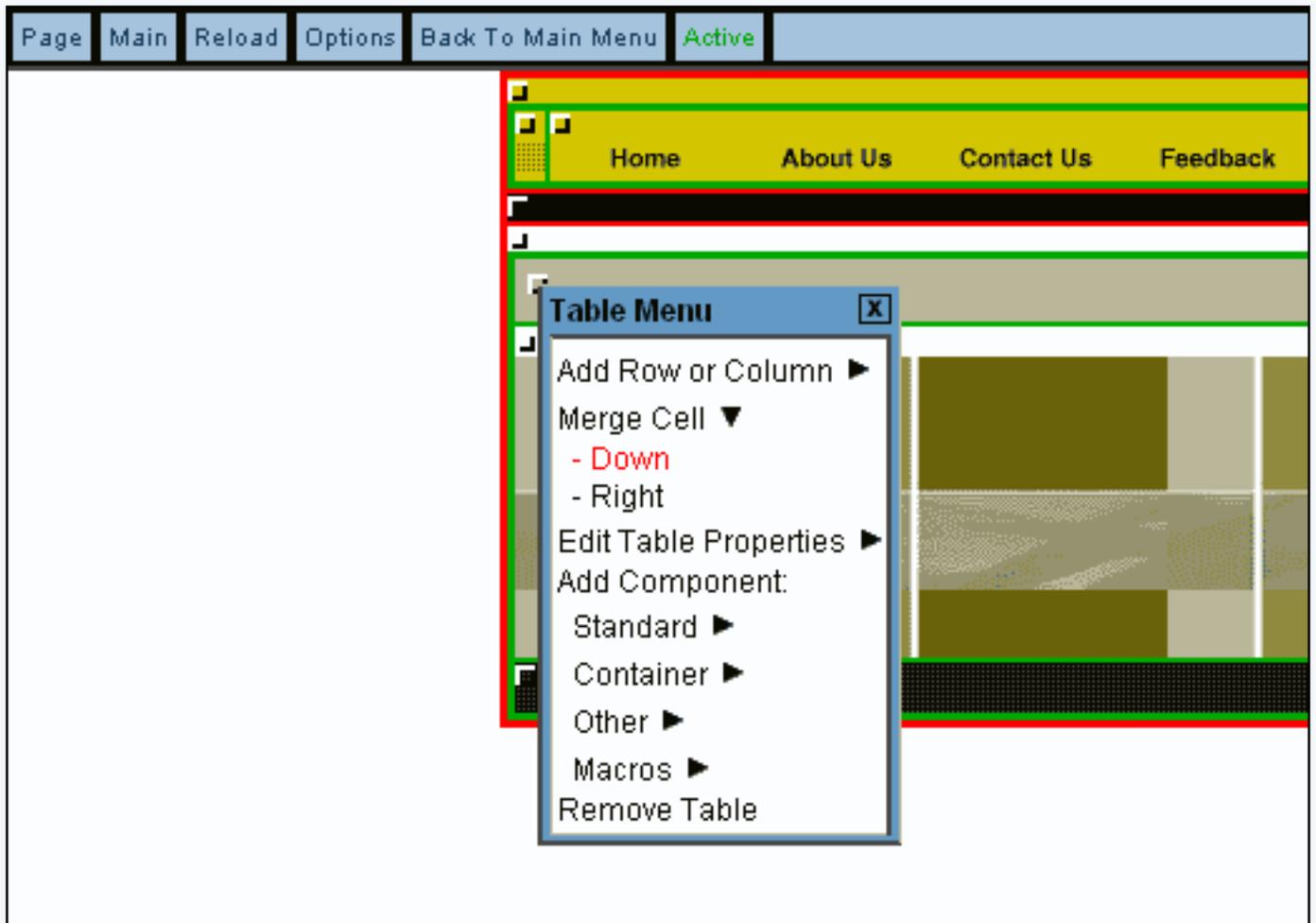
Modifying rows or columns

To add cells to the table, click on the editing square in the top left corner of any table cell. When the menu appears, click on "Add Row or Column". Click on the location where you would like to add a column or row. If you choose "Above" or "Below", the Page Editor will add a row above or below the cell you modified, respectively. If you choose "Right" or "Left", the Page Editor will add a column to the right or left of the cell you modified, respectively.



To remove cells from a table, click on the editing square of the table cell you want to remove. Click on "Merge Cell". Depending on the location of the cell you want to remove, you will get options to merge that cell with the adjacent table cells. Click on the cell location that you want to merge your selected cell with.

Please keep in mind, that adding or merging cells will not alter the content in the cells.



[Back to Modifying Rows or Columns](#)

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[Editing Basics](#)

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Container Component

Form

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

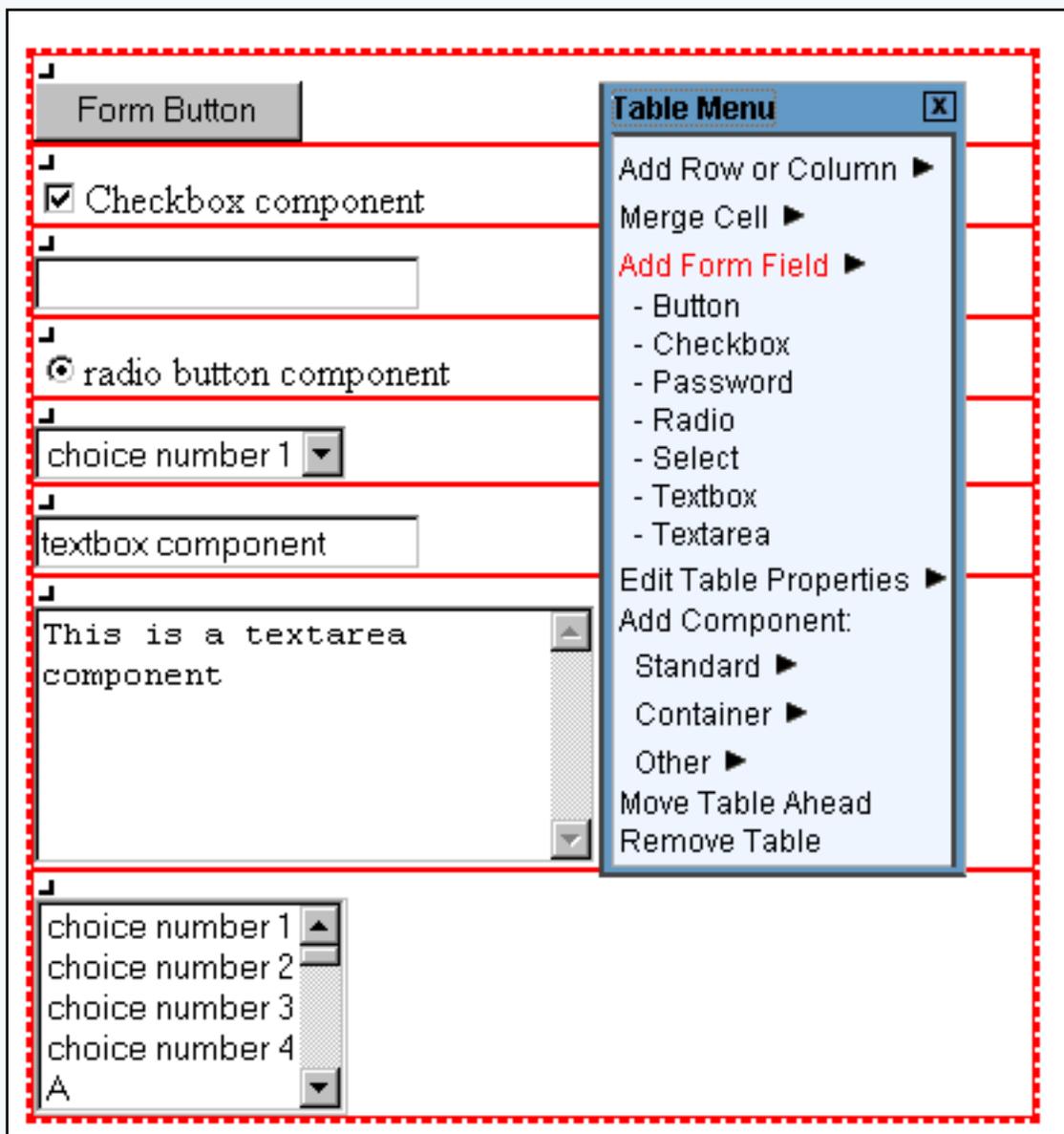
[Overview](#) | [Edit Form](#) | [Required Fields](#) | [Modify the Form](#) | [Form Input Components](#)

Overview

The Form Component serves as a container for other components. A form component is largely identified as a table component, but has unique options to add form input components. Such [form input components](#) include: button, checkbox, password, radio, select, textbox, and textarea.

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Container". Click on "Form".

Once you have created your form, you **must designate a [form processor](#) that will handle the form information that visitors will fill out.** If the form uses a form processor from our system, you can view the visitor's form information using the [Form Processor Browser](#). If you use your own custom form processor, you will already have your own way to view the visitor's form information.



If you wish to designate this form component to send information to the [Contact Manager](#), please [click here for more information](#).

When you are building your form, please keep in mind that you should **NOT add other [container components](#) (such as form components, table components, or list components) to the form. Use the form component's ability to add rows or columns in order to achieve your formatting/alignment ideas. Also, the order in which you place your [form input components](#) is the order in which the information will be sent to you via e-mail and via the [Form Processor Browser](#).**

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Edit Form

You can specify the form width, form height, border width, cell padding and cell spacing for the form. Cell padding is the area around the contents of the cell. Cell spacing is the area around the cell itself.

You can change the colors of the form with respect to the background, border, light border, and dark border. The Background Color will specify a color inside the form itself whereas the Border Color will specify a color for the outline of the form. If you specify a Border Color Light or Border Color Dark, these colors will override the Border Color. Border Color Light and Border Color Dark add color shading to the form. All of the border colors will only show up if the Border Width is a number larger than zero (0).

The Background Image will apply a background image to the form itself. The Background Image will be applied in front of the Background Color, so only one can be used at the same time. If your form is larger than the Background Image, the Background Image will be repeated so that the background of the form is completely using the Background Image.

The Frame and Rules options allow you customize the look of the border for the form. The Frame option allows you to "Hide borders", "All borders" (this option is also the default), "Border on top edge", "Border on bottom edge", "Border on top and bottom edges", "Border on left edge", "Border on right edge", and "Border on left and right edges". The Rules option allows you to "Hide all interior borders", "Show all interior borders" (this option is also the default)", "Show borders between columns only", and "Show borders between rows only".

For the section "Form Options", you can choose to select to manually specify the form's Action and Method fields or specify the [form processor](#) that will handle the form when the form gets submitted. If you know the Action and Method, select the first radio button and fill out your information. If you set up a form processor using the [Form Processor Manager](#), select the second radio button, then select your form processor in the drop-down menu.

When you are done modifying the options for the form component, click on the button "Update" to save and apply your changes to the Web page.

Edit Form | **Properties** | **Required Fields**

Table Width: pixels

Table Height: pixels

Border Width: 0

Cell Padding: 0

Cell Spacing: 0

Background Color: No Color

Border Color: No Color

Border Color Light: No Color

Border Color Dark: No Color

Background: [No Image](#)

Frame: All borders

Rules: Show all interior borders

Form Options

Action:
Method: GET

or

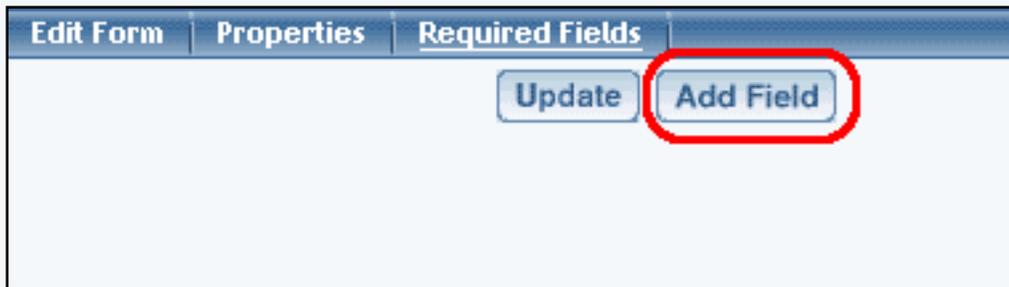
Post to: --- Choose A Form --- [Form Processor Manager](#)

[Back to Edit Form](#)

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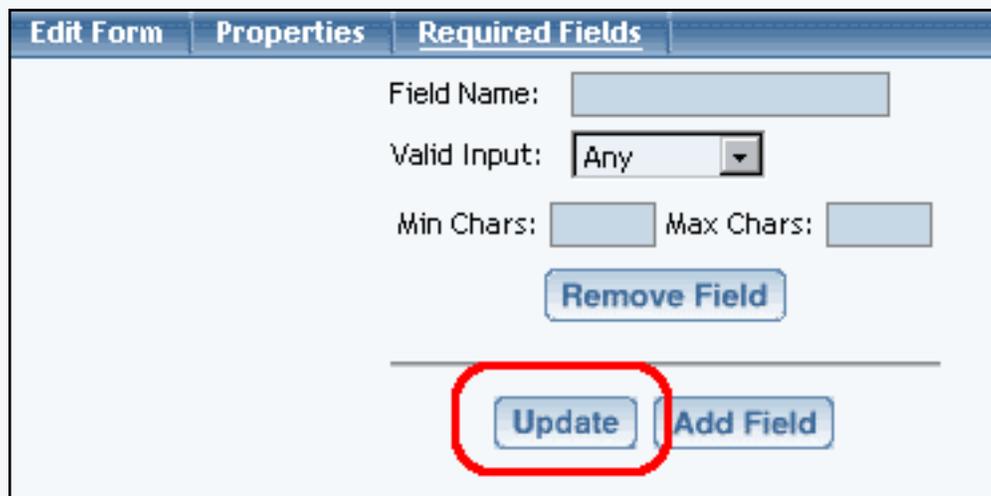
Required Fields

Some times, you may need to specify certain form input fields as required. Click on the tab "Required Fields" in the form editing window. You will see the following screen:

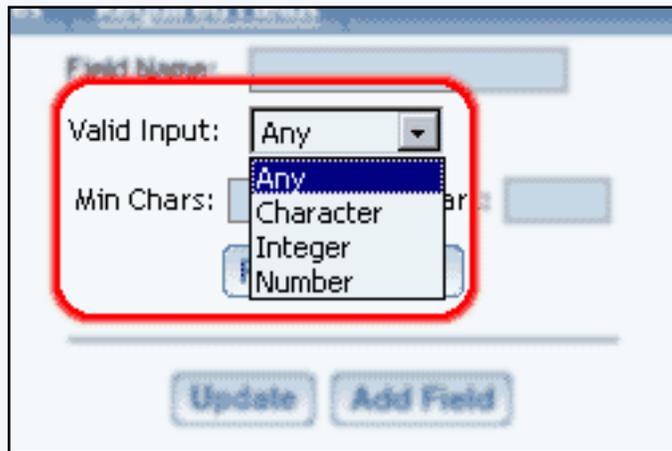


Specify the exact field name of the form input component that you would like to have as required. The field name of the form input component must be put in the text field next to the text "Field Name". This must be exactly the same - for example, if the field name of the form input component is "first_name", only "first_name" would be correct.

For the drop-down menu "Valid Input", specify the type of characters that the system should be expecting from this form input component.



Specify "Any" if the form input component accepts any type of character (letter or number) as input. Specify "Character" if the form input component should only accept letters (alphabet). Specify "Integer" if the form input component should only accept whole numbers - for example, "123" and "456" are valid but "12.34" is not. Specify "Number" if the form input component accepts numbers only - for example, "12345.00" and "123456" are valid.



Both the "Min Chars" and "Max Chars" fields are mandatory in order to require Web site visitors to fill out this field. Specify the minimum number of characters that the form input component will allow in the field "Min Chars" and the maximum number of characters in the field "Max Chars".

When done, you must click on the button "Update" to save your changes. To apply your changes to the Web site, you must [Publish](#).

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Modifying Elements in the Form Component

To add form input components to the form, click on the editing square in the top left corner of any form cell. When the menu appears, click on "Add Form Input Component". You have options to select the type of form input components to add.

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Form Input Components

Form input components include: button, checkbox, password, radio, select, textbox, and textarea. Once you have created your form, you must create and designate a form processor that will handle the form information that visitors will fill out. [Click here for more information on Form Input Components](#).

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[Editing Basics](#)

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Container Component

Form

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#) | [Form Component](#)

Form Input Components

Form input components include: button, checkbox, password, radio, select, textbox, and textarea. Once you have created your form, you must create and designate a form processor that will handle the form information that visitors will fill out.

[form button](#)

[checkbox](#)

[password field](#)

[radio button](#)

[item select](#)

[text box](#)

[text area](#)

Form Button



Specify the name of the form input component in the field "Field Name" – this name has uses of which Javascript and HTML can work with. The text on the button itself would be placed in the field "Text on Button".

Edit Button | **Properties**

Component Name: form button component

Field Name: Form button

Value on Button: Form Button

Button Type: Submit (Button) ▼

Update

Select the button type under the drop-down menu next to the text "Button Type". You will be able to choose from "Print", "Reset", "Submit (Button)" and "Submit (Image)".

Field Name: Form button

Value on Button: Form Button

Button Type: Submit (Button) ▼

- Print
- Reset
- Submit (Button)
- Submit (Image)

If the option "Print" is selected, you will be able to [select an image to use](#) for your button by clicking on the blue text next to the drop-down menu. If you do not choose an image, the system will request the generic form button and the words inputted in the field "Value on Button" will be used. When a customer clicks on this button, their computer will bring up the print dialog and will attempt to print the page.

The "Reset" option will cause the button to clear and reset all of the form fields. The generic form button with the words inputted in the field "Value on Button" will be used.

The "Submit (Button)" option will cause the button to submit all of the contents of the form component to the form processor. The generic form button with the words inputted in the field "Value on Button" will be used.

If the option "Submit (Image)" is selected, you will be able to [select an image to use](#) for your button by clicking on the blue text next to the drop-down menu. If you do not choose an image, the system will request the generic form button and the words inputted in the field "Value on Button" will be used. When a customer clicks on this button, all of the contents of the form will be submitted to the form processor.

When you are done specifying your options for the form input component, you must click on the button "Update" to save and apply your changes to the Web page. If you need to specify a form processor, you can use the system's [form processor manager](#).

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Checkbox

 Checkbox component

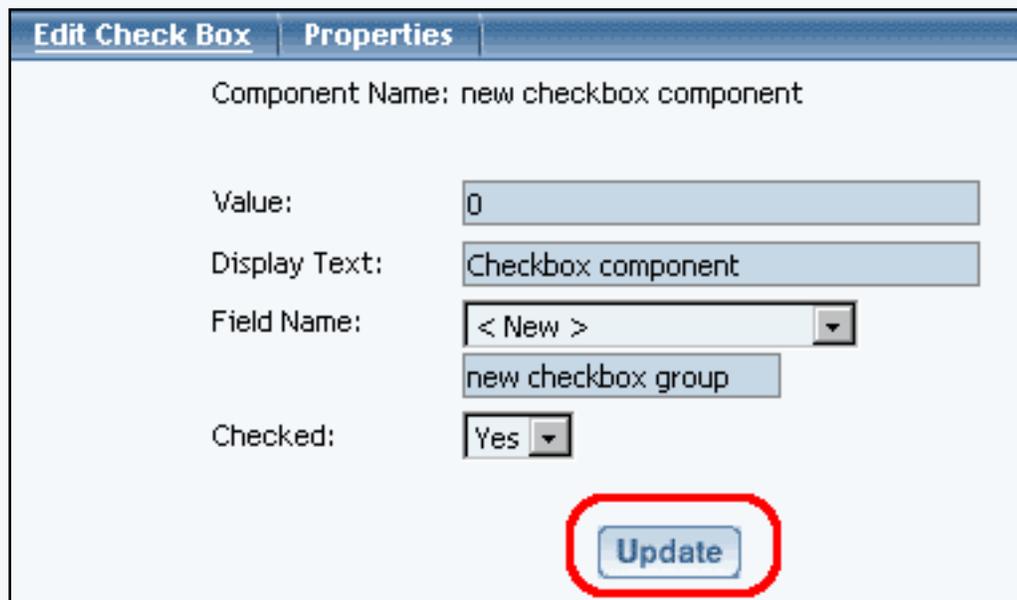
The field "Value" will assign a value to the checkbox component that will get sent to you when the form gets submitted.

Enter in the text you would like to display next to the checkbox in the field "Display Text". The text here will appear to the right of the checkbox.

By default, the field "Field Name" of the form input component checkbox is set to the name of the form input component. If you build multiple checkboxes that are associated as a group, you will want to make sure that you are using the same "Field Name". To specify your own, you would select "< New >" in the drop down list and then type in the group name for the checkboxes in the blue text field provided.

If you would like to have the checkbox automatically checked when the visitor views the page, select "Yes" in the drop-down menu next to the text "Checked".

When you are done specifying your options for the form input component, you must click on the button "Update" to save and apply your changes to the Web page.



The screenshot shows a dialog box titled "Edit Check Box" with a "Properties" tab. The "Component Name" is set to "new checkbox component". The "Value" field contains "0". The "Display Text" field contains "Checkbox component". The "Field Name" field has a dropdown menu set to "< New >" and a text input field below it containing "new checkbox group". The "Checked" field has a dropdown menu set to "Yes". A red oval highlights the "Update" button at the bottom right.

[Back to Form Input Components](#)

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Password Field

The Password form input component acts like a text field, but the input text is rendered in such a way as to hide the characters (that is, as a series of asterisks). This form input component is often used for sensitive input such as passwords.



Please keep in mind that this mechanism affords only light security protection. Although the field is masked from casual observers to the Web site, the field is still transmitted to the server as clear text and may be read by anyone with low-level access to the network.

Specify the name of the form input component in the field "Field Name" – this name has uses of which Javascript and HTML can work with.

Specify the size of the text field that a Web site viewer would enter in their sensitive information in the field "Field Size". Specify the maximum size of the text field in the field "Maximum Length".

When you are done specifying your options for the form input component, you must click on the button "Update" to save and apply your changes to the Web page.

Edit Password		Properties	
Component Name:	new password component		
Field Name:	<input type="text" value="password component"/>		
Character Length (Size):	<input type="text" value="20"/>		
Maximum Length:	<input type="text" value="40"/>		
<input type="button" value="Update"/>			

[Back to Form Input Components](#)

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Radio Button

radio button component

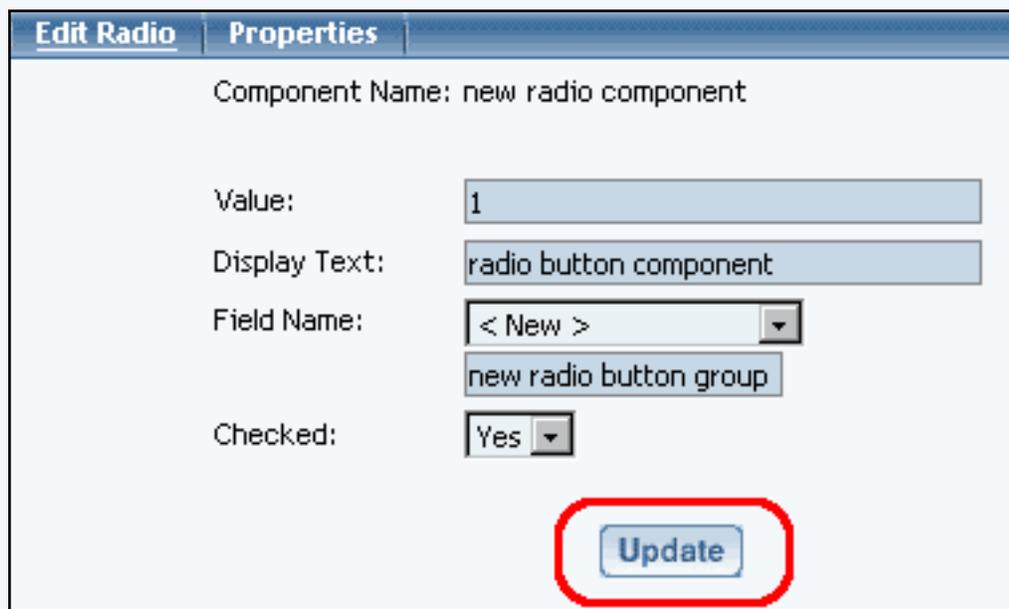
The field "Value" will assign a value to the radio component that will get sent to you when the form gets submitted.

Enter in the text you would like to display next to the radio button in the field "Display Text". The text here will appear to the right of the radio button.

By default, the field "Field Name" of the form input component radio button is set to the name of the form input component. If you build multiple radio buttons that are associated as a group, you will want to make sure that you are using the same "Field Name". To specify your own, you would select "< New >" in the drop down list and then type in the group name for the radio buttons in the blue text field provided.

If you would like to have the radio button automatically selected when the visitor views the page, select "Yes" in the drop-down menu next to the text "Checked".

When you are done specifying your options for the form input component, you must click on the button "Update" to save and apply your changes to the Web page.



The screenshot shows a web form titled "Edit Radio" with a "Properties" tab. The form contains the following fields:

- Component Name: new radio component
- Value: 1
- Display Text: radio button component
- Field Name: < New > (dropdown menu) and new radio button group (text input)
- Checked: Yes (dropdown menu)

An "Update" button is located at the bottom right of the form, highlighted with a red rounded rectangle.

[Back to Form Input Components](#)

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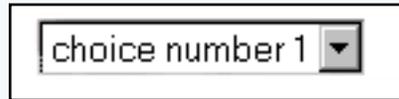
Item Select

The Select Form Input Component allows you to add a field on to the Web page where a Web site visitor would be able to select an option among many. The field would either appear as a drop-

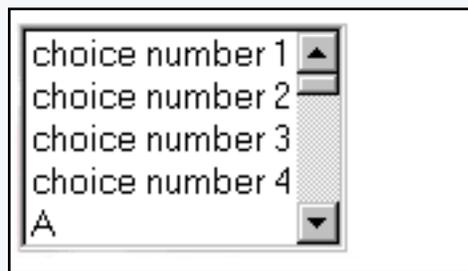
down menu or as a multiple-select menu.

Specify the name of the form input component in the field "Field Name" – this name has uses of which Javascript and HTML can work with.

Indicate how many options you want to display in the field "Size of list". If you enter "1", then the Select form input component will display as a drop-down menu;



...otherwise, it will appear as a box with a list of text.



Scrollbars will be added to allow Web site visitors to see the additional options if there are more options than is allowed to display.

In the field "Allow multiple selections", you would specify whether you would want a Web site visitor to select more than one option. More than one option can be selected by holding down the CTRL key on the keyboard and clicking on multiple options. If this option is set to "Yes" and the option "Size of list" is set to "1", it will be very difficult for Web site visitors to select additional options.

To add options to the select form input component, click on the blue text "Add Item". A new pop-up window will appear. Enter in the text to display as an option in the field "Choice" and enter in the value of the option under the field "Value". If you want the option to be selected, checkmark the box "Selected". When done entering information, click on the button "Add".

If you click on an option, you can modify, remove, move up, and move down the option by clicking on the blue text that would correspond to the action you would like to perform on the option.

When you are done specifying your options for the form input component, you must click on the button "Update" to save and apply your changes to the Web page.

Edit Select | **Properties**

Component Name: new select component

Field Name:

Size of list:

Allow multiple selections:

Select list elements

[Add Item](#)
[Modify](#)
[Remove](#)
[Move Up](#)
[Move Down](#)

[Back to Form Input Components](#)

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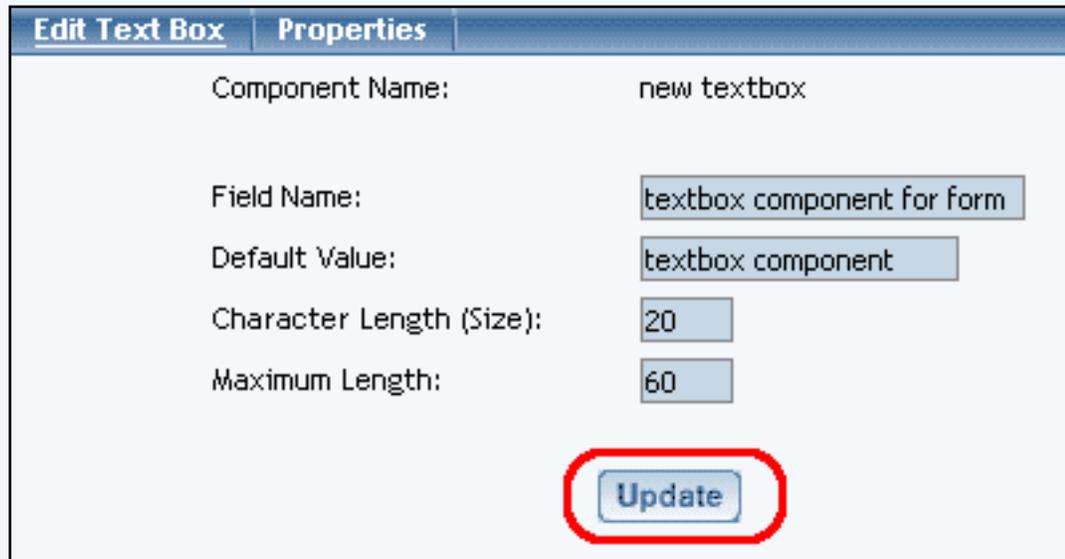
Textbox

Specify the name of the form input component in the field "Field Name" – this name has uses of which Javascript and HTML can work with.

If you want text to automatically display in the textbox form input component, specify that text in the field "Default Value".

You can specify the size of the textbox form input component under the field "Character Length (Size)" and you can specify the maximum number of characters that a Web site visitor may type under the field "Maximum Length".

When you are done specifying your options for the form input component, you must click on the button "Update" to save and apply your changes to the Web page.

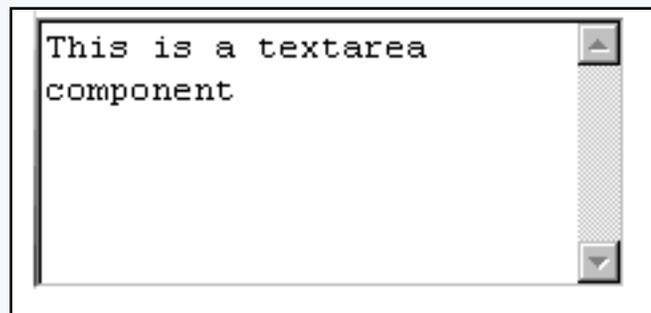


Edit Text Box Properties	
Component Name:	new textbox
Field Name:	textbox component for form
Default Value:	textbox component
Character Length (Size):	20
Maximum Length:	60
<input type="button" value="Update"/>	

[Back to Form Input Components](#)

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Textarea



This is a textarea component

Specify the name of the form input component in the field "Field Name" – this name has uses of which Javascript and HTML can work with.

If you want text to automatically display in the textarea form input component, specify that text in the field "Default Value".

Specify the dimension of the textarea form input component to display on the page using the field "Number of Columns" as the width and the field "Number of Rows" as the height. Typed text that exceeds the textarea's dimensions will cause the scrollbars to appear so that you can scroll up and down the textarea. The textarea will accept virtually an unlimited amount of characters.

If you want the textarea to wrap text, select either "Hard" or "Soft". Hard will automatically cause

the text to wrap if the number of characters in a word exceeds the column width. Soft will also do so, but will try to keep the whole word together.

When you are done specifying your options for the form input component, you must click on the button "Update" to save and apply your changes to the Web page.

<u>Edit Text Area</u>	<u>Properties</u>
Component Name:	new textarea component
Field Name:	<input type="text" value="textarea component for form"/>
Default Value:	<input type="text" value="This is a textarea compo"/>
Number of Columns:	<input type="text" value="25"/>
Number of Rows:	<input type="text" value="6"/>
Wrapping:	<input type="text" value="Soft"/> ▾
<input type="button" value="Update"/>	

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[Editing Basics](#)

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Container Component

List

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit List](#) | [Modify List Components](#)

Overview

The List Component serves as a container for other components.

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Container". Click on "List".

Once you add a list item component, you will be able to add other components to the list component. Each list item component will have a bullet preceding the component.

- a. this is the first list component
- b. this is the second list component
- c. this is the third list component



d.

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Edit List

Specify the position of the list component in the drop-down menu next to the text "Position". You have the option to select a position of "Inside" and "Outside". A position of "Outside" will have your second line (and the remaining other lines) of text indented so it is under the first line of text. A position of "Inside" will place the second line (and the remaining other lines) of text directly under the bullet - so that the first line of text will be the only line indented.

The image shows a dialog box titled "Edit List" with a "Properties" tab. It contains two dropdown menus: "Position:" set to "Inside" and "Set A Style:" set to "-- No Value --". Below these is an "Update" button.

Here is what the positions will look like on a sample list:

- this is the first bullet for a list set with a position of "outside".
 - this is the second bullet with a long line of text. this is the second sentence of the second bullet. this is the third sentence of the second bullet
-
- this is the first bullet for a list set with a position of "inside".
 - this is the second bullet with a long line of text. this is the second sentence of the second bullet. this is the third sentence of the second bullet

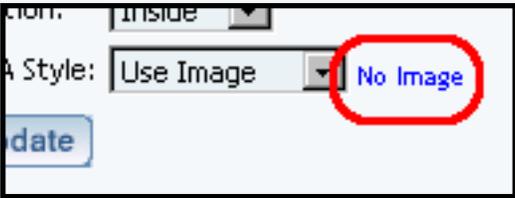
The bullet that will appear in front of every list item component can be specified in the drop-down menu next to the text "Set A Style". You have the option to select a style of "Circle", "Decimal", "Disc", "Lower Alpha", "Lower Roman", "Square", "Upper Alpha", "Upper Roman", and "Use Image".

The image shows the same dialog box as above, but with the "Set A Style:" dropdown menu open. The menu is currently set to "-- No Value --" and lists the following options: Circle, Decimal, Disc, Lower Alpha, Lower Roman, Square, Upper Alpha, Upper Roman, and Use Image. The "Update" button is also visible.

This is what the bullet styles will look like:

◊ Circle Bullets	a. Lowercase Alphabet Bullets
◊ second bullet	b. second bullet
◆ Disc Bullets	A. Uppercase Alphabet Bullets
◆ second bullet	B. second bullet
◆ Standard Bullets	i. Lowercase Roman Numeral Bullets
◆ second bullet	ii. second bullet
■ Square Bullets	I. Uppercase Roman Numeral Bullets
■ second bullet	II. second bullet
1. Numbered Bullets	
2. second bullet	

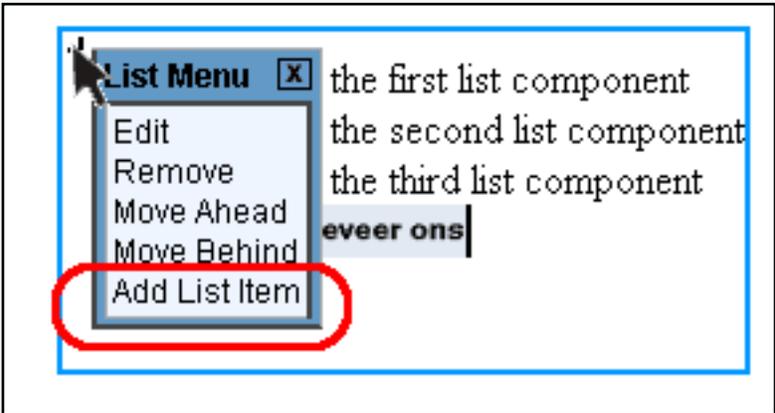
If you select the option "Use Image", you have the ability to [specify your own image to use](#) as the bullet for your list items.



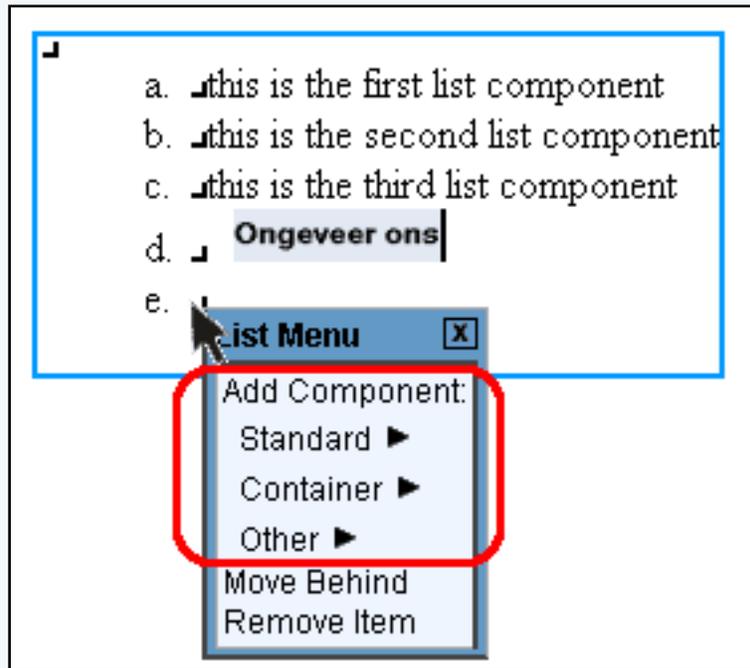
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Modifying List Item Components

To add list item components to the list component, click on the editing square in the top left corner of any list component cell. When the menu appears, click on "Add List Item Component".



A bullet will be added where you can add a component as the list item component. To the right of the bullet, you will see an editing square. Click on the editing square to the right of the bullet to [add a component](#) for that list item.



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Other Component

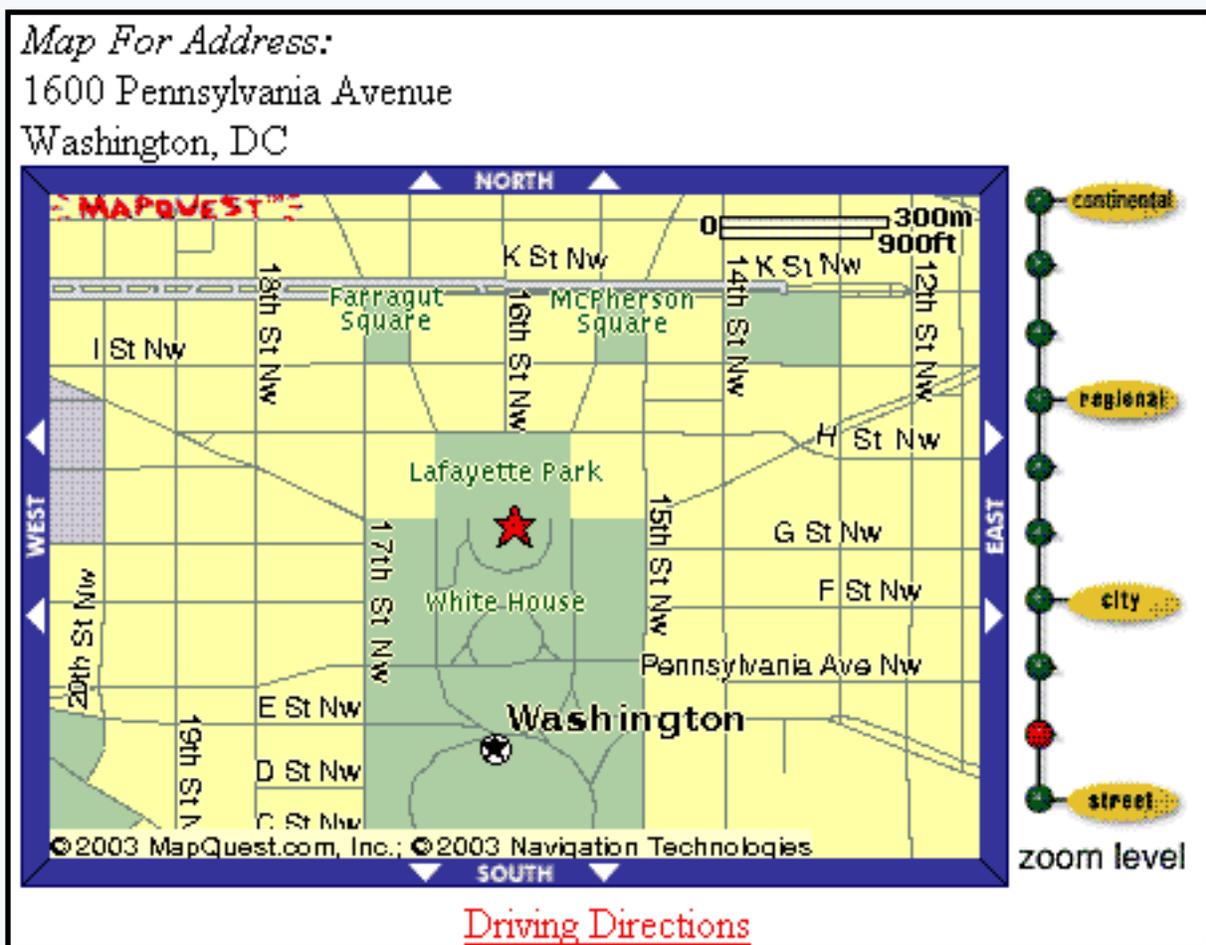
Map

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Map](#)

Overview

The Map Component will display a map on the Web page that will allow visitors to zoom in and out around the address that you specify.



Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Map".

Edit Map

If you want to generate a map based on the default address that you have listed in the [My Account](#) section, select your address in the drop-down menu.

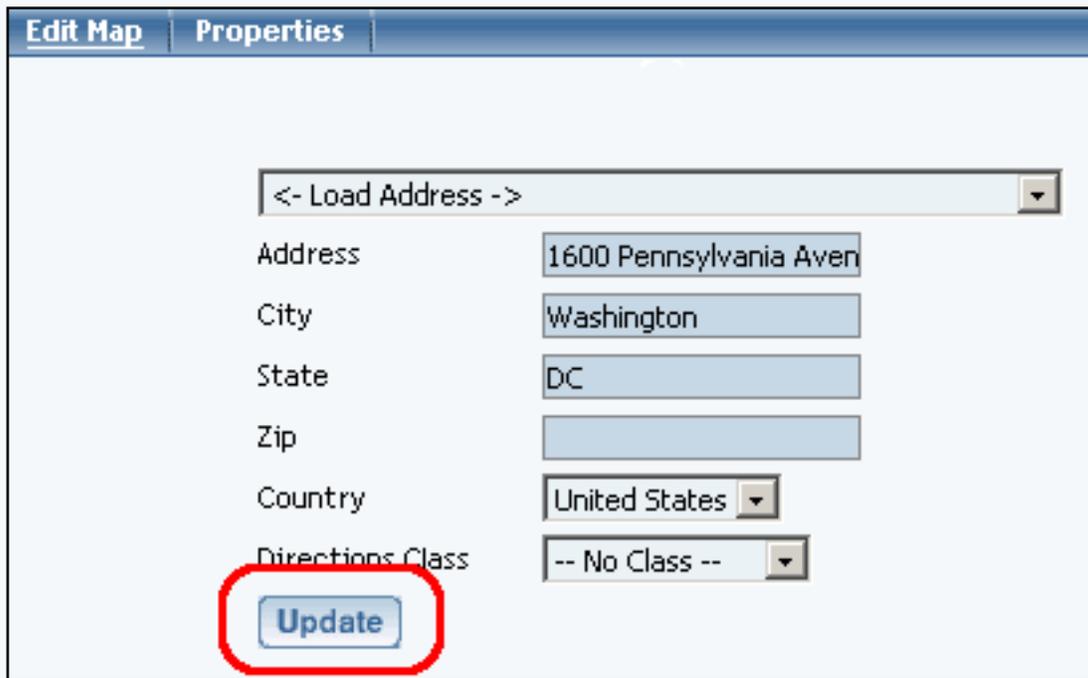
If you want to specify another address to use for the map component, select "<- Load Address ->" in the drop-down menu. Fill out all of the address information in the related fields so that the Page Editor can

generate a map to that address on the Web page.

For best results, please use the full address names. If that does not pull up a valid map, you may use variations of the street address - for example, use "St." or "St" for "street", use "Rd." or "Rd" for "Road", and so on. If you know the 9-digit zipcode for the address you want to display, this greatly helps in pinpointing the correct address to display.

The drop-down for Directions Class allows you to assign a [class](#) to the text link that provides directions to the displayed address.

When done configuring your options, click on the button "Update" to save and apply your changes to the Web page.



The screenshot shows a dialog box titled "Edit Map" with a "Properties" tab. At the top is a dropdown menu with the text "<- Load Address ->". Below this are several input fields:

Address	1600 Pennsylvania Aven
City	Washington
State	DC
Zip	
Country	United States
Directions Class	-- No Class --

At the bottom left of the dialog box, there is a blue button labeled "Update" which is circled in red.

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Other Component

Flash

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Flash](#) | [Upload Flash](#) | [Flash Introduction Page](#)

Overview

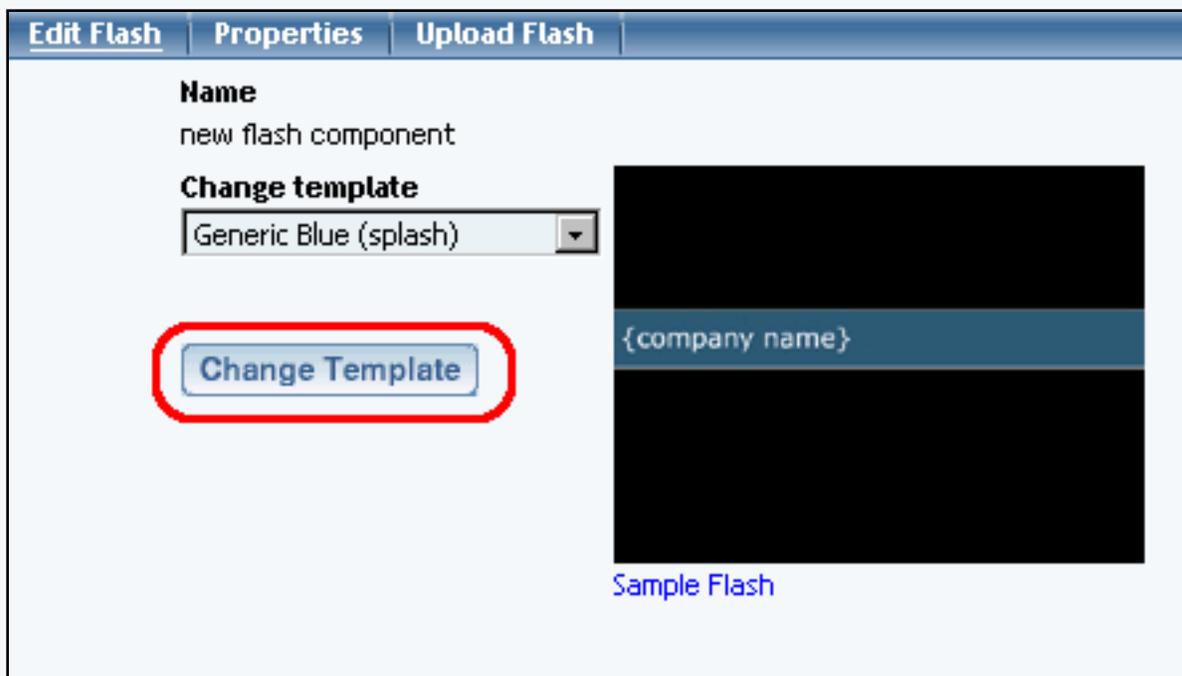
Flash Components allow you to add Flash animation to a Web page. You may use one of our Flash templates or you may use your own custom Flash file (SWF or SWT).

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Flash".

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Edit Flash

In the drop-down menu next to the text "Select a template", choose a Flash template to use or choose the option "Use My Own Flash File" to select your own custom Flash file. If you do use your own Flash file, the Flash file must be in SWF or SWT file format. Once you have selected a Flash file to use, click on the button "Change Template" to apply that Flash file to the Flash component.

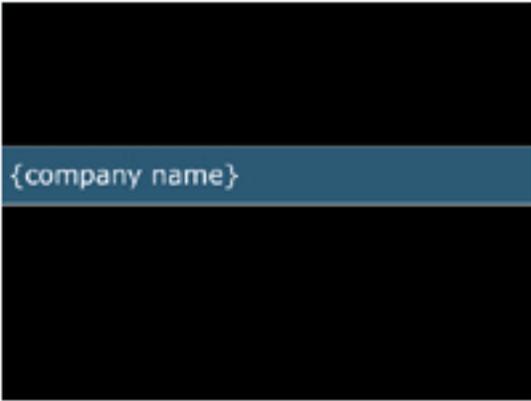


After you have chosen a Flash Template to work with by clicking on the "Change Template" button, you can view a preview of the Flash template by clicking on the blue text "Sample Flash". This will show you what the template looks like but will not add in the changes that you have made.

Edit Flash | **Properties** | **Upload Flash**

Name
Splash

Change template
Generic Blue (splash) ▼



Sample Flash

Dimensions
Width: 50 | Percent ▼ | Height: 50 | Percent ▼

Text Elements	Color
Text 1: __companyname__	No Color
Text 2: the second line of text	No Color
Text 3: the third line of text	No Color
Text 4: keyword 2	No Color
Text 5: keyword 2	No Color
Text 6: __companyname__	No Color

Image Elements	File	Quality	Width	Height	Keep Ratio
Image 1	No Image	100 ▼	126	125	<input type="checkbox"/>
Image 2	No Image	100 ▼	140	140	<input type="checkbox"/>

Sound Elements

Sound 1: Default Sound ▼

Sound 2: Default Sound ▼

Update Flash

View Flash

In the fields "Width" and "Height", specify the dimensions of the Flash component as it will appear on the Web page. **In order for the Flash to display on the Web site, you must specify both the height and width dimension for the Flash component.** You may specify whether the dimensions of height and width are in pixels or percent by using the drop-down menu next to the width and height fields.

If you are using one of our Flash templates, after you click on the button "Change Flash Template" the Page Editor will give you options to change the text, images, and sound for the Flash template. If you decide this template is not to your liking, you can switch to another Flash template and click on the button "Change Template" again.

When done specifying your options for the Flash component, click on the button "Update Flash". Once you have clicked on "Update Flash", you will see a button labelled as "View Flash". This will allow you to view a preview of what the Flash file will look like.



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Upload Flash

Click on the button "Browse" to locate and select your custom Flash file to use with the Flash component. Navigate through the folders on your computer to get to your Flash file. Click once on your Flash file and then click on the button "OK". Click on the button "Upload File" to upload your Flash file to your Web site.

You may delete Flash files and Sound files by selecting the files in the drop-down menus and clicking on the appropriate button to delete the files.

Edit Flash | **Properties** | **Upload Flash**

Upload Flash file or sound file

Delete Files

-- Select Flash --

-- Select Sound --

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Flash Introduction Page

One of the default pages that have been built for you is a splash.html page. This splash.html page loads before your index.html page, and is used for a Flash introduction. The splash.html page already comes with a Flash component already placed on the page. You may edit this Flash component to display the Flash template that you would like to display when a visitor goes to your Web site.

To add a splash page, you would click on the link [Add Splash Page](#) in the main menu of the Website Editor.

If you do not want the Flash introduction page to load when visitors come to your Web site, you must [disable](#) the splash.html page. **If you delete the splash.html page, the system will automatically recreate the page when you publish the Web site.**

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Other Component

Navigation

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#) | [Working with Buttons](#)

[Overview](#) | [Edit Menu](#) | [Navigation Component Menu Style](#)

Overview

To add a menu navigation for all of your pages, you would use a Navigation component.



Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Navigation".

When you add the Navigation component, you will have the following screen:

Add Menu Component

Create New Menu Component

Name

Use Existing Menu Component

Results per page

Page [1](#)

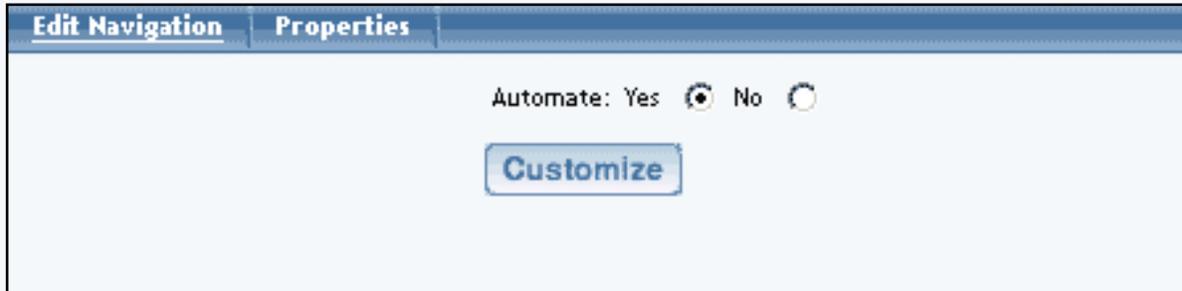
Name ▼	Last Updated	Created Time	
Main Navigation	Sun Apr 6 11:24:14 2003	Thu Mar 27 13:31:11 2003	View Copy Use

Page [1](#)

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Edit Menu

If you want the Page Editor to automate the process of the menu navigation, click on the radio button next to the text "Yes". The Page Editor will generate links to all of active pages that have a Menu Name assigned.



The screenshot shows a software interface with two tabs: "Edit Navigation" and "Properties". The "Edit Navigation" tab is active. Below the tabs, there is a section labeled "Automate:" with two radio buttons. The "Yes" radio button is selected, and the "No" radio button is unselected. Below this section, there is a blue button labeled "Customize".

If you select "No" to automate the menu navigation, you will have to define each menu listing. Enter the text you want to display on the Web site in the field "Text", the page you want to link to in the field "Link", and specify whether you want the link to open the page in a new window. If you want to secure the links to the new page, click on the checkbox "Secure". When done specifying your new menu listing, click on the button "Create New Element". Once you have menu listings, you can modify them, move up or down (using the up and down black arrows), and delete the menu listing.

Edit Navigation
Properties

Automate: Yes No

New Menu Element

Text
Link
Pop Up Secure

Create New Element

Elements

Name	Url	Pop Up	Secure	Move		
Home	index.html	No	No	▼	Delete	Edit
About Us	about.html	No	No	▲	Delete	Edit
Contact Us	contact.html	No	No	▲	Delete	Edit
Services	services.html	No	No	▲	Delete	Edit
Portfolio	portfolio.html	No	No	▲	Delete	Edit
Weddings	weddings.html	No	No	▲	Delete	Edit
Feedback	feedback.html	No	No	▲	Delete	Edit

Customize

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Navigation Component Menu Style

To customize the settings for your Navigation component, click on the button "Customize". Select a Menu Style in the drop-down menu at the top of the window. You have options to select "Default", "Image" and "3Image". Once you have chosen a Menu Style, click on the button "Update" to see additional options.

[Default menu Style](#)

[Image Menu Style](#)

[3Image Menu Style](#)

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Default

Alignment – specify whether you want your navigation menu to be aligned horizontally or vertically.

Wrap – if you specified a horizontal alignment, you can specify whether you want the Administration to wrap the navigation menu when the menu exceeds the width of the page.

Padding – specify whether there will be extra spacing on all four sides of the Navigation component. The padding will be measured in pixels.

Style class, mouse-over style class, and highlight style class give you the ability to designate the style sheet classes that will apply to the Navigation component.

When you are done specifying all of your options for your Menu Style, click on the button "Update" to save your changes to the Navigation Component.

The screenshot shows a software interface with two tabs: 'Edit Navigation' and 'Properties'. The 'Properties' tab is active and contains a 'Change Style' section. Below this, there is a 'Menu Style' dropdown menu set to 'Default'. A sub-section titled 'Style: Default' contains several settings: 'Alignment' is set to 'Horizontal', 'Wrap (horizontal alignment only)' is an unchecked checkbox, 'Padding' is a text input field, 'Style Class' is set to 'None', 'Mouse Over Style Class' is set to 'None', and 'Highlight Style Class' is set to 'None'. At the bottom of this section is an 'Update' button, which is circled in red. Below the 'Update' button is a 'Back' button.

[Back to Navigation Component Menu Style](#)

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Image

Alignment – specify whether you want your navigation menu to be aligned horizontally or vertically.

Wrap – if you specified a horizontal alignment, you can specify whether you want the Administration to wrap the navigation menu when the menu exceeds the width of the page.

Padding – specify whether there will be extra spacing on all four sides of the Navigation component. The padding will be measured in pixels.

Mouse Over – specify whether you want to have the menu navigation text to change color when the mouse pointer moves over the buttons.

Font – specify the font face for the text on the buttons.

Font Color – specify the font color of the text on buttons.

Mouse Over Font Color – if you have specified to use a mouse-over on the menu, you can specify the font color of the navigation menu when the mouse pointer moves over the button.

Font Size – specify the size of the font for the text on the buttons.

Text Alignment – specify the alignment of the text on the buttons.

Image - click on the blue text "No Image" to [specify the image file to be used](#)

Mouse Over Image - click on the blue text "No Image" to [specify the image file to be used](#)

Button Width – specify the width of the buttons. You can only specify the button width if you are not using an image.

Button Color - [specify a button color](#) if you are not using an image for the button.

Mouse Over Button Color – [specify the mouse-over button color](#) if you are not using an image for the button.

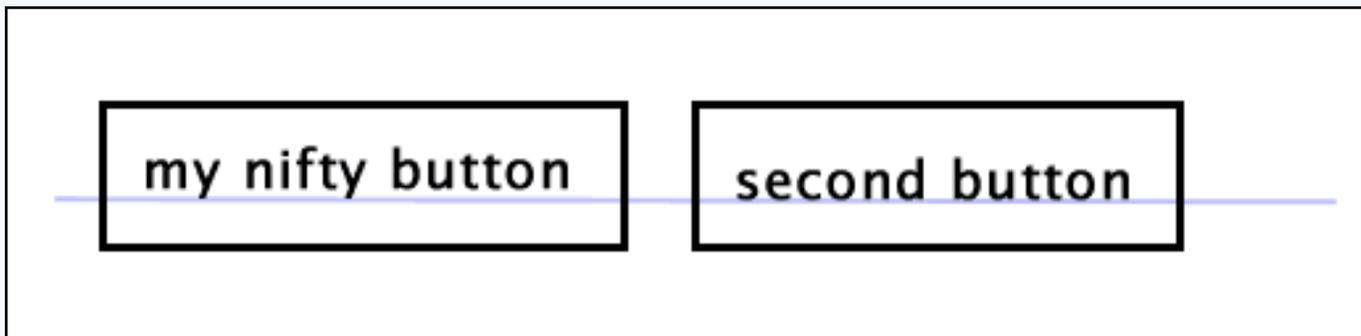
Transparent Color - [specify the color](#) of the button that you would like to have transparent.

Whatever color that you select for this field "Transparent Color" will be made transparent by the navigation component.

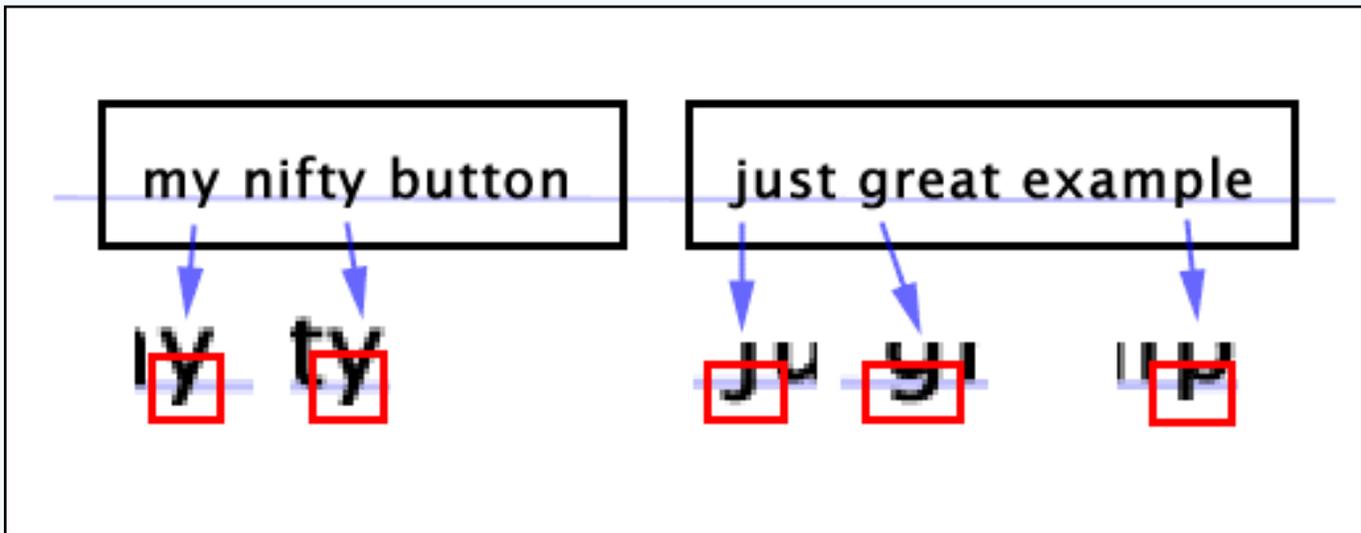
Horizontal Shift - specify the number of pixels, beginning from the left of the button, that you want to start the text on the button. Text alignment must also be set to "left".

Vertical Shift - specify the number of pixels, beginning from the top of the button, that you move the text on the button down. Text alignment must also be set to "left".

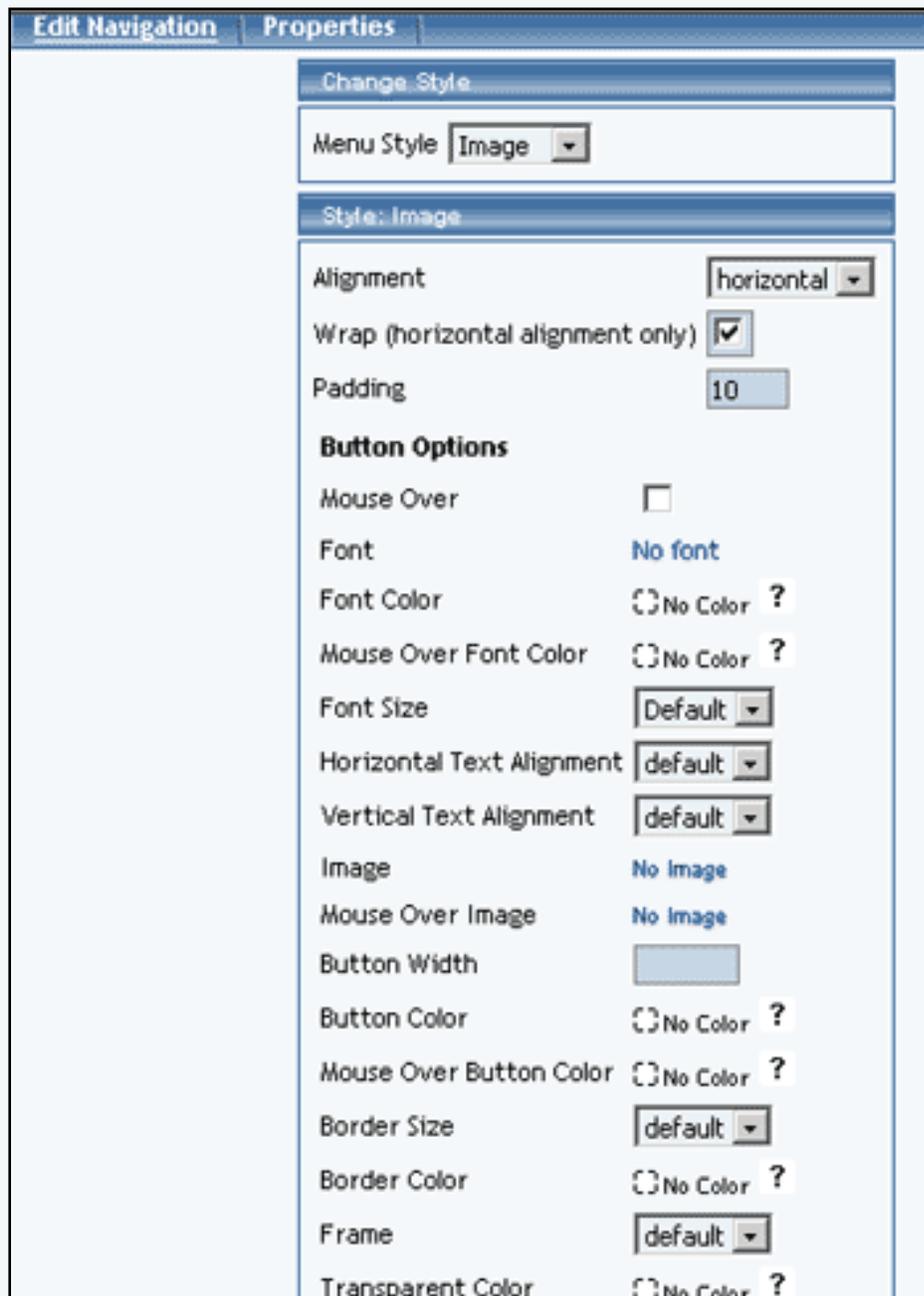
Baseline Alignment - by default, the baseline alignment is turned off. As such, buttons with lowercase Y, lower case G, lowercase J, lower case Q, lowercase P, and lowercase Y will appear like so:



If this occurs, you can checkmark this option so that the text appears as so:



When you are done specifying all of your options for your Menu Style, click on the button "Update" to save your changes to the Navigation Component.



The image shows a configuration window for a navigation component menu style. It contains the following settings:

- Border Color: No Color ?
- Frame: default
- Transparent Color: No Color ?
- Horizontal Shift: default
- Vertical Shift: default
- Baseline Alignment:

At the bottom of the window, there are two buttons: "Update" (highlighted with a red oval) and "Back".

[Back to Navigation Component Menu Style](#)

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3Image

Left Image, Middle Image, and Right Image fields give you the ability to specify the left, middle, and right portions of the button. All three images will be combined by the system to create the button.

Mouse Over Left Image, Mouse Over Middle Image, and Mouse Over Right Image fields give you the ability to specify the left, middle, and right portions of the button. All three images will be combined by the system to create the Mouse Over effect for the button when a mouse pointer moves over the button.

Alignment – specify whether you want your navigation menu to be aligned horizontally or vertically.

Wrap – if you specified a horizontal alignment, you can specify whether you want the Administration to wrap the navigation menu when the menu exceeds the width of the page.

Button Width – specify the width of the buttons.

Style Class and Mouse Over Style Class give you the ability to specify [Style sheet Classes](#) to the buttons.

When you are done specifying all of your options for your Menu Style, click on the button "Update" to save your changes to the Navigation Component.

Edit Navigation | **Properties**

Change Style

Menu Style

Style: 3Image

Left Image	No Image
Middle Image	No Image
Right Image	No Image
Mouse Over Left Image	No Image
Mouse Over Middle Image	No Image
Mouse Over Right Image	No Image

Alignment

Padding

Button Width

Style Class

Mouse Over Style Class

Update

Back

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[Editing Basics](#)

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Other Component

Stock Quote

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Stock Quote](#)

Overview

For your Web page, you can add a stock quote component that will list up-to-date information regarding the stock symbol that you specify.

APPLE COMP INC (AAPL)					
Price	Net		Volume	Range	Year Range
14.409	+0.049	+0.34%	2,619,984	14.35 - 14.59	12.72 - 25.98

MICROSOFT CP (MSFT)					
Price	Net		Volume	Range	Year Range
26.06	+0.35	+1.36%	34,166,336	25.58 - 26.29	20.705 - 29.48

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Stock Quote".

Edit Stock Quote

Enter in the stock symbol for the stock you wish to track in the field "Symbol".

Specify your settings for the font color, font size, border color, and background color.

You can also specify what stock information to display, such as price, volume, year range. Net, day range, and horizontal.

When you are done configuring your options for the Stockquote Component, click on the button "Update" to save and apply your changes to the Web page.

<u>Edit Stock Quote</u>		<u>Properties</u>	
Symbol	<input type="text"/>		
Font	<input type="color"/> No Color	Font Size	<input type="text" value="--- Choose ---"/>
Border	<input type="color"/> No Color	Background	<input type="color"/> No Color
Price	<input type="checkbox"/>	Net	<input type="checkbox"/>
Volume	<input type="checkbox"/>	Day Range	<input type="checkbox"/>
Year Range	<input type="checkbox"/>	Horizontal	<input type="checkbox"/>
<input type="button" value="Update"/>			

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Other Component

Calendars

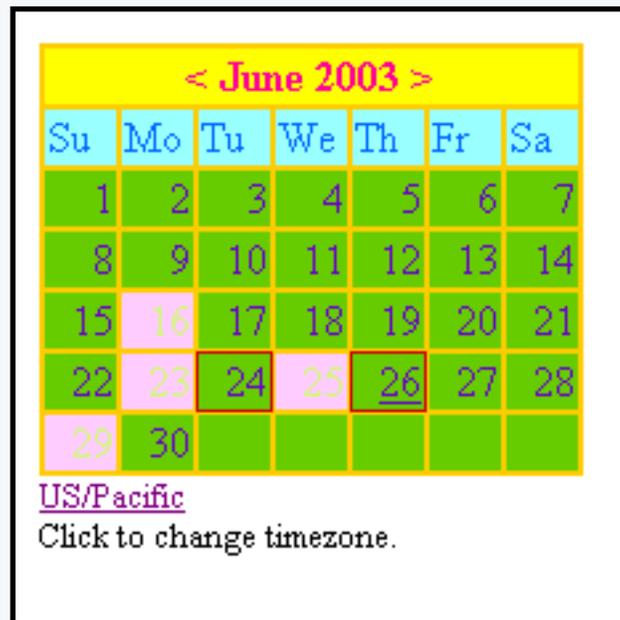
Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Calendar](#)

Overview

Interactive calendars now can be added to your 3.0 website. Just a few possible uses include online team signups, reservations at your bed & breakfast, requesting an appointment for your services, displaying the hours that you are open, and much much more. You control whether visitors can add events, what types of events they can add, what information they must enter when adding an event, where you want your e-mail notification sent whenever a visitor adds an appointment, the calendar's initial timezone, etc. These and other calendar controls are provided in the [Calendar Manager tool](#). Display options such as where and how a calendar is displayed in your website are provided in the Calendar Component.

The calendar component allows you to attach a calendar to the web page. Calendars are created using the [Calendar Manager](#) located in your Website Editor Toolbox. You use the calendar component to control details of displaying the calendar on your site, including on what page, where on the page, what color scheme, etc.



< June 2003 >						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

[US/Pacific](#)
Click to change timezone.

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Calendar".

Edit Calendar

Edit Calendar | **Properties**

Select Calendar

Calendar [[Your Calendar Manager](#)]

Display Options

Full View Day Width

Show Event Times Day Height

Choose Colors

Title Background

Title Font Size:

Days Of Week Background

Days Of Week Font Size:

Day Of Month Background

Day Of Month Font Size:

Blackout Border

Event Background

Event Font **Event font size will be the same size as "Day Of Month"**

Border Color

Update

Once you have created your calendar using the [Calendar Manager](#), specify which calendar to use for this calendar component in the following section:

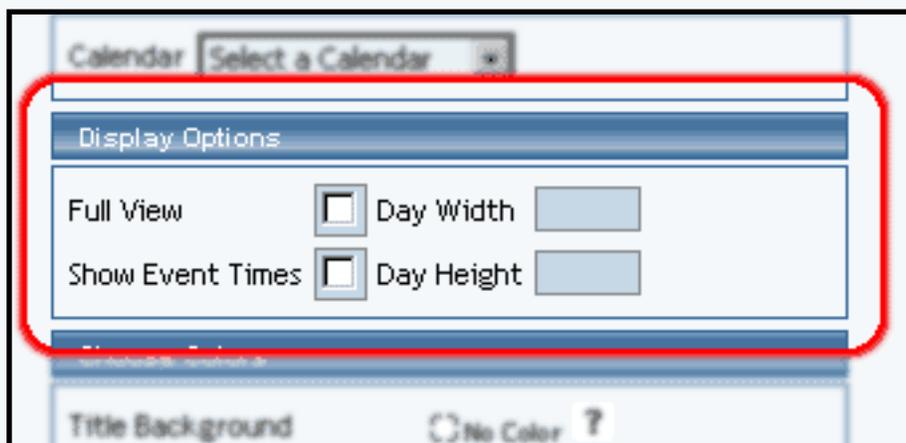
Edit Calendar | **Properties**

Select Calendar

Calendar [[Your Calendar Manager](#)]

If you click on the blue text "Calendar Manager", you will be taken to the [Calendar Manager](#) so that you can edit the calendar.

Designate whether you want the calendar to display on the website as full-view or reduced view using the checkbox to the right of the text "Full View". If you want Web site visitors to see the event times in full-view, click the checkbox to the right of the text "Show Event Times". The width and height dimensions of the days in the full-view calendar can be specified in the text fields next to the text "Day Width" and "Day Height". Please keep in mind that the width and height that you specify are suggestions to the system if nothing else restricts the size. That is, the system will attempt to display the width of each day evenly across the available width of the browser window while still trying to keep your suggested width and height dimensions.



[Specify your color labels](#) for Title Background, Title Font, Days Of Week Background, Days Of Week Font, Days Of Month Background, Days Of Month Font, Blackout Border, Event Background, Event Font, and Border Color by clicking on the dashed-square to the right of the text. If you want to specify the font size of the Title, Days of Week, or Day of Month, use the provided drop-down menus.

Choose Colors

Title Background	<input type="checkbox"/> No Color
Title Font	<input type="checkbox"/> No Color Size: <input type="text" value="Default"/>
Days Of Week Background	<input type="checkbox"/> No Color
Days Of Week Font	<input type="checkbox"/> No Color Size: <input type="text" value="Default"/>
Day Of Month Background	<input type="checkbox"/> No Color
Day Of Month Font	<input type="checkbox"/> No Color Size: <input type="text" value="Default"/>
Blackout Border	<input type="checkbox"/> No Color
Event Background	<input type="checkbox"/> No Color
Event Font	<input type="checkbox"/> No Color Event font size will be the same size as "Day Of Month"
Border Color	<input type="checkbox"/> No Color

When done configuring your options for the calendar component, click on the button "Update" to save and apply your changes.

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Other Component

Weather Forecast

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Weather Forecast](#)

Overview

A Weather Forecast component will display the weather information for a particular zip code.

Current Temperature - Las Vegas, NV (89121)



Partly Cloudy

Temperature 71°F
Feels Like N/A
UV Index 5 Moderate
Dew Point 34°F
Humidity 26%
Visibility Unlimited
Pressure 29.87 inches and steady
Wind From the Northeast at 6 mph

5 Day Forecast - Las Vegas, NV (89121) High/Low Precip. %

Today May 02		Partly Cloudy / Wind	79°/60°	0 %
Sat May 03		Scattered T-Storms	69°/56°	50 %
Sun May 04		Partly Cloudy	74°/58°	10 %
Mon May 05		Partly Cloudy	78°/60°	20 %
Tue May 06		Partly Cloudy	87°/62°	0 %

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Weather Forecast".

Edit Forecast

Specify a zip code that you would like the weather forecast component to report the weather on.

You can specify settings for showing the location that the weather forecast component is reporting the weather for, showing the current weather, and showing a multiple day forecast.

Designate the options for the display of the weather forecast component for font size, font color, primary background color, secondary color, secondary background color, header color, header background color, and border color.

Specify the different options that you would like the weather forecast component to report on, such as temperature, picture, condition, feels like, UV index, dew point, humidity, visibility, pressure, wind, number of days, date, day, picture, condition, and precipitation.

When you are done configuring your options for this component, click on the button "Update"

The image shows a software dialog box titled "Edit Weather Forecast" with a "Properties" tab. The dialog is organized into several sections:

- General Settings:** Includes a "Zip Code" text input field, and three checked checkboxes: "Show Location", "Show Current Weather", and "Show Multiple Day Forecast".
- Display Options:** A shaded section containing color and font settings. "Font Size" is set to 10. All other color options (Font Color, Primary Background Color, Secondary Color, Secondary Background Color, Header Color, Header Background Color, and Border Color) are set to "No Color".
- Current Weather Options:** A section with two columns of checked checkboxes for: Temperature, Dew Point, Picture, Humidity, Condition, Visibility, Feels Like, Pressure, UV Index, and Wind.
- Multiple Day Forecast Options:** A section with a "Number of Days" dropdown set to 5, and checked checkboxes for "Precipitation", "Date", "Day", "Picture", and "Condition".

At the bottom left of the dialog is a blue "Update" button.

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Other Component

Search

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit the Search Component](#)

Overview

To allow your Web site visitors to search your entire Web site, you add a Search Component to the page. You must also add a [Search Result Component](#) to a Web page and you must also create a database of your site by [Rebuild a Search Engine](#).



Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Search".

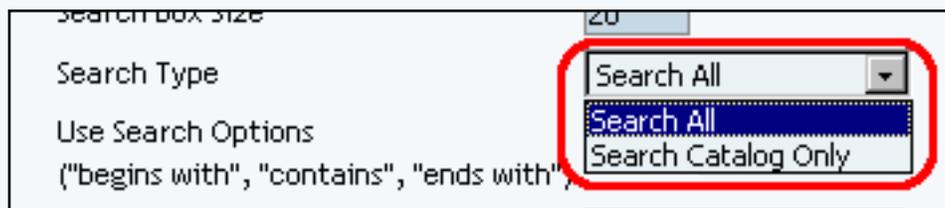
Edit Search

Specify the size of the text field that you would like a Web site visitor to be able to type in a term to search for. Specify the number of characters that you would like to display in the text field "Search Box Size".

In the text field "Initial Text on Box", put in text that you want to display within the search box to your Web site visitors. Please keep in mind that the text in the search box will be limited to the size of the search box.

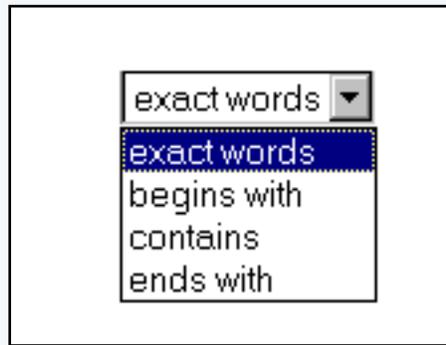
If you want to separate the search box and the search button, you may enter in the number of spaces in the field called "Number of Spaces after Search Box" or you may enter in the number of line breaks in the text field called "Number of Line Breaks after Search Box".

For the drop-down menu "Search Type", specify whether the search component will search the entire site or just the catalog.



For "Use Search Options("begins with", "contains", "ends with")", you will be able to display additional options for your Web site visitors. Visitors will be able to search for a part of a word, whether that part is

in the beginning, middle, or end.



For example, if your visitor wanted to search for "Reconstruction", your visitor could type in:

"recon" and choose "Begins With"
"construct" and choose "Contains"
"tion" and choose "Ends With"
"reconstruction" and choose "Exact Words"

Specify the text that you want to display on the button in the text field "Submit Button Text".

If you want to separate the search box and the search options ("begins with", "contains", "ends with", "exact"), you may enter in the number of spaces in the field called "Number of Spaces after the Search Option" or you may enter in the number of line breaks in the text field called "Number of Line Breaks after the Search Option".

The drop-down for "Search Box Class" allows you to assign a [class](#) to the search text.

If you want "begins with", "contains", and "ends with" to appear in front of the text search box, select "Yes *" next to the option for "Use Search Options".

In the section "Submit Button Type", you can specify the type of button to use. Choose "Default" if you want the default form buttons; also choose the text you want to display on the default button in the text field "Submit Button Text". Choose "Image" if you want to [specify your own image](#) to use for the submit button.

The drop-down for "Button Class" allows you to assign a [class](#) to the button for the search feature.

For the field "Search Results Page", specify the page that will have the [Search Result Component](#) so that the system will list the results for your Web site visitors to see.

When done configuring your options for the component, click on the button "Update" to save your changes. You must still [Publish the Web site](#) to apply your changes to your Web site.

Edit Search	Properties
Search Box Size	<input type="text" value="20"/>
Initial Text on Box	<input type="text"/>
Number of Spaces after Search Box:	<input type="text" value="0"/>
Number of Line Breaks after Search Box:	<input type="text" value="0"/>
Search Type	<input type="text" value="Search All"/>
Search Box Class	<input type="text" value="-- No Class --"/>
Use Search Options ("begins with", "contains", and "ends with")	<input type="text" value="Yes *"/>
* Number of Spaces after the Search Option:	<input type="text" value="0"/>
* Number of Line Breaks after the Search Option:	<input type="text" value="0"/>
Submit Button Type	<input checked="" type="radio"/> Default Submit Button Text: <input type="text" value="Search"/>
	<input type="radio"/> Image Button Image: No Image
Button Class	<input type="text" value="-- No Class --"/>
Search Results Page	<input type="text" value="mysearch"/>
<input type="button" value="Update"/>	

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Other Component

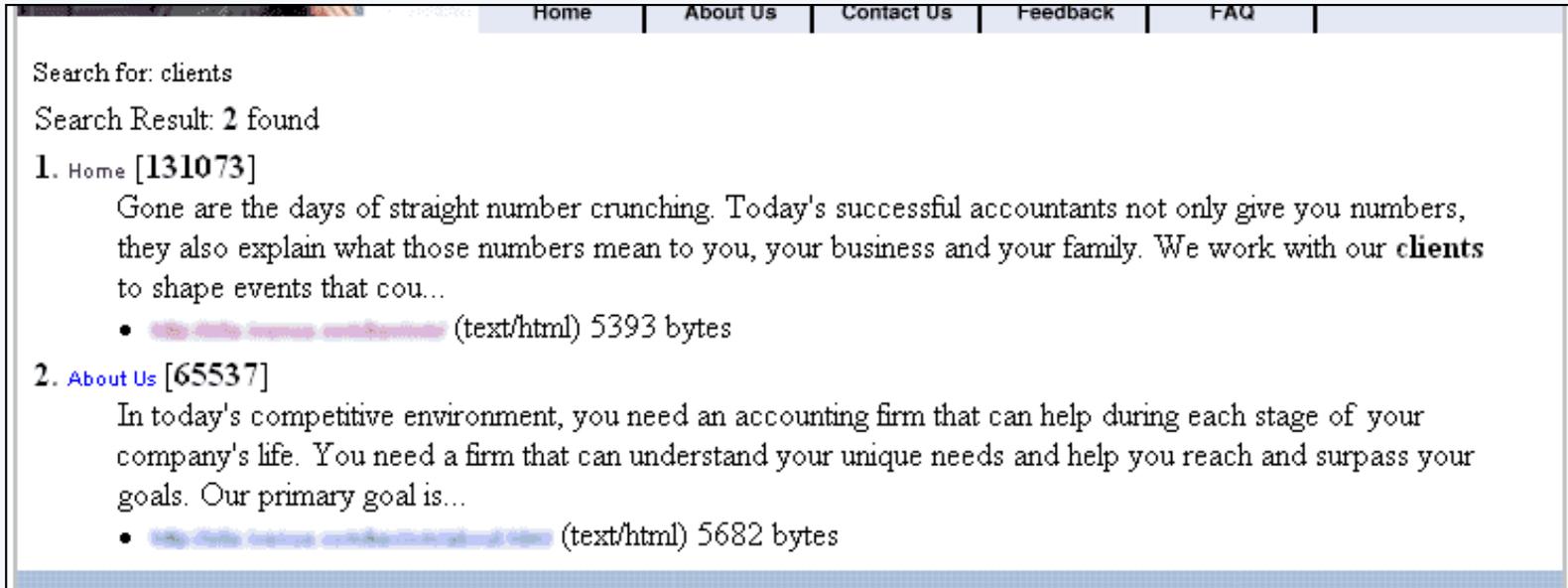
Search Result

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Search Results Component](#)

Overview

To allow your Web site visitors to search your entire Web site, you must add a [Search Component](#), a Search Result Component, and you must also create a database of your site by [Rebuild a Search Engine](#).



Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Search Result".

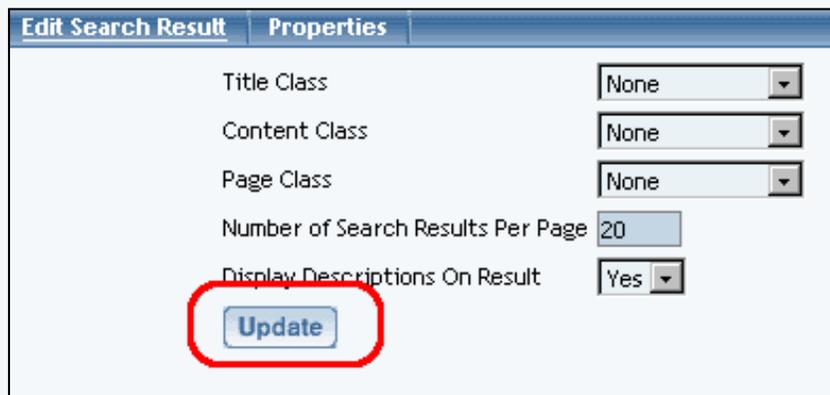
Edit Search Result

The options for the search result component allow you to specify the title class, the content class, and page class for the component.

Specify the number of search results to display per page in the provided field.

For the drop-down menu "Display Descriptions On Result", specify whether you want your search results to display a summary description of the page.

When done configuring your options for the component, click on the button "Update" to save and apply your changes to the Web page.



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Other Component

Catalog

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Adding a Catalog Component](#) | [Modify a Catalog Component](#) | [Items](#) | [Categories](#) | [Groups](#) | [Packages](#)

Overview

You use the **catalog component** along with the [cart component](#) and your [catalog page specification](#) in the Product Catalog Management area of the Administration to control the display of your online online catalog. Only pages that have a catalog component can be used as the catalog page for your site.

The catalog component acts as a placeholder for where the catalog information will appear on the catalog page. Of course, you will add other kinds of components to your catalog page such as a navigation component, images, text, etc. These components will appear on every page of the catalog, in addition to the actual catalog information.

The catalog component includes options to control how the various kinds of catalog entities in your catalog are displayed. The display options are provided for:

- [Items](#)
- [Categories](#)
- [Item Groups](#)
- [Packages](#)

The catalog component also sets general catalog display options, including which page is to serve as the "cart" template. The page that you specify must include a [cart component](#) to be eligible.

Adding a Catalog Page and Component

First, [add a new page](#) to serve as your catalog page. Click the "Edit" link on the Website Editor - Edit Page menu. The page editor window will appear. The catalog component can be added directly as an element to the page, or within a pre-existing table. Click the location on the page where you would like for catalog information to appear. Then [add component](#) by clicking "Other" and then "Catalog".

Once the component is added, the page will refresh with a sample image in the location where the catalog will display.

Sample Item	
	Item Id: 00
Sample Item	Price: \$0000
	Qty: 1
[enlarge]	<input type="button" value="Add Item to Cart"/>
Sample Description	

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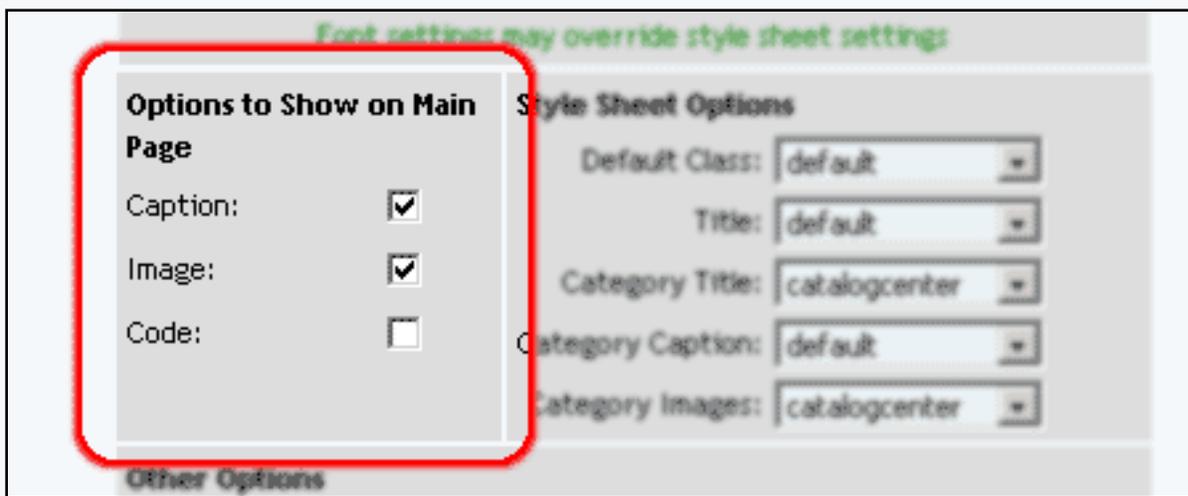
Modifying the Catalog Component

To edit the catalog component, click on the sample catalog image from the page modifier. Choose "edit" from the component pop-up menu. The catalog component editor will load in a new browser window.

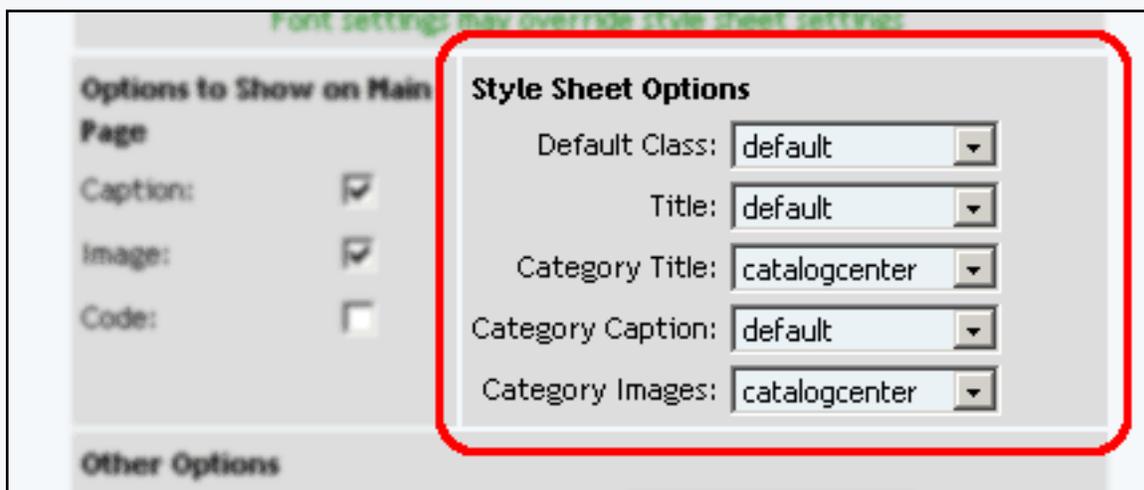
The Title, Category Title, and Category Description font styles may be modified by changing the default values next to each item.

General Options			
Title	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="checkbox"/> No Color ?
Category Title	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="checkbox"/> No Color ?
Category Caption	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="checkbox"/> No Color ?
Font settings may override style sheet settings			
Options to show on main page		Style sheet Options	

The descriptions and images may be hidden or displayed by checking the appropriate box. These two selections only control the layout of the main catalog page.



Style sheets for the main catalog page may be applied. See the section on [style sheets](#) for further information.



If you want to show a link to the top-level of the Product Catalog, select "yes" in the drop-down menu next to the text "Show Main Catalog Link".

Specify how many categories you would like to display in a row for the top-level of the Product Catalog by inputting numbers in to the text field next to the text "Category per row at Main Catalog Page".

The Catalog Title can be customized by typing a new title in the space provided. The title acts as the primary heading for the catalog page.

Before a customer can access the shopping cart, a shopping cart page must be selected. Select a page that contains a [shopping cart component](#) from the drop-down menu "Cart Page/Destination Form Page" provided. If necessary, create a shopping cart page before proceeding. If you want visitors to be sent to a quote page that has a form, you would select that page here and checkmark the option "Send to non-cart Page" that is listed further down the window.

The text that displays on the "MSRP", "Price", "Package Base Price", "In Stock", "Add to Cart", and "Update Price" buttons may be customized. Type the text to display in the fields provided.

To use a custom image for the "MSRP", "Price", "Package Base Price", "In Stock", "Add to Cart", and "Update Price" buttons, click on the "No Image" text under the button to change. The [image selection administration page](#) will open in a new browser window.

To change an existing custom image used for the "MSRP", "Price", "Package Base Price", "In Stock", "Add to Cart", and "Update Price" buttons, click on the current image name. The [image selection administration page](#) will open in a new browser window.

Other Options

Cart Page / Destination Form Page: mycart .html

Show Main Catalog as a Link: Yes

Show Categories Navigation as a Link: Yes

Category per row at Main Catalog Page: 3

Catalog Title: my new catalog pa

"MSRP" Image: No Image
or Text:

"Price" Image: No Image
or Text:

"Discounted Price" Image: No Image
or Text:

"Package Base Price" Image: No Image
or Text:

"In Stock" Image: No Image
or Text:

"Add to Cart" Image: No Image
or Text: add me to cart

"Update Price" Image: No Image
or Text: update prices

Send to non-cart Page:

Update

If "Send to non-cart Page" is selected, you will see the following screen:

of text: []

Send to non-cart Page:

The following selected item information will be included to your non-cart page.

<input checked="" type="checkbox"/> itemId	<input checked="" type="checkbox"/> name	<input checked="" type="checkbox"/> code	<input checked="" type="checkbox"/> manufacturer
<input type="checkbox"/> warranty	<input checked="" type="checkbox"/> price	<input type="checkbox"/> weight	<input checked="" type="checkbox"/> length
<input checked="" type="checkbox"/> height	<input type="checkbox"/> width	<input type="checkbox"/> shortDesc	<input type="checkbox"/> description

Checkmark all of the fields that you want to be sent to your form page. The data will not display on the form page, but the data will be sent along with the form when the form gets submitted.

To apply any changes made, press the "Update" button located at the bottom of the administration page.

[Edit Catalog](#) | [Properties](#) | [Item](#) | [Category](#) | [Item Group](#) | [Package](#)

General Options

Title Font: Size: Color: No Color ?

Category Title Font: Size: Color: No Color ?

Category Caption Font: Size: Color: No Color ?

Font settings may override style sheet settings

Options to Show on Main Page	Style Sheet Options
Caption: <input checked="" type="checkbox"/>	Default Class: <input type="text" value="default"/>
Image: <input checked="" type="checkbox"/>	Title: <input type="text" value="default"/>
Code: <input type="checkbox"/>	Category Title: <input type="text" value="catalogcenter"/>
	Category Caption: <input type="text" value="default"/>
	Category Images: <input type="text" value="catalogcenter"/>

Other Options

Cart Page/Destination Form Page: .html

Show Main Catalog as a Link:

Show Categories Navigation as a Link:

Category per row at Main Catalog Page:

Catalog Title:

"MSRP" Image: [No image](#)
or Text:

"Price" Image: [No image](#)
or Text:

"Discounted Price" Image: [No image](#)
or Text:

"Package Base Price" Image: [No image](#)
or Text:

"In Stock" Image: [No image](#)
or Text:

"Add to Cart" Image: [No image](#)
or Text:

"Update Price" Image: [No image](#)
or Text:

Send to non-cart Page:

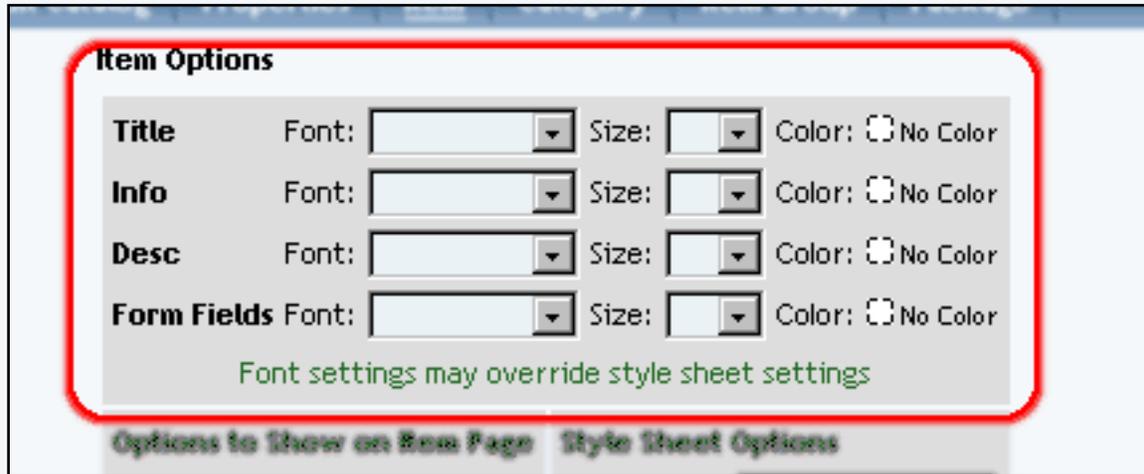
Update

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Items

From the main catalog component editor, click on the ["Items"](#) text link at the top of the page.

The display of the actual product items within the catalog may be customized by changing any of the available options.



Item Options

Title	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color
Info	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color
Desc	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color
Form Fields	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color

Font settings may override style sheet settings

Options to Show on Item Page Style Sheet Options

Objects such as an item's image or price can be hidden or shown by clicking on the appropriate check box.

To use the product catalog as an image gallery only, hide the "price" and the "add to cart button".

Full settings may require site admin settings

Options to Show on Item Page	Style Sheet Options
Description: <input checked="" type="checkbox"/>	Title: catalogcenter
Price: <input checked="" type="checkbox"/>	Info:
Image: <input checked="" type="checkbox"/>	Description: catalogcenter
Second Image: <input checked="" type="checkbox"/>	Form Fields:
Manufacturer: <input checked="" type="checkbox"/>	Image: catalogcenter
Item Id: <input checked="" type="checkbox"/>	
Code: <input checked="" type="checkbox"/>	
Height: <input type="checkbox"/>	
Width: <input type="checkbox"/>	
Length: <input type="checkbox"/>	
Weight: <input type="checkbox"/>	
Warranty: <input type="checkbox"/>	
Item Inventory: <input checked="" type="checkbox"/>	
"Add to Cart" Button: <input checked="" type="checkbox"/>	

Other Options

To move the description around the Add to Cart button, select in the drop-down menu for the section "Other Options".

"Add to Cart" Button:

Other Options

Description Location: Bottom (beneath add to cart button)

Update

When finished, click the "Update" button located at the bottom of the administration page.

Edit Catalog	Properties	Item	Category	Item Group	Package
Item Options					
Title	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="radio"/> No Color ?
Info	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="radio"/> No Color ?
Desc	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="radio"/> No Color ?
Form Fields	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="radio"/> No Color ?
Font settings may override style sheet settings					
Options to Show on Item Page			Style Sheet Options		
Description:	<input checked="" type="checkbox"/>	Title:	<input type="text" value="catalogcenter"/>		
Price:	<input checked="" type="checkbox"/>	Info:	<input type="text"/>		
Image:	<input checked="" type="checkbox"/>	Description:	<input type="text" value="catalogcenter"/>		
Second Image:	<input checked="" type="checkbox"/>	Form Fields:	<input type="text"/>		
Manufacturer:	<input checked="" type="checkbox"/>	Image:	<input type="text" value="catalogcenter"/>		
Item Id:	<input checked="" type="checkbox"/>				
Code:	<input checked="" type="checkbox"/>				
Height:	<input type="checkbox"/>				
Width:	<input type="checkbox"/>				
Length:	<input type="checkbox"/>				
Weight:	<input type="checkbox"/>				
Warranty:	<input type="checkbox"/>				
Item Inventory:	<input checked="" type="checkbox"/>				
"Add to Cart" Button:	<input checked="" type="checkbox"/>				
Other Options					
Description Location:	<input type="text" value="Bottom (beneath add to cart button)"/>				
<input type="button" value="Update"/>					

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Categories

From the main catalog component editor, click on the "Items" text link at the top of the page.

How actual [product categories](#) are displayed within the catalog may be customized by changing any of the available options.

[Edit Catalog](#) | [Properties](#) | [Item](#) | [Category](#) | [Item Group](#) | [Package](#)

Category Options

Category Title	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color <input type="radio"/> ?
SubCategories Title	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color <input type="radio"/> ?
SubCategories Caption	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color <input type="radio"/> ?
Item Title/Page Link	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color <input type="radio"/> ?
Item Desc	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color <input type="radio"/> ?
Item Images/Text	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color <input type="radio"/> ?
Form Fields	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color <input type="radio"/> ?

Font settings may override style sheet settings

[Options to Show on Category Page](#) | [Style Sheet Options](#)

Objects such as images or prices can be hidden or shown by clicking on the appropriate check box.

Font settings may override style sheet settings

Options to Show on Category Page	Style Sheet Options
SubCategories Code: <input type="checkbox"/>	Category Title: <input type="text"/>
SubCategories Caption: <input type="checkbox"/>	SubCategories Title: <input type="text"/>
Item Short Description: <input checked="" type="checkbox"/>	SubCategories Caption: <input type="text"/>
Price: <input checked="" type="checkbox"/>	SubCategories Images: <input type="text"/>
Image: <input checked="" type="checkbox"/>	Item Title/Page Link: <input type="text"/>
Second (item) Image: <input type="checkbox"/>	Item Desc: <input type="text"/>
Item Manufacturer: <input type="checkbox"/>	Item Images: <input type="text"/>
	Item Info: <input type="text"/>
	Form Fields: <input type="text"/>

Other Options

Page Link style:

The image spacing and alignment can be modified by changing the selections from the drop-down menus provided. See the section on aligning images for further information.

Other Options

Page Link style:

Sub Categories alignment:

Package/Item/Item groups alignment:

Location of Category Image:

Line Break between
Image and Category Name:

Horizontal and/or Vertical Align settings may override this setting

Image Location:

Image Horizontal Align:

Image Vertical Align:

Image Horizontal Space:

Image Vertical Space:

Location of Item Image(s):

Line Break between
Image and Item Description:

Horizontal and/or Vertical Align settings may override this setting

Item Image 1:

Image Location:

Image Horizontal Align:

Image Vertical Align:

Image Horizontal Space:

Image Vertical Space:

Item Image 2:

Image Location:

Image Horizontal Align:

Image Vertical Align:

Image Horizontal Space:

Image Vertical Space:

When finished, click the "Update" button located at the bottom of the administration page.

Edit Catalog	Properties	Item	Category	Item Group	Package
Category Options					
Category Title	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color ?		
SubCategories Title	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color ?		
SubCategories Caption	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color ?		
Item Title/Page Link	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color ?		
Item Desc	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color ?		
Item Images/Text	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color ?		
Form Fields	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="radio"/> No Color ?		
Font settings may override style sheet settings					
Options to Show on Category Page			Style Sheet Options		
SubCategories Code:	<input type="checkbox"/>	Category Title:	<input type="text"/>		
SubCategories Caption:	<input type="checkbox"/>	SubCategories Title:	<input type="text"/>		
Item Short Description:	<input checked="" type="checkbox"/>	SubCategories Caption:	<input type="text"/>		
Price:	<input checked="" type="checkbox"/>	SubCategories Images:	<input type="text"/>		
Image:	<input checked="" type="checkbox"/>	Item Title/Page Link:	<input type="text"/>		
Second (Item) Image:	<input type="checkbox"/>	Item Desc:	<input type="text"/>		
Item Manufacturer:	<input type="checkbox"/>	Item Images:	<input type="text"/>		
		Item Info:	<input type="text"/>		
		Form Fields:	<input type="text"/>		
Other Options					
Page Link style:		<input type="text" value="Show Page Number Links"/>			
Sub Categories alignment:		<input type="text" value="Top"/>			
Package/Item/Item groups alignment:		<input type="text" value="Top"/>			
Location of Category Image:					
Line Break between Image and Category Name:		<input type="text" value="No"/>			
Horizontal and/or Vertical Align settings may override this setting					
Image Location:		<input type="text" value="Before Category Name"/>			
Image Horizontal Align:		<input type="text" value="None"/>			
Image Vertical Align:		<input type="text" value="None"/>			
Image Horizontal Space:		<input type="text"/>			
Image Vertical Space:		<input type="text"/>			
Location of Item Image(s):					
Line Break between Image and Item Description:		<input type="text" value="No"/>			
Horizontal and/or Vertical Align settings may override this setting					
Image Location:		<input type="text" value="Before Item Description"/>			
Image Horizontal Align:		<input type="text" value="None"/>			
Image Vertical Align:		<input type="text" value="None"/>			
Image Horizontal Space:		<input type="text"/>			
Image Vertical Space:		<input type="text"/>			
Item Image 2:					

Image Vertical Align:

Image Horizontal Space:

Image Vertical Space:

Item Image 2:

Image Location:

Image Horizontal Align:

Image Vertical Align:

Image Horizontal Space:

Image Vertical Space:

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Item Groups

From the main catalog component editor, click on the ["Item Groups"](#) text link at the top of the page.

How item groups are displayed within the catalog may be customized by changing any of the available options.

Edit Catalog	Properties	Item	Category	Item Group	Package
Item Group Options					
Title	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="checkbox"/> No Color		
Item Info	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="checkbox"/> No Color		
Item Desc	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="checkbox"/> No Color		
Form Fields	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="checkbox"/> No Color		
Font settings may override style sheet settings					
Options to Show on Item Group Page			Style Sheet Options		

Objects such as an item group's image or price can be hidden or shown by clicking on the appropriate check box.

Options to Show on Item Group Page		Style Sheet Options	
Group Description:	<input type="checkbox"/>	Title:	default
Description:	<input checked="" type="checkbox"/>	Info:	default
Price:	<input checked="" type="checkbox"/>	Item Desc:	default
Image:	<input checked="" type="checkbox"/>	Form Fields:	default
Second Image:	<input type="checkbox"/>	Image:	default
Manufacturer:	<input checked="" type="checkbox"/>		
Code:	<input checked="" type="checkbox"/>		
Height:	<input type="checkbox"/>		
Width:	<input type="checkbox"/>		
Length:	<input type="checkbox"/>		
Weight:	<input type="checkbox"/>		
Warranty:	<input type="checkbox"/>		
Item Inventory:	<input checked="" type="checkbox"/>		
"Add To Cart" Button:	<input checked="" type="checkbox"/>		
Other Options			
Description Location:	Top (above add to cart button)		
Update			

When finished, click the "Update" button located at the bottom of the administration page.

Edit Catalog	Properties	Item	Category	Item Group	Package
Item Group Options					
Title	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="radio"/> No Color ?
Item Info	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="radio"/> No Color ?
Item Desc	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="radio"/> No Color ?
Form Fields	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="radio"/> No Color ?
Font settings may override style sheet settings					
Options to Show on Item Group Page			Style Sheet Options		
Group Description:	<input type="checkbox"/>	Title:	<input type="text" value="default"/>		
Description:	<input checked="" type="checkbox"/>	Info:	<input type="text" value="default"/>		
Price:	<input checked="" type="checkbox"/>	Item Desc:	<input type="text" value="default"/>		
Image:	<input checked="" type="checkbox"/>	Form Fields:	<input type="text" value="default"/>		
Second Image:	<input type="checkbox"/>	Image:	<input type="text" value="default"/>		
Manufacturer:	<input checked="" type="checkbox"/>				
Code:	<input checked="" type="checkbox"/>				
Height:	<input type="checkbox"/>				
Width:	<input type="checkbox"/>				
Length:	<input type="checkbox"/>				
Weight:	<input type="checkbox"/>				
Warranty:	<input type="checkbox"/>				
Item Inventory:	<input checked="" type="checkbox"/>				
"Add To Cart" Button:	<input checked="" type="checkbox"/>				
Other Options					
Description Location:	<input type="text" value="Top (above add to cart button)"/>				
<input type="button" value="Update"/>					

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Packages

From the main catalog component editor, click on the ["Packages"](#) text link at the top of the page.

How packages are displayed within the catalog may be customized by changing any of the available options.

Edit Catalog	Properties	Item	Category	Item Group	Package
Package Options					
Title	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="checkbox"/> No Color
Info	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="checkbox"/> No Color
Desc	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="checkbox"/> No Color
Option Group Title	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="checkbox"/> No Color
Package Option	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="checkbox"/> No Color
Form Fields	Font:	<input type="text"/>	Size:	<input type="text"/>	Color: <input type="checkbox"/> No Color
Font settings may override style sheet settings					
Options to Show on Package			Style Sheet Options		

Objects such as a package's image or price can be hidden or shown by clicking on the appropriate check box.

Font settings may override style sheet settings

Options to Show on Package Page	Style Sheet Options
Description: <input checked="" type="checkbox"/>	Title: default <input type="text"/>
Price: <input checked="" type="checkbox"/>	Info: default <input type="text"/>
Image: <input checked="" type="checkbox"/>	Description: default <input type="text"/>
Second Image: <input type="checkbox"/>	Image: default <input type="text"/>
Manufacturer: <input checked="" type="checkbox"/>	Option Group Title: default <input type="text"/>
Code: <input checked="" type="checkbox"/>	Package Option: default <input type="text"/>
Height: <input type="checkbox"/>	Form Fields: default <input type="text"/>
Width: <input type="checkbox"/>	
Length: <input type="checkbox"/>	
Weight: <input type="checkbox"/>	
Warranty: <input type="checkbox"/>	
Inventory: <input type="checkbox"/>	
Quantity Input Field: <input checked="" type="checkbox"/>	
Package Option Short Description: <input checked="" type="checkbox"/>	
Package Option Price: <input checked="" type="checkbox"/>	

Other Options

Description Location: Bottom (beneath add to cart button)

[Update](#)

When finished, click the "Update" button located at the bottom of the administration page.

Edit Catalog Properties Item Category Item Group Package

Package Options

Title	Font: []	Size: []	Color: [] No Color	?
Info	Font: []	Size: []	Color: [] No Color	?
Desc	Font: []	Size: []	Color: [] No Color	?
Option Group Title	Font: []	Size: []	Color: [] No Color	?
Package Option	Font: []	Size: []	Color: [] No Color	?
Form Fields	Font: []	Size: []	Color: [] No Color	?

Font settings may override style sheet settings

Options to Show on Package Page	Style Sheet Options
Description: <input checked="" type="checkbox"/>	Title: [default]
Price: <input checked="" type="checkbox"/>	Info: [default]
Image: <input checked="" type="checkbox"/>	Description: [default]
Second Image: <input type="checkbox"/>	Image: [default]
Manufacturer: <input checked="" type="checkbox"/>	Option Group Title: [default]
Code: <input checked="" type="checkbox"/>	Package Option: [default]
Height: <input type="checkbox"/>	Form Fields: [default]
Width: <input type="checkbox"/>	
Length: <input type="checkbox"/>	
Weight: <input type="checkbox"/>	
Warranty: <input type="checkbox"/>	
Inventory: <input type="checkbox"/>	
Quantity Input Field: <input checked="" type="checkbox"/>	
Package Option Short Description: <input checked="" type="checkbox"/>	
Package Option Price: <input checked="" type="checkbox"/>	

Other Options

Description Location: [Bottom (beneath add to cart button)]

Update

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Other Component

Cart

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Modify the Cart](#)

Overview

Before products can be purchased from a Web site, a shopping cart page must be added (see adding a new page for details).

The shopping cart page can be customized as desired from the page modifier. Add a cart component (located in the Add a Component/Other submenu) to the page at the desired location. The cart component can be added directly as an element to the page, or within a pre-existing table.

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Cart".

Once the cart component is added, the page will refresh with a sample image in the location where the cart will display.

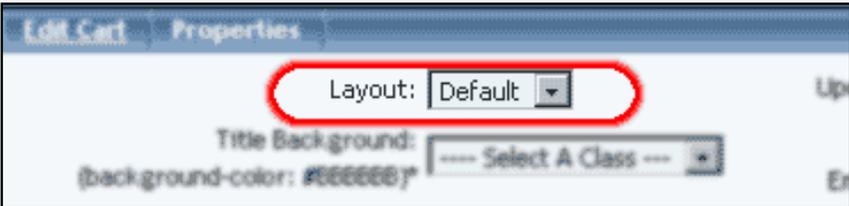
Welcome, John . (If you are not John, click here .)				<input type="button" value="Log In"/>	
Order Number# 208					
Unit					
Product Description	Quantity	Unit Price	Sub Total	Delete	
Snoopy Watch Option(s) : belt=leather,color=red,model=male	<input type="text" value="1"/>		\$ 85.00	\$ 85.00	<input type="checkbox"/>
<i>Discount</i>				\$ (4.25)	
Pentium 4 (\$ 15.00)					
<i>Memory</i> : 1 of 1GB Memory (\$ 200.00)					
<i>Hard Drive</i> : 1 of Maxtor 20G (\$ 30.00)					
<input type="button" value="Update Cart"/>		<input type="button" value="Continue Shopping"/>		<input type="button" value="Checkout"/>	
				SubTotal:	\$ 330.00
				Item Discounts Total:	\$ (4.25)
				Discount:	\$ (12.25)

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Modifying the Cart Component

To edit the cart component, click on the sample cart image from the page modifier. Choose "edit" from the component pop-up menu. The catalog component editor will load in a new browser window.

Any available layout styles may be selected from the "Layout" drop-down menu. An example of the current layout is given at the bottom of the administration page.



Welcome, **John**.
(If you are not John, [click here.](#))

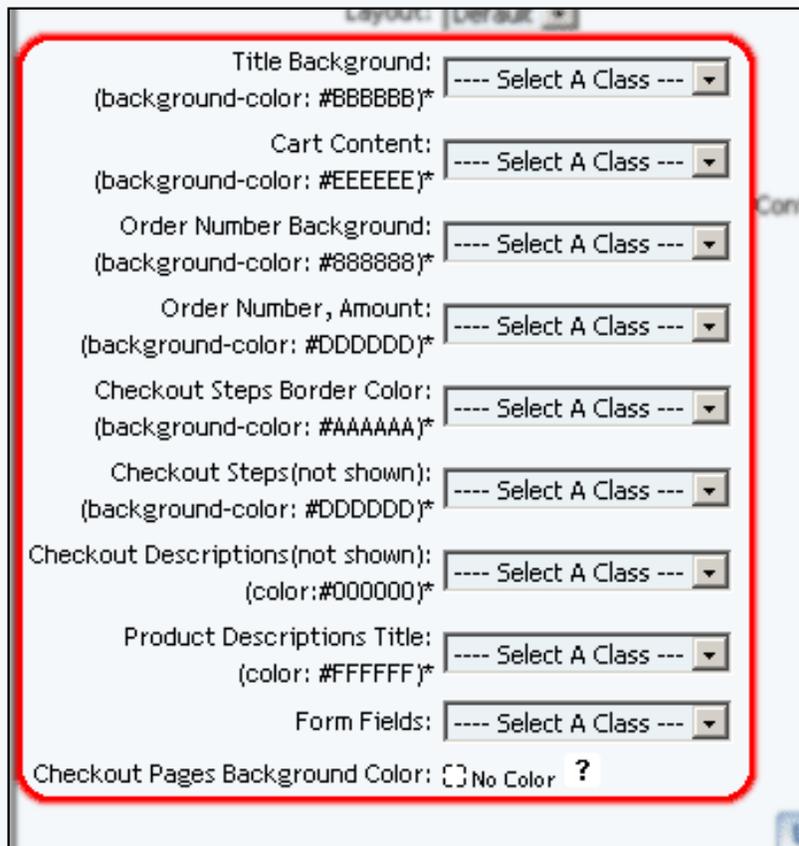
Order Number# **208**

Unit

Product Description	Quantity	Unit Price	Sub Total	Delete
Snoopy Watch Option(s) : belt=leather,color=red,model=male	<input type="text" value="1"/>	\$ 85.00	\$ 85.00	<input type="checkbox"/>
<i>Discount</i>			\$ (4.25)	
Pentium 4 (\$ 15.00) Memory : 1 of 1GB Memory (\$ 200.00) Hard Drive : 1 of Maxtor 20G (\$ 30.00)	<input type="text" value="1"/>	\$ 245.00	\$ 245.00	<input type="checkbox"/>

SubTotal:	\$ 330.00
Item Discounts Total:	\$ (4.25)
Discount:	\$ (12.25)

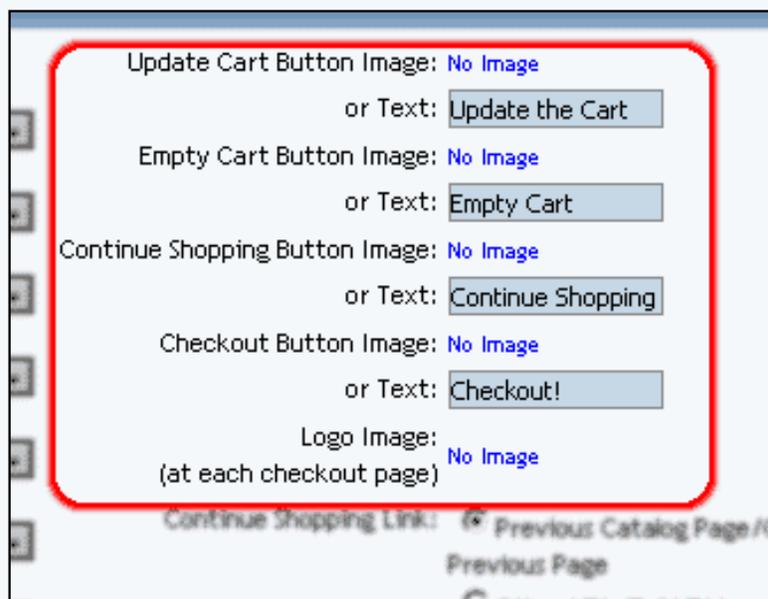
A stylesheet may be added to any element listed. Select the stylesheet to apply from the drop-down menu provided.



The text to be displayed on any button images used in the shopping cart may be customized by typing in the text to use in the space(s) provided.

The buttons used in the shopping cart may be added or changed by clicking on the "No Image" text link (or the currently used image filename).

To add or change a logo image for the shopping cart, click on the "No Image" text link (or the current image filename).



To select a custom Web page to load for the "Continue Shopping" link, click the radio button next to "Other URL". Type

the full Web page address in the space provided (http://www.mydomain.com/page.html).

Logo Image: No Image
(at each checkout page)

Continue Shopping Link: Previous Catalog Page/Go Back Previous Page
 Other URL (Full URL):
[Text Input Field]

Home Link: Default Home Link
 Other URL (Full URL):
[Text Input Field]

Update

To specify the link "Home" in the checkout process, select "Other URL (Full URL)" and enter in the full Web site address of the page you want to send your Web site visitors to when they click on the "Home" link. If you do not, leave the selection "Default Home Link" as selected.

Previous Catalog Page/Go Back Previous Page
 Other URL (Full URL):
[Text Input Field]

Home Link: Default Home Link
 Other URL (Full URL):
[Text Input Field]

Update

When finished, click the "Update" button to save any changes.

Product Descriptions Title: [Dropdown Menu] (color: #FFFFFF)
Form Fields: [Dropdown Menu]

Checkout Pages Background Color: No Color ?

Home Link: Default Home Link
 Other URL (Full URL):
[Text Input Field]

Update

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Other Component

Language Translator

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Language Translator](#)

Overview

This component will add flags of different countries whose languages that your Web site has been translated in to. When a customer clicks on the flags, your entire Web site will be translated in to the national lanugage of that country.



Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Language Translator".

Language Translator

Number of languages allowed - informs you of the maximum number of languages that your Web site can be translated in to.

URL - specify the URL of your Web site that will be translated. If you have a [domain name](#), you will want to use that instead of the long address of your Web site (that is, the default address of your Web site).

Source Language - informs you of the language that the Page Editor will recognize as the source for the Language Translator component.

Languages - checkmark the languages (up to the maximum) that you would like your Web site to be translated to.

When done specifying your options, click on the button "Update" to save and apply your changes.

Edit Language Translator

Number of languages allowed: 6

URL:

Source Language: English

Languages:

- Dutch
- French
- German
- Greek
- Italian
- Japanese
- Korean
- Portuguese
- Russian
- Simplified Chinese
- Spanish
- Traditional Chinese

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Other Component

Calculator

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Calculator](#)

Overview

Calculator components allow you to easily add specialized calculators to your Web pages, including "Cash Flow Calculator", "Retirement Savings Calculator", "Variable Compounding & Deposit Savings Calculator", "Mortgage Calculator", "Resting Metabolic Rate Calculator", and "Typing Test Calculator", to name but a few.

Click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Calculator".

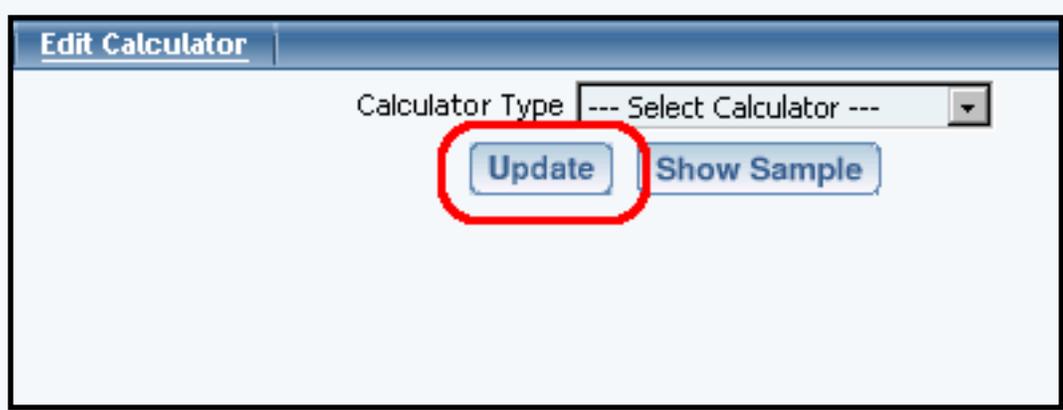


This option allows you to add a calculator to the Web page. You can add the following type of calculators:

- Body Mass
- Calorie Burn
- Cash Flow
- Children's Math Tutor
- College Funding
- Daily Calorie Intake
- Debt Consolidation
- Debt Investment
- Expense Percentage
- Generic Savings
- IRA
- Loan Comparison
- Monthly Deposit Savings
- Mortgage
- Net Worth
- Paint
- Payment Breakdown
- Portfolio Mix
- Refinancing
- Resting Metabolic Rate
- Retirement Savings
- Savings Goal
- Single Deposit Savings
- Tile
- Typing
- Variable Compound Savings
- Wallpaper

Edit Calculator

When you begin adding this component, you will see the following screen:



Specify the type of calculator that you wish to add to the page in the drop-down menu next to the text "Calculator Type". To see a sample of the calculator, click on the button "Show Sample". To continue

adding that calculator type as the calculator component, click on the button "Update".

After you click on the button "Update" to select your calculator type, the system will report to you that the calculator has been updated:



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Other Component

Item

Related Links: [How to Add a Component](#) | [How to Modify a Component](#) | [Editing Basics](#)

[Overview](#) | [Edit Item](#)

Overview

Item components allow you to add a specialized component to your page. This component allows visitors to your Web site to purchase a specific [product](#) from your [Product Catalog](#).

carton of pencils

Qty :

this is my long description

To add an Item Component to the page, click on "Page" in the top-left corner of the [Page Editor](#). Click on "Other". Click on "Item".

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Edit Item

Item:

Options

Title	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="text" value="No Color"/>	?
Info	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="text" value="No Color"/>	?
Desc	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="text" value="No Color"/>	?
Form Fields	Font: <input type="text"/>	Size: <input type="text"/>	Color: <input type="text" value="No Color"/>	?

Options to Show

Description:

Price:

Image:

Second Image:

Item ID:

Code:

Length:

Width:

Height:

Weight:

Warranty:

Manufacture:

Inventory:

"Add To Cart" Button:

Style Sheet Options

Title:

Info:

Desc:

Form Fields:

Description Location:

Cart Page: .html

"In Stock" Image: [No Image](#)

or Text:

"MSRP" Image: [No Image](#)

or Text:

"Price" Image: [No Image](#)

or Text:

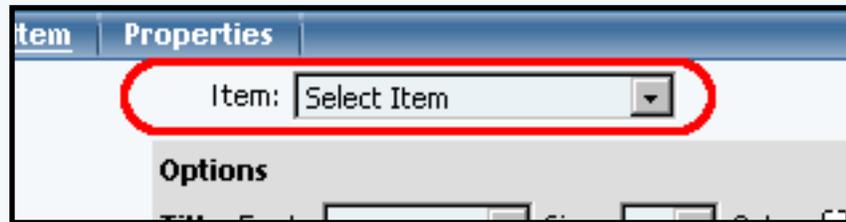
"Discounted Price" Image: [No Image](#)

or Text:

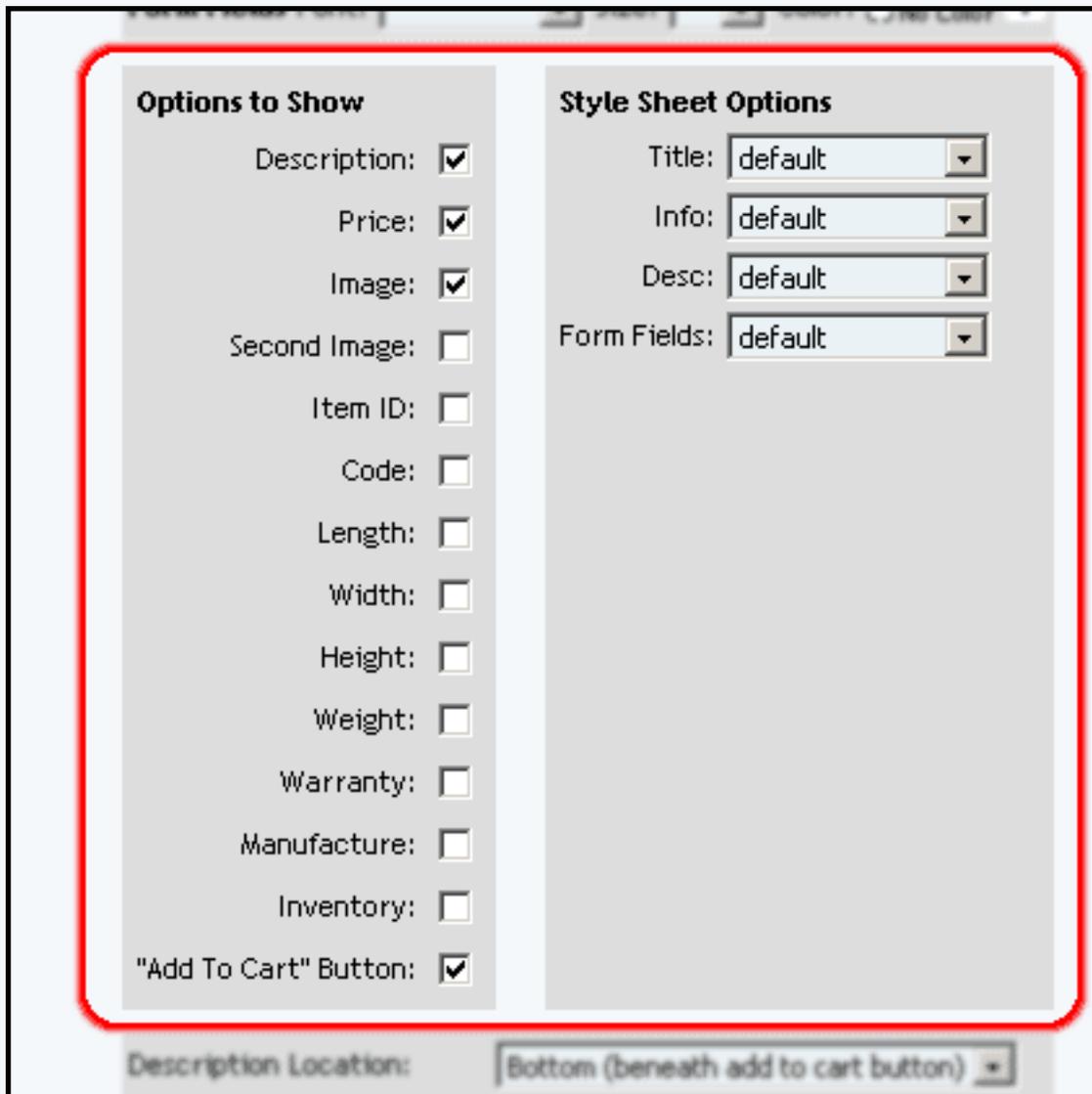
"Add to Cart" Image: [No Image](#)

or Text:

The first option, which is required, is a drop-down menu to select your product that the item component will be linked to. This drop-down menu will contain a list of every [product](#) (both active and inactive products) in your [Product Catalog](#). **Please keep in mind that the Item Component will only allow you to assign an item/product to the component. You CANNOT assign packages or item groups to this component.**



The gray sections for "Options", "Options to Show", and "Style Sheet Options" allow you to specify how the Item Component will be displayed on the Web page. Click [here](#) for more information on the display options for items. Click [here](#) for more information on Style Sheets.



The final gray section has other options for display on the page.

Description Location:

Cart Page: .html

"In Stock" Image: [No Image](#)
or Text:

"MSRP" Image: [No Image](#)
or Text:

"Price" Image: [No Image](#)
or Text:

"Discounted Price" Image: [No Image](#)
or Text:

"Add to Cart" Image: [No Image](#)
or Text:

You can specify the layout of the description of the product with respect to the "Add to Cart" button by using the drop-down menu next to the text "Description Location".

Specify the page you are using as the cart page (for checkout of your Web site) that has the [Cart Component](#) by using the drop-down menu next to the text "Cart Page".

If you have your own "Add to Cart" button or image, click on the text "No Image" to [select an image](#). Otherwise, the system will create a generic form button with the text you specify in the text field next to the text "or Text:".

When done specifying all of your options for the component, click on the button "Update" to save your changes to the component.

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